

# Work Team Charge Worksheet

**Name**

**Description/Purpose**

**Sponsor(s) (i.e. to whom the group reports)**

**Leader(s)**

**Membership**

**Membership Rotation Schedule**

**Membership Term Limits**

**Resource People (i.e., those who are crucial to the success of the team, but may not be expected to attend every meeting. Could be external to FLITE, as well.)**

**Goals**

**Measures of Success**

**Connections to Strategic Plan (cite specific initiative[s])**

**Resources (e.g. new/existing data, literature, etc.)**

**Timeline (i.e., duration or when the team should end its work)**

**Assessment Plan/Review Cycle**

**Guiding Questions**

**Version 1; Approved by the AAC March 9, 2017**