

Advisory & Accountability Committee: Annual Report Timeline

- On or before March 15, the AAC chair sends a reminder to all work team chairs to fill out the Work Teams Annual Report form**

- On or before May 1, all work team chairs send completed Work Teams Annual Report form to the chair of the AAC**

- May All-FLITE meeting, work team chairs give brief oral presentation summarizing Annual Report**

- On or before June 1, after a May meeting dedicated to discussion of the Annual Reports, the AAC chair relates feedback, in the form of written comments approved by the AAC, to work team chairs**

Version 1; Approved by the AAC March 9, 2017