

**MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION  
EXECUTIVE BOARD MEETING  
January 26, 1999  
Michigan Athletic Club**

Affiliated Groups	<u>P</u>	<u>A</u>		
Eastern Regional Health Sciences Libraries Association				
Metropolitan Detroit Medical Library Group				
Michigan Association of Consumer Health Information Specialists	X		Diane Hummel	President
Mid-Michigan Health Sciences Libraries	X		Doreen Bradley	President-Elect; Conference Planning
Northern Michigan Health Sciences Libraries Group		X	Ken Nelson	Immediate Past President; UPHSLA
Upper Peninsula Health Sciences Libraries Consortium	X		Jennifer Barlow	Secretary
Western Michigan Health Sciences Libraries Association		X	Rosemary Whelan	Archivist
		X	Ellen O'Donnell	Treasurer
		X	Lea Ann McGaugh	Audit Committee; Research Committee
	X		Mary Hanson	Bylaws Committee
		X	Betty Marshall	Collection Development Committee
		X	Mary Jo Wyels	Collection Development Committee
	X		Barbara Kormelink	Document Delivery Committee
	X		Stephanie John	Education Committee; GMR Rep
	X		Valeria Long	Education Committee
	X		Sandy Swanson	Local Arrangements Committee; WMHSLA
	X		Mike Simmons	Membership Committee
	X		Joan Emahiser	Nominating Committee; MDMLG
	X		Leslie Behm	Publications Committee
		X	Leona Williams	Research Committee
		X	Laura Friesen-Lynn	Technology Committee
	X		Doris Blauet	ERHSLA
	X		Alexia Estabrook	MDMLG
	X		John Coffey	M-MHSL
		X	Marge Kars	MACHIS
		X	Norma Powers	NMHSLG

### **Call to Order**

The meeting was called to order at 10:19 a.m.

### **Approval of Minutes**

Barbara Kormelink requested a change on page 3 of the minutes: under Document Delivery Committee, second sentence should read "Given that SERHOLD is working again in the future, it may not be necessary to produce MISHULS again." Alexia Estabrook moved that the minutes be approved as corrected, Joan Emahiser seconded, and the motion passed.

### **Archivist's Report**

No report at this time.

### **Treasurer's Report**

Ellen O'Donnell distributed a report covering financial activity for the period 10/11/98 through 1/22/99. Our balance stands at \$31,155.34. SilverPlatter has still not paid for the conference lunch they were to sponsor, so this has increased the conference deficit a bit.

Ellen discovered a \$335 discrepancy between the Treasurer's reports and the actual checkbook balance. This discrepancy had been on the books for quite some time. It was probably due to a time lag in processing deposits. Ellen has adjusted the report to eliminate the discrepancy; in future the books should exactly balance to the report.

Ellen discovered that we needed to submit a form to the Internal Revenue Service in November (and we should have filed in 1997 as well) because our annual income has averaged greater than \$25,000. Ellen filed the necessary form along with a note of apology to the IRS. They do not take our money, but they will be watching how we spend it.

Doris Blauet moved to accept the Treasurer's report as submitted, Joan Emahiser seconded, and the motion carried.

### **Audit Committee**

No action since our last meeting.

### **Bylaws Committee**

Mary Hanson is revising the bylaws to incorporate our approved changes; she will send the file to Leslie Behm or Mike Simmons for mounting on the web site.

### **Collection Development Committee**

No report at this time. Betty Marshall's mother passed away recently. The Board instructed the Secretary to send Betty a card expressing our sympathy.

### **Conference Planning Committee**

Doreen Bradley stated that the conference program has been settled. Details are being mounted on our web site as they develop. A link to the conference web site will appear on the Midwest Chapter's web page too.

### **Education Committee**

Valeria Long distributed handouts describing the programming planned for the 1999 conference. The continuing education courses offer something for everyone. One course on "Exploring Technology," presented by the GMR, will be broadcast to four other sites in the Midwest. The "Journal Futures" panel will include someone from Elsevier, which should be very interesting. A contributed papers program is planned; papers will be solicited via the MHSLA newsletter. The Committee has also developed contacts with the Grand Rapids Chamber of Commerce who will be able to help out if any of our speakers should cancel.

There is a support staff workshop planned for the spring, probably late April. Bill Forgette will instruct on using Access Michigan resources for medical information. Michigan Library Consortium is sponsoring this workshop. A nominal registration fee will be charged.

### **Local Arrangements Committee**

Sandy Swanson reported that they are working on menus. Meals are very expensive at the Amway - \$3000 for a lunch, \$700 every time we have a coffee break. We need to expect that this conference will cost more than usual. The conference theme has been changed to "Bridging Traditions," and a design professional has been hired to create a logo. We will hold a welcome reception on Wednesday evening at the Gerald Ford Museum with entertainment from the Improv. Hosted dinners for Tuesday evening are a possibility; there are six restaurants in the Amway alone.

Conference costs are mounting; projected expenses are already between \$35,000 - 40,000. Sandy proposed a fee schedule of \$85 for half-day CE, \$150 for one-day CE, \$100 for one-day conference registration and \$165 for full conference registration. We will charge vendors \$250. We can't afford to offer member discounts this year, but these fees are reasonable and in keeping with similar events. Doris Blauet moved to approve the fee schedule, Joan Emahiser seconded, and the motion passed. We should just about break even with this conference. The Midwest Chapter is contributing \$500 toward the costs. The MHSLA Board had previously approved \$1000 as a grant toward conference costs, but Ellen O'Donnell pointed out that we are paying the costs anyway so it doesn't really make sense to give a grant to ourselves.

### **Document Delivery Committee**

Barbara Kormelink reported that there may still be interest in a printed MISHULS list. There is definitely interest in QuickDoc training since Docline will be switching to web access. The Education Committee may want to keep this in mind as a future workshop topic, possibly get Jay Daly to present.

Leslie Behm is still accepting changes to our SERLINE holdings records.

### **Membership Committee**

Mike Simmons stated that all the membership renewals he has received have been processed - 110 so far, a better initial response than last year. About 51 members have not turned in their forms yet. Lots of changes have been reported in phone numbers and zip codes. Mike also received a 1099 form from Henry Ford Hospital, which he turned over to the Treasurer for action.

Mike asked how he should handle the hospitals such as Port Huron Mercy which have eliminated their librarians and have not paid MHSLA dues. Consensus was that they should be treated just like anyone who is slow to pay. After the second notice, they will get a warning that their DOCLINE accounts will be deactivated unless they renew.

### **Nominating Committee**

Joan Emahiser reported that she is working on a list of names, and will have a slate of candidates ready for approval at our May meeting.

### **Publications Committee**

Leslie Behm reported that she's been working on the next newsletter and is waiting to receive one last article before going to press.

### **Research Committee**

Leslie Behm reported that their survey on "benchmarking" will be mailed out next week.

### **Technology Committee**

Mike Simmons and Sandy Swanson reported that two electronic journal clubs are underway! Sandy is organizing one on the value of information, and Mike is organizing another on hospital librarians' role in intranets and the Internet. CE credits for this activity need to be requested through an MLA chapter; Sandy will check with the Chair of the Midwest Chapter's Education Committee about this, but doesn't expect a problem. The MSU server has been down a couple of times, but overall the journal club is working well. MLA has accepted a proposal from the Technology Committee for a conference poster presentation focusing on their experience setting up the journal club.

### **Regional Group Reports**

ERHSLA - Doris Blauet stated that they have not met.

MDMLG - Alexia Estabrook and Joan Emahiser reported. They are still reviewing the restructuring of the organization. A number of events have been planned for 1999. Fran Buckley, Superintendent of Documents, will speak in February at the Grosse

Pointe War Memorial. Speakers are also planned for meetings in April and September. A half-day CE course on HTML and basic Java script will be presented by Mike Simmons in March. A showing of the evidence-based medicine video was well-attended.

MACHIS - Mary Hanson stated that they have not met, but Marge Kars is working on setting up a journal club. Mary will check with Marge to see if they want to plan an event for the conference.

M-MHSL - John Coffey reported that they met in December at Sparrow, where Leslie Behm presented on basic concepts in evidence-based medicine. They will meet again next week in Okemos and election results will be announced.

NMHSLG - Norma Powers sent word that she is trying to determine dates and a location for the 2000 conference. The Park Place in Traverse City has been refurbished very nicely since we were there. If the group prefers Mackinac Island, Norma does not want to be the organizer. Another possibility is Marquette, there is a facility there capable of handling us. The Board discussed these options and decided on Traverse City and the Park Place. Marquette is so far away that we were concerned about attendance, and Mackinac Island would mean two fairly expensive conferences back-to-back. Leslie will call Norma and tell her we've settled on Traverse City.

UPHSLC - Ken Nelson sent word that they have met to watch video conferences at Michigan Technical University along with other librarian colleagues from the area.

WMHSLA - Sandy Swanson reported that they've been working on the conference. They are meeting again on February 25.

GMR - Stephanie John said there's nothing new to report. She will take part in a conference call next week to discuss education.

As an aside, Stephanie mentioned that her responsibilities in Saginaw have expanded considerably. She is involved in web hosting, intranet work, e-mail, video conferencing, and year 2000 compliance for the institution.

### **Old Business**

#### Merging of Access Michigan and MEL

The merger is on hold for the time being.

### **New Business**

#### Designating MACHIS as a Standing Committee

This question had been raised at the annual conference. The Board deliberated and determined that there would be no advantage to changing MACHIS's status; in fact,

they would lose their vote on the Board. MACHIS will continue to be treated as a regional group.

#### Retroactive Service Recognition for Past Presidents

For the past ten years or so we have given a plaque to each Board President when he or she steps down. Diane Hummel asked if we should offer plaques to past presidents who served before this practice was instituted. This would be fewer than ten individuals. The Board agreed this would be a nice idea. Diane will draft a letter to the past presidents asking if they would like plaques, and will forward it to the Secretary for distribution to the appropriate individuals.

#### Elimination of Librarian Positions in Michigan Medical Institutions

Board members expressed concern about the debacle at Port Huron Mercy (the elimination of Bonnie Swegles' position). We debated what our response as an organization should be. A "best practice" statement could be prepared, e.g. "here's how an ILL should be done, and if you don't do it this way, we won't look at it." But this would be unlikely to influence hospital administrators, who are making the decisions to cut librarians. Marketing, tied to research data, is more likely to be effective. We need to continue gathering data on how libraries are cost-effective and improve quality of care – and we need to get these facts to the decision-makers.

Brainstorming ensued, with ideas including a presentation at the annual Michigan Health & Hospital Association Council on Affiliate Organizations; an article – or a regular column – in *Michigan Health & Hospitals*; a "survival kit" with a bibliography and articles on the value of information professionals; an attractive calendar aimed at CEOs. Barbara Kormelink moved that we investigate preparing an information kit and placing an article in *MH&H*. Doris Blauet seconded, and the motion carried. Diane Hummel and Leslie Behm will work on it.

#### **Adjournment**

There being no further business, the meeting adjourned at 1:00 p.m.

Respectfully submitted,

Jennifer Barlow (with assistance from Doreen Bradley)

**Education Committee**  
Report to MHSLA Executive Board  
January 26, 1999

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**Fall 1999 Conference**

**Bridging Traditions:**

**The 50th Anniversary of the Midwest Chapter/Medical Library Association**

I. Continuing education courses for the fall conference promise something for everyone.

The following CE s will be offered:

Wednesday, October 6

Licensing Electronic Resources, MLA CE Course 400 (full day)

Plug-ins and Preferences, MLA CE to be acquired (half day—morning)

Exploring Technology: Collaborations between Libraries and Information Systems,  
MLA CE to be acquired (half day—afternoon)

Saturday, October 9

Futuring, MLA CE to be acquired (full day)

Evidence-Based Medicine Practicum (full day)

See the conference program descriptions for more information.

We are especially excited about the *Exploring Technology* CE, which is being put together by the GMR and will be broadcast from the Grand Rapids conference to four other sites in the midwest.

II. We've designed conference programming to provide a "future orientation" with a practical spin for our profession. When possible, we've engaged Michigan-based speakers and panelists, including Doug VanHouweling, and Rich Wiggins and Chuck Severance (who may be taping their appearance for their *Nothin' but the Net* television show). We also have several backup plans in the unfortunate event someone has to cancel.

**Spring 1999 Support Staff Workshop**

A day-long support staff workshop on using the Access Michigan databases *FirstSearch* and *SearchBank* for medical information is planned for late April. The workshop, to be held at the Michigan Library Consortium in Lansing, will also include lunch at the nearby hotel, which allows an additional opportunity for our support staff to get to know one another. Presently a charge has not been set for this workshop, but we anticipate it will be in the \$15 to \$30 range. Registration for the workshop will begin in early March.

Respectfully submitted,

Valeria Long

Co-chair

MHSLA Education Committee

## ***Bridging Traditions***

***The 50th Anniversary of the Midwest Chapter/Medical Library Association***

***Grand Rapids, Michigan ♦ October 6—9, 1999***

### **Continuing Education Courses**

**Wednesday, October 6**

**MLA CE Course 400 - Licensing Electronic Resources**

full-day course

Presenter: Laurie Thompson, Harry Youtt

MHSLA coordinator: Joanie Emahiser

*Location: Emerald Room A*

**(MLA CE to be acquired)**

**Plug-ins and Preferences**

half-day course (a.m.)

Presenter: Paul Groll

MHSLA coordinator: Laura Friesen-Lynn

*Location: Grand Rapids Public Library (GRPL) computer training center*

*Transportation from Amway Grand to GRPL will be provided*

**(MLA CE to be acquired)**

half-day course (p.m.)

**Exploring Technology:**

**Collaborations Between Libraries and Information Systems**

This half-day program will explore significant issues that play a role in collaborative projects between library and information system personnel. The program will begin with an introduction of cultural, systems thinking, and technical issues that can effect working relationships. The second part of the program will highlight the collaborative relationships between library and informations systems personnel in three different organizations that range in size from small to large. Some material will be presented by individual speakers, but the focus of the conference is on interaction among the three library/information systems teams and conference attendees at the Grand Rapids sites as well as those at distance sites connected by videoconferencing technology. A packet of support materials will be included. Conference attendees are encouraged to invite information systems personnel from their organizations to attend this program in order to facilitate productive discussion.

The RML has agreed to cover the cost of running the video conference. There is also the complex situation of offering the CE at the remote sites. The RML plans to take care of the registration for this particular CE class s and provide the Midwest Chapter with a percentage to cover any costs they will incur in running



CE classes. They would charge the same as the Midwest Chapter for the class, which will be around \$50 for a half day CE. This would be easier for both RML and MSHLA to budget and cover the costs of running the CE since the RML has agreed to pay for part of it.

MSHLA coordinator: Valeria Long

Sponsored by the GMR Technology Awareness and Training and Education Committees, subcommittees of the GMR Oversight Committee

*Location: Cook Institute for Research and Education.*

*Transportation from Amway Grand to Cook Institute will be provided.*

### **Saturday, October 9**

**(MLA CE to be acquired)**

**Futuring**

full-day course

Presenter: Michelle Bowman

MSHLA coordinator: Stephanie John

*Location: Emerald Room A*

**MLA CE Course ??? - Evidence-Based Medicine Practicum**

full-day course

Presenter: Dorice Vieira, NYU medical center

MSHLA coordinator: Doreen Bradley

*Location: Emerald Room B*

## Programming

Thursday, October 7

9 a.m. – 10 a.m.

Plenary Session

**Doug Van Houweling**

Internet II and the future of the internet

MHSLA coordinator: Doreen Bradley

*Location: Emerald Room*

10:30 – noon

**Rich Wiggins and Chuck Severance**

MHSLA coordinator: Valeria Long

*Location: Emerald Room*

Noon – 1:15 p.m.

**Lunch and business meeting**

*Location: Pantlind Room*

1:30 – 4:30

**Journal Futures Panel**

presenters: Laurie Thompson

Wendy Lougee

*oac* Ovid representative

someone from Henry Ford Hospital

MHSLA coordinator: Joanie Emahiser

*Location: Emerald Room A*

1:30 – 3:00

**Deciphering the 'L's and why we should care**

(i.e., HTML, SMGL, XML, etc.)

Paul Groll

MHSLA coordinator: Laura Friesen-Lynn

*Location: Emerald Room B*

3 – 4:30

**Contributed papers on applying EBM**

**and regular contributed papers**

MHSLA coordinator: Dick Perrin

*Location: Emerald Room B AND/OR Pearl*

**Friday, October 8**

9 a.m.—10:30

speaker: Michelle Bowman  
MHSLA coordinator: Stephanie John  
*Location: Pantlind Room*

10:30—noon

non-conflict time for exhibits  
*Location: Atrium*

noon—1:30

**Vendor-supported lunch**  
MHSLA coordinators: Robin Alanen-Mosher and Joanie Emahiser  
*Location: Pantlind*

1:30—3:00

GMR/NLM update  
MHSLA coordinator: Diane Hummel (as organization president,  
needs to invite them to conference);  
Valeria to assist  
*Location: Emerald Room*

3—4:30

Posters  
MHSLA coordinator: Ken Nelson  
*Location: West Concourse*

## ***Bridging Traditions***

***The 50th Anniversary of the Midwest Chapter/Medical Library Association***

***Grand Rapids, Michigan ♦ October 6—9, 1999***

### **About the speakers**

**Doug Van Houweling** (Thursday morning, October 7)

**Douglas Van Houweling** is president and chief executive officer of the University Corporation for Advanced Internet Development (UCAID). Dr. Van Houweling was named to the position on October 1, 1997. UCAID's membership consists of more than 100 U.S. research universities, which, in collaboration with private and public sector partners, is engaged in the Internet2 project to advance networking technology and applications for the research and education community. Dr. Van Houweling is taking a leave from his professorship in the School of Information at the University of Michigan in Ann Arbor. He also served as the University's vice provost for Information and Technology and was responsible for the University's strategic direction in the information technology arena. In addition, as dean for Academic Outreach, he was responsible for providing access to the University's learning environment, research activities, and service programs unconstrained by space and time. Dr. Van Houweling has played a major role in the developing Internet environment in the United States. He was vice chair of the Steering Committee of the Internet2 project with responsibility for partner relations. He is chairman of the board of MERIT, Inc., a Michigan statewide computing network. MERIT, in partnership with IBM, MCI, and the Michigan Strategic Fund, was awarded responsibility for operation and management of the NSFNet national backbone network. Dr. Van Houweling is also chairman of the Board of Advanced Network and Services Corporation, a nonprofit organization which implemented and operated the world's largest Internet backbone network from 1991 until 1995. Advanced Network and Services has transferred its operational capability to America Online through a \$40 million sale, and is using the proceeds to support networking for education and research. He has also been active in interuniversity initiatives, serving on the EDUCOM Board and playing roles in establishing numerous initiatives to establish cooperative information technology efforts among universities. He was a founder of EDUCOM's Networking and Telecommunication Task Force and the Interuniversity Consortium for Educational Computing. Dr. Van Houweling is chairman of the board of the Environmental Research Institute of Michigan, a research and development enterprise serving government and industry in the information access and processing arena. Dr. Van Houweling received his undergraduate degree from Iowa State University and his doctorate in government from Indiana University.

**Richard Wiggins and Charles Severance** (Thursday morning, October 7)

Wiggins and Severance host the TV show *Nothin' but the Net*.

Richard Wiggins is author of *The Internet for Everyone: A Guide for Users and Providers* and manages the Central Systems Services group in the Computer Laboratory at Michigan State University. He coordinates the deployment of MSU's campus-wide information system (CWIS) using Gopher and World-Wide Web. He has been active in the Gopher and WWW communities since early 1992, and organized the first Gopher Workshop in August 1992. He began working with computer networks in 1979 as a consultant helping users of the Merit network. Previously he has contributed to a book on the VM/CMS operating system and to Computer Language magazine and the Internet Letter. He moderates the Usenet News group comp.infosystems.announce. He presented at the Special Libraries Association annual conference in June, 1998.

Charles Severance is Director of the Division of Engineering Computer Services (DECS) in the MSU College of Engineering and author of *High Performance Computing* from O'Reilly and Associates. He is an Assistant Professor in the MSU Department of Computer Science and Engineering. His research is the area of high performance parallel computing.

**Michele Bowman** (speaking Friday morning, October 8 and conducting a Saturday all day CE)

As a Principal of Global Foresight Associates, Ms. Bowman's work focuses on helping organizations to develop strategies for the long-term future by exploring the dynamics of social, economic and technological changes affecting business, government and society. Her methods and expertise assist organizations in creating a structure and culture of futures thinking that brings creativity to the fore and helps clarify key issues for decision-makers. Ms. Bowman has successfully used these processes in private and public sector engagements in such diverse industries as health care, education and the government. Ms. Bowman has been involved in a wide range of consulting and research projects, including developing scenarios for the American Cancer Society and a Fortune 500 health care company. As an Associate at the Institute for Alternative Futures she managed a series of Foresight Seminars which brought Congressional members and staff together with industry leaders to explore trends and emerging issues in health care policy. She co-created and developed Preferred Futures Design, a futures studies curriculum and guidebook that uses scenarios and visioning exercises to help participants plan for the future. In addition to her futures work, Ms. Bowman has served as a legislative analyst to two State Representatives. In that capacity, she was responsible for drafting and tracking legislation as well as producing policy and issues briefs for members. As a Project Analyst for the Pacific Business Center, she provided a variety of management consulting services to existing and venture businesses. Ms. Bowman holds a Masters Degree from the University of Hawai'i -Manoa, one of only two schools in the United States to offer an advanced degree in Futures Studies. Her professional affiliations include the World Future Society and the World Futures Studies Federation.

**Paul Groll** (speaking at a concurrent session Thursday afternoon and conducting a Wednesday morning CE)

Paul Groll is Director of Network and Information Systems Division at the Library of Michigan. Following an education in the Honors College at Michigan State University, he went on to take a graduate degree from the Hawai'i Institute of Marine Biology (UH). He then fully expected to spend the rest of his life around, in, (and under) the Pacific Ocean, pursuing his first loves—the study of complex coral reef ecosystems, and teaching. Opportunity beckoned from the east, though, and freshwater ecosystem research using deep-diving submersibles and robots brought him to Michigan State University to pursue a Ph.D. After plumbing the depths of Superior, Michigan, and Huron for several years, the research efforts indicated an advance in the understanding of theory.

The elegant mathematical landscapes of design and modeling drew out Paul's next passion—theoretical ecology. The design, manipulation, simulation, and testing of complex ecosystem models are tasks poorly suited to our innate number-crunching faculties—but perfectly suited to computers. Before long, Paul was spending most of his waking hours designing and writing all the software to support the MSU research team in this area. Within two years, he found himself making a living more from computer and software consulting than from ecology. In 1989, Paul left graduate school to take on a split appointment as System Administrator for the Institute for Environmental Toxicology and the Great Lakes/Mid-Atlantic Hazardous Substance Research Center of the U.S. Environmental Protection Agency, both at Michigan State University. He remained there for five years.

In 1990, he founded a private consulting firm dealing mostly with networking and software development, an effort he still maintains in his copious free time. Paul joined the staff of the Library of Michigan in 1995 as an Information Systems Specialist. In 1996, he became the Division Director for Network & Information Systems (NIS.) Recent accomplishments include taking certifications from Checkpoint Software as a Network Security Engineer (one of two in State Government, both at LM), and from Bay Networks as a Network Systems Engineer.

During Paul's tenure at LM, NIS has completed the installation of a fibre-optic network backbone throughout the Library, including a 1/3 mile span to the Law Library; the conversion of the entire network to Category 5 cabling and fully managed RMON hubs; the installation of three Sun internet servers, for the LM website, database server, and firewall; the addition of over 100 Pentium systems to the staff and patron work areas; the incorporation of several Windows NT servers into the LM network; the implementation of a networked training center with seven PowerMacs and seven Windows systems; a revitalization of the CDROM network system, including Paul's design and programming of a custom application for managing over 250 CDROM titles online; and the design, programming, and management of a server-based, searchable, interactive database system for publishing current Legislative information on the web.

**Bridging Traditions: 50th Anniversary of the Midwest Chapter/Medical Library Association**  
Amway Grand Plaza Hotel, Grand Rapids, Michigan  
October 6-9, 1999

**Preliminary Conference Program Schedule**

**Wednesday, October 6**

- 8:00—5:00      **MLA CE - Licensing Electronic Resources**, full-day course  
Presenter: Laurie Thompson, Harry Youtt
- 8:00--12:00      **Web Browser Plug-ins and Preferences**, half-day course  
Presenter: Paul Groll
- 1:00—5:00      **Working together: Librarians and Information Technology**, half-day course  
GMR Technology Awareness and Training & Education Committees
- 7:00--9:00      **Welcome Reception**

**Thursday, October 7**

- 8:45--9:00      **Welcome Address**
- 9:00--10:00      **Plenary Session I - Internet II and the Future of the Internet**  
Doug Van Houweling, President of the University Corporation for Advanced Internet  
Development
- 10:30--12:00      **Plenary Session II**  
Richard Wiggins and Charles Severance, Hosts of a TV show *Nothin' but the Net*.
- 12:00--1:15      **Lunch and Midwest Chapter Business Meeting**
- 1:30--3:30      **Electronic Journal Futures Panel**  
presenters:      Ed Hueckel, Elsevier  
                    Wendy Lougee, University of Michigan  
                    Chip Nilges, OCLC  
                    Beth Salzwedel, Henry Ford Hospital
- 1:30--3:30      **Deciphering the 'L's: HTML, SMGL, DHTML, XML**  
Paul Groll
- 3:45--5:00      **Contributed Papers**  
Concurrent sessions
- 6:00-              **Midwest 50<sup>th</sup> Anniversary Reception & River City Improv**  
Gerald R. Ford Presidential Museum

**Friday, October 8**

- 9 a.m.--10:30      **Keynote: The Future of Medical Libraries:** an environmental scan of trends and issues  
that may affect medical libraries.      Michele Bowman
- 10:30--12:00      **Exhibits & vendors**

- 10:45--12:00      **MHSLA Business Meeting**
- 12:00--1:30      **Lunch with Vendors**
- 1:30—2:45      **MLA/NLM/GMR Update**  
Updates by Eve-Marie Lacroix, Chief of NLM's Public Services Division who directs MEDLINEplus and system reinvention projects, plus MLA and GMR representatives.
- 3:00--4:00      **GMR Technology Awareness Forum**  
Panel and open forum discussion
- 3:00--4:30      **Poster Session and Exhibits**

**Saturday, October 9**

- 8:00--5:00      **CE: Possible, Probable and Preferable Futures for Your Medical Library**  
Full-day course  
Presenter: Michele Bowman
- MLA CE Evidence-Based Health Care: A Practicum,**  
Full-day course  
Presenter: Dorice Vieira
- 8:30--1:30      **HealthWeb Meeting**

**From:** Kenneth R. Nelson <knelson@mgh.org>  
**To:** Jennifer Barlow <barlowj@mlc.lib.mi.us>  
**Cc:** Leslie M. Behm <behm@MAIL.LIB.MSU.EDU>  
**Date:** Thursday, January 21, 1999 12:18 PM  
**Subject:** Re: January 26 Board meeting

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Hi Jennifer, everything must have gone well. All fingers & toes are where they should be I take it.

Congrats! 8^) what did you name her? how many lbs? and length? Red hair? Is this number 3?

I'm sorry but I won't be able to show. The chicken and friends will be missed. Hope to see everyone at the next meeting. Ask Dianne Hummel for me if she has a delivery date on my plaque.

Let me know if she turns RED, rolls hers eyes, or makes a face.

Thanks from the North

Ken

Leslie,

P.S NN/LM's Kathy J. Davies, Communications Coordinator contacted me for the 3 Sources Newsletter to see what the heck the UPHSLC been up to. Well, just a few video conferences hosted at MTU in Houghton. The "Soaring to Excellence" and "Dancing with Change" programs are interesting.

(here's the producers URL <http://www.Dupage.edu/teleconference/index.html> ) Nancy Manninen, Janice Heather, myself , the MTU & Suomi College library staff and some local public librarians as well enjoy the thought provoking topics. They're normally scheduled on Fridays at lunch time and run for about 1 and 45 minutes. We get handouts and can either fax or email questions during the live broadcast. Today (a mild history note) MGH sent its' last HUGE bindery shippment. 184 units to Binding Unlimited. From this month forward, about 60 titles less will not be bound. They're now electronic - access via OVID's biomedical and mental health packet. Last side note, I'm the '98/99 chairperson for the UPRLC (Upper Peninsula Region of Library Cooperation Inc) our local ROC. Meetings every other month with an annual Edu/Business meeting in September.

Jennifer Barlow wrote:

Hello MHSLA Board! I need your RSVPs for next Tuesday's Board meeting, 10:00 a.m. at the Michigan Athletic Club. Lunch is a house salad and Bombay chicken and I need to get the numbers to Leslie by Friday morning. Please call me at 616-226-6875 or e-mail to

[barlowj@mlc.lib.mi.us](mailto:barlowj@mlc.lib.mi.us) and let me know if you can make it. See you on the 26th! - Jennifer P.S.

I'm planning on bringing the baby, but I have instructed her not to disrupt the proceedings.

Jennifer Barlow ([barlowj@mlc.lib.mi.us](mailto:barlowj@mlc.lib.mi.us))



## Technology Committee Report

1/26/98

Two electronic journal clubs are in phases of being underway: one, convened by Sandy Swanson, has agreed on a topic, has approximately eight participants, and will read and discuss articles on The Value of Information. It appeared at mid-January that members were in the process of reading the first article on their list.

The other e-journal club, convened by Mike Simmons, will be reading and discussing articles on the Hospital Librarian's Role in Intranets and the Internet. There are approximately six interested MHSLA members, a partial list of articles has been collected, and this club is on the verge of embarking.

Deborah Sobczak from Providence has been in touch with me to find out if it would be possible for her and a group of MDMLG members who are also MHSLA members to use the Web Crossing software's chat capability as a communication method for an electronic journal club on evidence-based medicine. I have tentatively told her that it would be all right, but that membership would also have to be open to all MHSLA members. It appears that use of the 'chat' capability does not use up units, of which we are able to use 1000 before we have to pay for a higher level of use of the software. (A 'unit' can be a submitted comment, a member registering or logging on, the creation of a file, etc.) I have not given her a final answer, and welcome input and insight on this from the board.

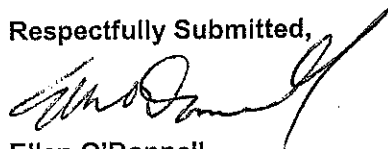
MHSLA Treasurer's Report  
10/11/98 Through 1/22/99

Category Description	10/11/98- 1/22/99
<b>INCOME</b>	
Conference	175.00
Grant	500.00
Interest Inc	141.60
<b>TOTAL INCOME</b>	<b>816.60</b>
<b>EXPENSES</b>	
Debit Board Mtg	878.83
Debit Conf.	14,007.88
Mailing	24.66
Newsletter	52.26
Professional Services	150.00
SOFTWARE	37.09
STATIONERY	112.87
<b>TOTAL EXPENSES</b>	<b>15,263.59</b>
<b>TOTAL INCOME - EXPENSES</b>	<b>-14,446.99</b>

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ENDING BALANCE (from Treasurer's report of 10/10 /98)	\$45,267.33
Correction to reconcile with checkbook balance of 10/10/98	<u>335.00</u>
BEGINNING BALANCE (10/11/98)	\$45,602.33
TOTAL INCOME/EXPENSES (10/11/98 through 1/22/99)	<u>(14,446.99)</u>
ENDING BALANCE 1/22/99	\$31,155.34

Respectfully Submitted,



Ellen O'Donnell  
MHSLA Treasurer

## Itemized Categories Report

1/1/98 Through 1/22/99

Cat/Sub	Date	Num	Description	Memo	Clr	Amount
<b>INCOME</b>						
<b>Conference</b>						
	9/29/98		Botsford General Hospital	1998 conf	c	250.00
	9/29/98		Borgess	1998 conf	c	250.00
	9/29/98		Borgess	1998 conf	c	250.00
	9/29/98		Genesys	1998 conf	c	250.00
	9/29/98		Michigan Public Health Institute	1998 conf	c	250.00
	9/29/98		John B. Coffey	1998 conf	c	250.00
	9/29/98		Saginaw Co-op Hospitals	1998 conf	c	500.00
	9/29/98		Saginaw Co-op Hospitals	1998 conf	c	250.00
	9/29/98		Zeeland Community Hospital	1998 conf	c	250.00
	9/29/98		Kelly Griffin	1998 conf	c	250.00
	9/29/98		Mercy Health Services North	1998 conf	c	250.00
	9/29/98		Bronson Hospital	1998 conf	c	250.00
	9/29/98		Metropolitan General Hospital	1998 conf	c	250.00
	9/29/98		Northern Michigan	1998 conf	c	250.00
	9/29/98		Hackley Hospital	1998 conf	c	250.00
	9/29/98		Battle Creek	1998 conf	c	250.00
	9/29/98		Henry Ford Wyandotte Hospital	1998 conf	c	250.00
	9/29/98		William Beaumont	1998 conf	c	250.00
	9/29/98		Munson Medical Center	1998 conf	c	500.00
	9/29/98		St Joseph Mercy of Macomb	1998 conf	c	250.00
	9/29/98		Maureen E. Watson	1998 conf	c	250.00
	9/29/98		Marquette Gen. Hospital	1998 conf	c	250.00
	9/29/98		Health Partners	1998 conf	c	250.00
	9/29/98		Saint Mary's	1998 conf	c	250.00
	9/29/98		Marquette Gen. Hospital	1998 conf	c	250.00
	9/29/98		Janice Heather	1998 conf	c	250.00
	9/29/98		Lois Hulsman	1998 conf	c	250.00
	9/29/98		Mike Simmons	1998 conf	c	225.00
	9/29/98		St John Hospital & Medical Ctr	1998 conf	c	200.00
	9/29/98		Elizabeth/Barth Bucciarelli	1998 conf	c	125.00
	9/29/98		Richard/Patricia Redman	1998 conf	c	100.00
	9/29/98		Rodney/Martha Studaker	1998 conf	c	100.00
	9/29/98		Mount Clemens General Hospital	1998 conf	c	100.00
	9/29/98		Lea Ann McGaugh	1998 conf	c	100.00
	9/29/98		Spectrum	1998 conf	c	850.00
	9/29/98		Anthony R. Aguirre	1998 conf	c	225.00
	9/29/98		Barbara Kormelink	1998 conf	c	300.00
	9/29/98		Douglas/Laura Friesen Lynn	1998 conf	c	300.00
	9/29/98		William Beaumont	1998 conf	c	275.00
	9/29/98		John/Leslie Behm	1998 conf	c	175.00
	9/29/98		McLaren Health Care Corp	1998 conf	c	275.00
	9/29/98		Ronald/Diana Ballnt	1998 conf	c	100.00
	9/29/98		William Beaumont	1998 conf	c	100.00
	9/29/98		Doreen Bradley	1998 conf	c	175.00
	9/29/98		Mary Jo Durivage	1998 conf	c	175.00
	9/29/98		Stephen/Alexia Estabrook	1998 conf	c	175.00
	9/29/98		Foot Hospital	1998 conf	c	175.00
	9/29/98		Sharon Williams	1998 conf	c	75.00
	9/29/98		Genesys	1998 conf	c	75.00
	9/29/98		Genesys	1998 conf	c	75.00
	9/29/98		Kalamazoo Center for Medical Studies	1998 conf	c	75.00
	9/29/98		William Beaumont	1998 conf	c	125.00
	9/29/98		Macomb County Finance Dept.	1998 conf	c	125.00
	9/29/98		Edward/Rosemary Whelan	1998 conf	c	200.00

## Itemized Categories Report

1/1/98 Through 1/22/99

Cat/Sub	Date	Num	Description	Memo	Clr	Amount
	9/29/98		Univ of Illinois at Chicago	1998 conf	c	400.00
	9/29/98		Mid-Michigan Reg. Med. Ctr.	1998 conf	c	175.00
	9/29/98		Fred/Carol Aebli	1998 conf	c	50.00
	9/29/98		Jennifer Barlow/Edward Gibbs	1998 conf	c	50.00
	9/29/98		Frederick/Bonnie Swegles	1998 conf	c	200.00
	9/29/98		Lapeer	1998 conf	c	50.00
	9/29/98		Rittenhouse	1998 conf	c	50.00
	9/29/98		Majors	1998 conf	c	50.00
	10/26/98		Oakwood Healthcare System	1998 conf		175.00
<b>TOTAL Conference</b>						<b>13,450.00</b>
<b>Exhibitors</b>						
	3/19/98		Readmore	1998 conf		120.00
	4/3/98		Faxon	1998 conf		180.00
	4/28/98		Doody Publishing	1998 conf		120.00
	4/28/98		Ebsco	1998 conf		120.00
	4/28/98		Faxon	1998 conf		200.00
	4/28/98		SilverPlatter	1998 conf		600.00
	5/22/98		Fennell Subscription Service	1998 conf.		120.00
	5/22/98		Rittenhouse	1998 conf		200.00
	5/22/98		Rittenhouse	1998 conf		120.00
	5/22/98		Login Bros. Book Company	1998 conf		220.00
	7/1/98		Wallaceburg Bookbinding	1998 conf		220.00
	7/23/98		Majors	1998 conf		120.00
	8/4/98		Ovid Technologies	1998 conf		120.00
	9/24/98		TALX	1998 conf		320.00
	9/24/98		Ovid Technologies	1998 conf		300.00
	9/29/98		Thomas Vokal	1998 conf	c	120.00
<b>TOTAL Exhibitors</b>						<b>3,200.00</b>
<b>TOTAL INCOME</b>						<b>16,650.00</b>

**EXPENSES****Debit Conf.**

3/5/98	1433	Easy Printing	Printing			-177.85
4/3/98	1435	Cheryl Putnam	Postage			-115.20
6/11/98	1441	Office Depot	Ampad Embassy Portfolios			-806.00
7/1/98	1442	Creative Marketing Specialties	Bookmarks			-312.50
7/1/98	1443	Easy Printing	Printing			-307.47
7/7/98	1444	Faxon	1998 conf			-60.00
7/9/98	1447	Cheryl Putnam	Postage			-217.15
9/2/98	1454	Easy Printing	Printing		c	-154.07
9/2/98	1455	Creative Marketing Specialties	Bookmarks		c	-364.99
9/24/98	1457	Doris Blauet	1998 conf-printing			-50.88
9/29/98	1449	Mike Simmons	Photocopies for CE			-105.03
9/30/98	1450	Metta T. Lansdale	1998 conf-speaker			-371.04
9/30/98	1451	Carol DeJong	1998 conf-scholarship			-250.00
9/30/98	1452	Carol DeJong	1998 conf-scholarship			-314.92
9/30/98	1453	PLN Focus	1998 conf-speaker			-1,285.70
10/1/98	1458	Melba Moss	1998 conf-special event			-93.14
10/1/98	1459	Speedy Print	1998 conf-printing maps			-136.00
10/1/98	1460	Port Huron Hospital	1998 conf-massages			-160.00
10/6/98	1461	Robert Root-Berstein	1998 conf-speaker			-176.80
10/11/98	1462	Joan A. Emahiser	1998 conf -mileage			-56.48
10/11/98	1463	Bonnie Snow	1998 conf-speaker			-2,523.88
10/27/98	1466	Paul Groll	1998 conf - speaker			-480.88

Itemized Categories Report

1/1/98 Through 1/22/99

Cat/Sub	Date	Num	Description	Memo	Clr	Amount
	10/27/98	1467	Tracie Berkobien	1998 conf - speaker		-546.09
	11/4/98	1469	Special Libraries Association	Co-sponsor fee - CE		-150.00
	11/4/98	1470	Sandra Swanson	Copies & promotions		-42.92
	11/23/98	1471	Thomas Edison Inn	1998 conf. expense		-9,223.50
	11/24/98	1472	Joseph Mika	Speaker expense		-834.33
	1/11/99	1477	Edwin White Jr	Banquet Entertainment		-150.00
<b>TOTAL Debit Conf.</b>						<u>-19,466.62</u>
<b>TOTAL EXPENSES</b>						<u>-19,466.62</u>
<b>TOTAL INCOME - EXPENSES</b>						<u><u>-2,816.62</u></u>

**From:** Laura Friesen-Lynn (Laura Friesen-Lynn) <lfriese1@HURLEYMC.COM>  
**To:** MHSLA@LIST.MSU.EDU <MHSLA@LIST.MSU.EDU>  
**Date:** Tuesday, December 01, 1998 5:00 PM  
**Subject:** Big News: MHSLA Electronic Journal Club

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At long last, it's the...  
MHSLA Electronic Journal Club

As many of you may be aware, the MHSLA Technology Committee has been working toward putting an electronic journal club in place, so that our members can:

- Participate in interesting and stimulating discussions of issues important to their continuing success in the profession.
- Interact with colleagues who are geographically remote, but as close as a click on a Web page.
- Earn CE credit (7.5 points in a 6-month period) for free!

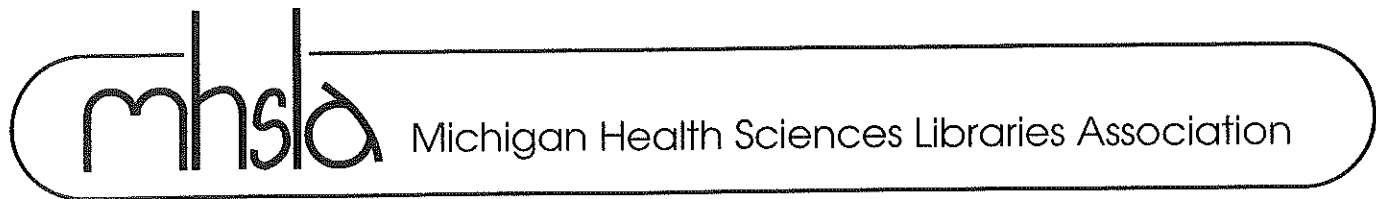
Here are the details:

Electronic Journal Clubs, according to MLA guidelines, have between 3 and 10 members, with one member designated as the 'convener'. The convener solicits members, assumes responsibility for designating a theme, and distributes and collects the forms necessary for members to receive academy points. The convener may also supply some participants with copies of the articles being discussed. For Academy credits members must read 6-12 articles on a particular theme, (1-2 articles per month) and 'meet' using some form of electronic communication (a listserv, regular email, synchronous 'chat' software, or asynchronous conferencing software) for six months. Each member must post two or more substantial comments during at least five but preferably all six of the discussions to receive credit for participation. Copies of discussions must be attached to other forms submitted for Academy points. Members earn 7.5 points for completion of one six-month journal club session; conveners earn an additional 4.5.

MHSLA has put conferencing software, called Web Crossing, in place for electronic journal club discussion. It is available through the 'members only' section of the MHSLA web page (username: mhsla, password: hippo). There is an interactive tutorial at this site for those interested in participating. Those considering involvement are encouraged to take a look. The software requires users to register, although 'guests' may also take the tutorial.

We are now looking for MHSLA members interested in electronic journal club participation for the six-month period from the beginning of January to the end of June. Please e-mail or call Laura Friesen-Lynn (chair, Technology Committee, [lfriese1@hurleymc.com](mailto:lfriese1@hurleymc.com) or 810-257-9401) to indicate your interest in participating as a journal club member or convener. More than one journal club can exist at one time; the number of different clubs and themes being discussed depends on the number of MHSLA members who are interested.

Journal club topics will be decided by the conveners in conjunction with the members of their clubs. Articles to be read and discussed do not all have to be decided upon at the outset; they can be discovered anytime during the six-month time frame, as long as enough time is allotted for club members to read and discuss them.



**MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION  
EXECUTIVE BOARD MEETING  
March 30, 1999  
Michigan Athletic Club**

**Affiliated Groups**

Eastern Regional Health  
Sciences Libraries  
Association

Metropolitan Detroit  
Medical Library Group

Michigan Association  
of Consumer Health  
Information Specialists

Mid-Michigan Health  
Sciences Libraries

Northern Michigan Health  
Sciences Libraries Group

Upper Peninsula Health  
Sciences Libraries  
Consortium

Western Michigan Health  
Sciences Libraries  
Association

P      A

X

Diane Hummel

President

X

Doreen Bradley

President-Elect; Conference  
Planning

X

Ken Nelson

Immediate Past President;  
UPHSLA

X

Jennifer Barlow

Secretary

X

Rosemary Whelan

Archivist

X

Ellen O'Donnell

Treasurer

X

Lea Ann McGaugh

Audit Committee;  
Research Committee

X

Mary Hanson

Bylaws Committee

X

Betty Marshall

Collection Development  
Committee

X

Mary Jo Wyels

Collection Development  
Committee

X

Barbara Kormelink

Document Delivery Committee

X

Stephanie John

Education Committee; GMR Rep

X

Valeria Long

Education Committee

X

Sandy Swanson

Local Arrangements Committee;  
WMHSLA

X

Mike Simmons

Membership Committee

X

Joan Emahiser

Nominating Committee;  
MDMLG

X

Leslie Behm

Publications Committee

X

Leona Williams

Research Committee

X

Laura Friesen-Lynn

Technology Committee

X

Doris Blauet

ERHSLA

X

Alexia Estabrook

MDMLG

X

John Coffey

M-MHSL

X

Marge Kars

MACHIS

X

Norma Powers

NMHSLG

### **Call to Order**

The meeting was called to order at 10:13 a.m.

### **Approval of Minutes**

A change was made to page 3 of the minutes of our January 26 meeting, in the Document Delivery section. Second sentence should read: "There is definitely interest in QuickDoc training since Docline *will be switching* to Web access." Doris Blauet moved that the minutes be approved as corrected, Alexia Estabrook seconded, and the motion passed.

### **Archivist's Report**

No report at this time.

### **Treasurer's Report**

Ellen O'Donnell distributed a report covering financial activity for the period 1/23/99 through 3/18/99. There was not much activity during this period. Our balance stands at \$34,921.72. Ellen informed us that the Internal Revenue Service has charged us a penalty for filing improprieties. She is trying to get the penalty waived or reduced. Ellen reminded us that if we receive more than \$25,000 in income for three years in a row, we need to file a report with the IRS explaining how we spent our money. We will have to be sure that all our expenditures are appropriate and justifiable.

Mike Simmons mentioned that he just turned in over \$300 in membership dues to the Treasurer.

### **Audit Committee**

Lea Ann McGaugh reported that the books have been turned over to the auditor. They should be back sometime after Easter.

### **Bylaws Committee**

Mary Hanson sent word that she has not yet submitted the revised bylaws for mounting on our web site, due to technical difficulties.

### **Collection Development Committee**

No report at this time.

### **Conference Planning Committee**

Doreen Bradley reported that the Midwest Chapter MLA Board wants to offer member discounts on conference registration fees. They tout the reduced conference rate as an important benefit when soliciting new members.

Doreen distributed the new proposed fee schedule:



	<u>MCMLA &amp; MHSLA Members</u>	<u>Non-Members</u>
Early registration	\$165	\$200
Late registration	200	235
One day registration	100	120
Full day CE course	150	170
Half day CE course	85	95
GMR CE course	50	50

We will not be offering student rates.

MCMLA changed the date of their Board meeting from Wednesday to Tuesday, so we will need to change the official dates of the conference on all the published schedules to October 5-9, 1999. Arrangements have been made with the hotel for rooms and dinner on Tuesday. The MHSLA Board has decided that we will not have a Board meeting at the conference.

Carla Funk, Executive Director of MLA will be attending, and an invitation has been extended to Frieda Weise, incoming MLA President.

#### **Education Committee**

Valeria Long reported that the call for papers has gone out. Ken Nelson will be sending out a call for posters. Confirmation letters and AV requests have been sent to all conference speakers.

Also, a spring workshop for support staff will take place on April 20<sup>th</sup> at the Michigan Library Consortium in Lansing. Instruction will be offered in how to search FirstSearch and SearchBank for medical information.

#### **Local Arrangements Committee**

No report at this time.

#### **Document Delivery Committee**

No report at this time.

#### **Membership Committee**

Mike Simmons had a response from Port Huron Mercy thanking him for letting them know their dues were delinquent. They did not want to be removed from Docline. Six other institutions have not renewed their memberships, but all state that they are in the process of doing so. Mike will check with Leslie Behm to see if any of them are Docline users; if so, they will get a letter warning them that their Docline access will be turned off if they don't pay. The Board instructed Mike and Leslie to set a deadline for compliance and enforce it.

Mike will coordinate with Leslie on the printing of our membership directory. A list of officers and committee chairs will be included. Board members suggested also listing libraries by OCLC code and Docline code. Leslie said this can be done; she will look into getting binder tabs for the new sections. Mike is working on getting the directory up on the web site and searchable.

#### **Nominating Committee**

No report at this time.

look into getting binder tabs for the new sections. Mike is working on getting the directory up on the web site and searchable.

### **Nominating Committee**

No report at this time.

### **Publications Committee**

Leslie Behm is putting the spring issue of the newsletter together. She will add the call for papers from Ken and the preliminary conference agenda. She invited members to submit any news tidbits they'd like to share. Leslie needs all items for the newsletter by this Friday.

### **Research Committee**

Lea Ann and Leslie reported a disappointing rate of return on the surveys sent out. Surveys were due back February 26, but only 28 have been returned out of 77 sent. They urged those who haven't done so to complete as much as possible of the survey and return it. Leave blank anything you can't fill out; an incomplete response is better than none. Leslie will be sending a second copy of the survey to non-respondents and will make a plea for responses on the listserv and in the newsletter.

The Research Committee hopes to make this an annual survey, but only if enough questionnaires are returned to make it worthwhile. They will revise the instrument for next year based on this year's responses.

### **Technology Committee**

Laura Friesen-Lynn announced that three journal clubs have been started, but are going slowly. The Technology Committee would appreciate any and all feedback on the journal clubs; this will help them prepare their poster presentation for the MLA Annual Meeting. The WebCrossing software seems to be working well. Laura will do what she can to encourage participation in the journal clubs.

### **Regional Group Reports**

ERHSLA - Doris Blauet stated they have met only once since our last conference. They will meet with the Michigan State University focus group next week to discuss service to medical students and residents. Doris told us that Arlene Cousins from Genesys/St. Joseph retired last week.

MDMLG -Alexia reported that their February meeting featuring Fran Buckley went well. On April 15 their speaker will be Nettie Seabrooks, Chief Operating Officer of the City of Detroit (and a librarian by training). They will have Dorothy Hill coming in September.

Also, Barb Burson and Myrna Proctor are retiring from St. John and two part-time positions will be posted.

MACHIS - No report at this time.

M-MHSL - John Coffey reported that Harvey Brenneise hosted their last meeting. They toured his new facility and watched a twenty-minute video promoting the Michigan Electronic Library. The video was narrated by two television news anchors from Lansing and was very well done.

Harvey will be presenting at their next meeting. He runs the electronic library for the Michigan Public Health Institute, providing online resources for public health workers in the state.

NMHSLG - Norma Powers informed us that Munson continues to expand. Her library provides services to three other hospitals they own or are affiliated with. No extra money has been allotted to the library for serving additional clients. However, they do receive funds from Munson's medical staff. Norma just visited the hospital in Manistee and is developing a proposal to provide services for them as well. It is important to Munson to keep the clinics and smaller hospitals in their area alive.

A planned Community Health Information Center will be under Norma's direction. Thirteen hundred feet of a new 3000-foot space has been allotted for this project, which will provide free library services to the community. They meet with the architect next week; Norma and her staff will be visiting the new hospital libraries in Grand Rapids to get design ideas. Norma has been wanting to do this for years, and once her CEO signed on to the idea, things started moving very quickly.

A deposit has been made with the Park Place in Traverse City to reserve the space for the 2000 conference. Room rate will be \$85 single/\$95 double.

UPHSLC - Ken Nelson announced he has a new staff member, Kathleen Heitman. This position, formerly held by Denise Macmillan, has been vacant for four months. Marquette General Hospital is expanding and the library may move. Ken is thinking of adding EMBASE to the library's Ovid offerings.

Ken met with Janice Lester and Nancy Manninen on March 11 after the videoconference "Dancing with Change." They are still working on a needs assessment questionnaire for health professionals.

Michigan Technical University will be hosting some MLC workshops next month, on copyright and authority control.

WMHSLA - The first postcard announcing the conference is about to be mailed.

GMR - No report at this time.

### **New Business**

Rosemary Whelan has transferred to the Law Library at the University of Michigan and has resigned her position as our Archivist. Diane Hummel will try to recruit a new Archivist. The Board discussed contracting for storage of the Association's records.

While this would cost us money, it would ensure the security of our archives. Currently, the records are stored by the Archivist wherever he or she can find a place for them. They move each time a new Archivist takes office. It would make sense to contract for storage in a central location such as the Library of Michigan. We might be able to contract for indexing service as well. Diane will ask the new Archivist to research these possibilities.

The question was raised of whether we should sponsor a MHSLA member to attend the annual meeting of MLA. This is something we have never done, and it would be quite costly. Room and board at an annual meeting can really add up. Some thoughts the Board had included:

- supporting a first-time attendance at MLA;
- increasing our support for members to attend the MHSLA conference;
- supporting MHSLA members who are presenting posters or papers at MLA.

This question was delegated to the Education Committee. Regional groups are welcome to submit their thoughts; we may also float the ideas on the listserv. After our fall conference, the Education Committee will consider this question and will develop recommendations for the Board.

The Board discussed Harvey Brenneise's working paper on the Michigan Community Health Electronic Library (available online at <http://www.mphi.org/MITC.html>). Leslie Behm met with him yesterday and suggested some names of MHSLA members he could include in the focus group he is planning. Harvey hopes to get this group together in late April. Financing for this project will be challenging.

We may have an opportunity to do some outreach at the Michigan Health & Hospitals Association conference on Mackinac Island in June. Leslie Behm will investigate.

A plaque was presented to Ken Nelson in appreciation of his service as our President last year.

### **Adjournment**

There being no further business, the meeting adjourned at 12:08 p.m.

Respectfully submitted,

Jennifer Barlow, MHSLA Secretary

**Education Committee**  
Report to MHSLA Executive Board  
March 30, 1999

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**Fall 1999 Conference**

**Bridging Traditions:**

**The 50th Anniversary of the Midwest Chapter/Medical Library Association**

Planning for the fall conference continues. Confirmation letters and AV requests have been sent to speakers and panelists, and a call for papers has been announced. The deadline for abstracts is May 30, with acceptances determined by June 30. The call for posters will be issued shortly.

**Spring 1999 Support Staff Workshop**

A day-long support staff workshop on using the Access Michigan databases *FirstSearch* and *SearchBank* for medical information will take place on April 20 from 9 to 3 p.m. at the Michigan Library Consortium in Lansing. Fee for the session, including lunch, is \$20. Stephanie John is handling reservations for this event.

Respectfully submitted,  
Valeria Long  
Co-chair  
MHSLA Education Committee

**1999 Midwest Conference  
Proposed Fees**

Midwest & MHSLA Members

Early Registration (Sept 1)	\$ 165
Late Registration	\$ 200
One Day Registration	\$ 100
Full Day CE Course	\$ 150
Half Day CE Course	\$ 85
GMR CE Course	\$ 50

Non-Members

Registration	\$ 200
One Day Registration	\$ 120
Full Day CE Course	\$ 170
Half Day CE Course	\$ 95
GMR CE Course	\$ 50

*Late* 235.

MHSLA Treasurer's Report  
1/23/99 Through 3/18/99

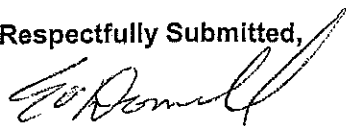
Category Description	1/23/99- 3/18/99
<b>INCOME</b>	
Dues	3,810.00
Exhibitors	761.35
Interest Inc	79.57
<b>TOTAL INCOME</b>	<b>4,650.92</b>
<b>EXPENSES</b>	
Debit Board Mtg	323.90
Debit Conf.	500.00
Mailing	26.40
Newsletter	34.24
<b>TOTAL EXPENSES</b>	<b>884.54</b>
<b>TOTAL INCOME - EXPEN...</b>	<b>3,766.38</b>

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BEGINNING BALANCE (from 1/22/99 Treasurer's Report)	\$31,155.34
TOTAL INCOME/EXPENSES (1/22/99 through 3/18/99)	<u>3,766.38</u>
<b>ENDING BALANCE 3/18/99</b>	<b>\$34,921.72</b>

Note: On 2/8/99 the IRS assessed the organization a penalty fee of \$1,461.85 for the late filing of our fiscal year 1996/97 annual information return (form 990 EZ). A letter was sent to the IRS on 2/9/99 explaining the reasons for our late filing and asking for the penalty to be reduced or waived. We have not received a reply from the IRS as of 3/29/99.

Respectfully Submitted,



Ellen O'Donnell  
MHSLA Treasurer



**MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION  
EXECUTIVE BOARD MEETING  
May 25, 1999  
Michigan Athletic Club**

<b>Affiliated Groups</b>	<b><u>P</u></b>	<b><u>A</u></b>		
Eastern Regional Health Sciences Libraries Association	X		Diane Hummel	President
Metropolitan Detroit Medical Library Group	X		Doreen Bradley	President-Elect; Conference Planning
Michigan Association of Consumer Health Information Specialists		X	Ken Nelson	Immediate Past President; UPHSLA
Mid-Michigan Health Sciences Libraries	X		Jennifer Barlow	Secretary
Northern Michigan Health Sciences Libraries Group	X		Ellen O'Donnell	Treasurer
Upper Peninsula Health Sciences Libraries Consortium	X		Lea Ann McGaugh	Audit Committee; Research Committee
Western Michigan Health Sciences Libraries Association		X	Mary Hanson	Bylaws Committee
	X		Betty Marshall	Collection Development Committee
		X	Mary Jo Wyels	Collection Development Committee
		X	Barbara Kormelink	Document Delivery Committee
		X	Stephanie John	Education Committee; GMR Rep
	X		Valeria Long	Education Committee
		X	Sandy Swanson	Local Arrangements Committee; WMHSLA
	X		Mike Simmons	Membership Committee
	X		Joan Emahiser	Nominating Committee; MDMLG
	X		Leslie Behm	Publications Committee
		X	Leona Williams	Research Committee
	X		Laura Friesen-Lynn	Technology Committee
	X		Doris Blauet	ERHSLA
	X		Alexia Estabrook	MDMLG
		X	John Coffey	M-MHSL
		X	Marge Kars	MACHIS
		X	Norma Powers	NMHSLG



### **Call to Order**

The meeting was called to order at 10:20 a.m.

### **Approval of Minutes**

A change was made to page 3 of the minutes of our March 30 meeting, last sentence in the Conference Planning section. The incoming MLA President's name is spelled *Weise*. Leslie Behm moved that the minutes be approved as corrected, Doris Blauet seconded, and the motion passed.

### **Archivist's Report**

Diane Hummel has not yet appointed an archivist. She has received some suggestions of people who might be interested.

### **Treasurer's Report**

Ellen O'Donnell distributed a report covering financial activity for the period 3/19/99 through 5/18/99. Our balance stands at \$35,165.32. Ellen was successful in persuading the Internal Revenue Service to waive a penalty fee we were assessed for improper filing for the 1996-1997 fiscal year. Her diligence saved the organization over \$1400.

### **Audit Committee**

Lea Ann McGaugh reported that her Committee has reviewed the books. They found the books in excellent order from check 1432 through check 1480 dated February 26, 1999. Air fare is still a large expense. The Board reiterated the recommendations made after the 1997 conference to try to keep travel costs down. We will communicate to speakers that we will only reimburse the value of coach air travel, advance ticket cost (at least two weeks), for the most direct route. Valeria Long will add these guidelines to the Education Committee notebook.

The question was raised of whether we can place our money in an interest-bearing account. This needs to be investigated; we will wait until we've paid for the 1999 conference and the SERHOLD inputting by MSU.

### **Bylaws Committee**

Leslie Behm is awaiting the bylaws which Mary Hanson has revised to reflect changes approved at the 1998 Annual Meeting. When received, they will be mounted on the web site.

### **Collection Development Committee**

Betty Marshall has been answering questions from member libraries regarding discard decisions. Her database contains over 2700 titles held by five or fewer libraries.

### **Conference Planning Committee/Local Arrangements Committee**

Doreen Bradley reported that the conference programs and registration forms will be mailed out in early June. Registration forms will also be available on our web site. We have a new contact at the Amway Grand who has been working with Sandy. The hotel will extend the conference rate to include Monday, October 4.

Frieda Weise of MLA will not be attending after all, but J. Michael Homan, MLA President-Elect, is planning to come. The deadline for posters and papers is May 30.

An optional tour has been added for Saturday, October 9. It will be a guided bus trip around Grand Rapids, including tours of Amberg Library and St. Mary's Library and a lunch. Our special event on Thursday evening is a reception at the Gerald Ford Museum. This will include light refreshments and entertainment. An excellent exhibit on the 20<sup>th</sup> Century will be up at the Museum and available for our perusal.

### **Education Committee**

Valeria Long reported that a workshop was held for support staff at MLC in Lansing on April 20. Bill Forgette of MLC offered instruction in searching the Access Michigan databases FirstSearch and SearchBank. Feedback from the twelve attendees was positive (although the lunch they were served left much to be desired).

Program planning for the conference is going smoothly. Valeria recently met with a team from the GMR Regional Medical Library to discuss the videoconference session on *Exploring Technology*. This half-day CE course will be broadcast from the Cook Institute in Grand Rapids to four other sites in the Midwest. The GMR will provide publicity for this videoconference. MHSLA will coordinate registration for all the sites.

### **Document Delivery Committee**

Leslie Behm reported that Barbara Kormelink has written to four institutions registered on DOCLINE who have not paid MHSLA dues, warning that their DOCLINE access would be revoked. All were in the Detroit area and none has responded.

### **Membership Committee**

Mike Simmons said membership renewals keep trickling in. We are currently at 131 members, down quite a bit from last year. The membership database on the web seems to be working and Mike encouraged us to try it.

Mike voiced his willingness to continue as membership Chair. He feels we can take advantage of the electronic database to get memberships processed faster. Inputting from handwritten membership forms is problematic and errors can occur. Mike suggests we redesign the paper form, and make more use of the electronic form (e.g. have members verify their information online and get back to us with corrections). We could use the Midwest Chapter MLA form as a model; it shows text in one column and space for corrections in another.

Mike and Leslie will be working on the 1999 directory this weekend.

### **Nominating Committee**

Joan Emahiser presented the slate of candidates. Doris Blauet is running unopposed for President and Diana Balint is running unopposed for Secretary. The Board and the Nominating Committee still need a representative from the Upper Peninsula. Ken Nelson's administration nixed his participation this year. There are not many other members in the UP from whom to choose.

Betty Marshall moved that the slate be approved as presented, Doris Blauet seconded, and the motion passed.

### **Publications Committee**

Leslie Behm is revising the MHSLA brochure. MLA's "Making a Difference" communications tool has been useful. The Midwest Chapter MLA wonders how many MHSLA chapters have

web pages; currently it's just M-MHSL and MDMLG. A MACHIS web page would be a great idea; many renewing MHSLA members expressed interest in MACHIS on their registration forms. Perhaps Marge Kars could be persuaded to develop the web page.

The Board discussed mounting our list of officers in the public section of our web site and decided to do this.

### **Research Committee**

Lea Ann McGaugh stated that the second mailing of the "benchmarking" survey was mailed and four responses have been received (as well as one refusal). Lea Ann and Leslie acknowledged that the questionnaire takes a lot of work. Respondents should just fill out what they can; the Research Committee can revise and streamline the instrument for next year according to what data people actually collect. This project was undertaken because member libraries said they would find it useful, so their lack of cooperation has been disappointing.

### **Technology Committee**

Laura Friesen-Lynn reported on the poster presentation delivered at MLA in Chicago. The Committee presented their experience in establishing the electronic journal club. It went well. There were a few probing questions, which members handled deftly.

We do have a situation with the Web Crossing software that needs to be addressed. We have exceeded our file usage allotment. Mike Simmons contacted them and was told we need to upgrade our license to the next level at a one-time cost of \$695.

There are currently three discussion rooms in the journal club; Marge Kars wants to start another but is having trouble accessing the software. We need to encourage participation in the discussions. One idea would be for conveners to take a more active role. Another suggestion was to try a synchronous chat room; the time constraint might make people schedule their participation. A problem with this is that MLA requires printed proof of participation in the discussion to award continuing education credits. Our software doesn't archive chat rooms, so we would need to devise another way to save the discussions. We might make the conveners responsible for archiving.

There may be other uses for the Web Crossing software that we can explore; beyond discussion rooms and chat rooms, it might be useful for committee meetings. Jennifer Barlow moved to pay the \$695 to upgrade our Web Crossing license, Doris Blauet seconded, and the motion passed.

### **Regional Group Reports**

ERHSLA – Doris Blauet said they have not had a formal meeting since our last Board meeting. She mentioned that Pat Moreland retired from McLaren and Lea Ann McGaugh is now Director there. Lea Ann's old job at St. Joseph Mercy will be posted after it has been redesigned somewhat.

MDMLG – Alexia Estabrook reported that the Nettie Seabrook meeting was very successful. MDMLG election results are in, Barb Platz is the new President. Their next meeting, sponsored by Elsevier, will take place at the Bayview Yacht Club. The September meeting at Providence will feature Dorothy Hill.

Alexia noted that she is no longer working at Providence, but works one day a week at Aurora and part-time at St. John's.

MACHIS – As previously noted, Marge Kars is hoping to start a discussion group for MACHIS but has been having technical difficulties.

M-MHSL – A small group met at the Michigan Department of Community Health to plan ideas for next year's meetings and programs. They want to offer a copyright class and also hope to bring in an MLA course (perhaps Bet Ison's strategic planning class).

NMHSLG – No report at this time.

UPHSLC – No report at this time.

WMHSLA – Betty Marshall stated that they will be meeting this Thursday.

GMR – No report at this time.

### **Old Business**

#### SERHOLD

Leslie Behm announced that all SERHOLD updating has been done except for a batch that arrived last week. She will prepare an invoice for MHSLA in June when all the inputting has been completed. Leslie would prefer libraries to send their changes in batches, e.g. monthly, rather than trickling in one by one.

#### DOCLINE

Leslie attended the DOCLINE sunrise meeting at MLA. DOCLINE forms are up on the Web and look good. NLM expects libraries will be able to do their own updating as of this September. In the new system, users will be able to toggle between OCLC and DOCLINE!

FTS access to DOCLINE is supposedly going away as of June 30, but the Web version will not be accessible until September. It is unclear how we will access DOCLINE in the interim. Contact the GMR with questions or problems.

### **New Business**

#### Quorums

Leslie Behm observed that we often have problems getting a quorum for Board meetings. It would be wise to examine how the Board is structured and how quorums are set. We may want to recommend some changes. One possibility would be giving voting members permission to assign an alternate, in the event they can't make a scheduled meeting. The alternate would count as part of the quorum and would have temporary ability to vote.

Another issue concerns the present lack of a Board member from the Upper Peninsula. Requiring representatives from both NMHSLG and UPHSLC means those regions are over-represented on the Board, in relation to their population and number of libraries. In the past these groups have resisted merging. However, their logistical difficulties in getting to meetings make it hard for us to get a quorum. It is time to reconsider the configuration of our Board.

Leslie volunteered to draft some bylaws revisions. After Board approval, they would need to get to the membership 30 days before the annual conference.

Focus Group re: MITC Report

Harvey Brenneise, Director of the Michigan Community Health Electronic Library, called a focus group together in April to begin work on the Michigan Information Technology Commission's recommendations for statewide access to health information. Diane Hummel and Leslie Behm were present at the meeting. About half the invited stakeholders were in attendance. The meeting was led by a facilitator and was quite productive. Diane and Leslie made some valuable contributions to the discussion, including pointing out that nurses and osteopathic physicians should have representation on the project.

Harvey's concept paper describing this project can be found at <http://www.mphi.org/MITC.html>. The initiative is ambitious and inclusive in scope and has great potential for improving access to health information for consumers, educators and health care workers. Cyber-state.org is one of the players and they could be a major source of funding — cyber.state is led by an impressive Board, all from influential organizations with deep pockets.

**Adjournment**

There being no further business, the meeting adjourned at 12:15 p.m.

Respectfully submitted,

Jennifer Barlow, MHSLA Secretary

# **Education Committee**

## **Report to MHSLA Executive Board**

**May 25, 1999**

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### **Spring 1999 Support Staff Workshop**

A day-long support staff workshop on using the Access Michigan databases *FirstSearch* and *SearchBank* for medical information, held at the Michigan Library Consortium in Lansing, attracted 16 registrants and 12 attendees. Bill Forgette of the MLC developed and taught the April 20 class. Informal feedback from attendees indicated the programming was great but the lunch left much to be desired.

### **Fall 1999 Conference**

#### **Bridging Traditions:**

#### **The 50th Anniversary of the Midwest Chapter/Medical Library Association**

- I. As a whole, plans are moving along smoothly for the program portions of the conference.
- II. *Exploring Technology: Collaborations Between Libraries and Information Systems*, a half-day CE being offered at the fall conference, is being coordinated by the GMR. It will be broadcast from the Cook Institute for Research and Education in Grand Rapids on October 6 to four other sites in the midwest. During MLA in Chicago, I met with Logan Ludwig, Alan Barclay, Jean Sayre, Chris Schaffer, Larry Woods, Ellen Nagle, and Cathy Perley from the GMR/RML regarding this endeavor. NLM/GMR will be providing publicity for this teleconference, but we will also be taking registration for both the originating and remote sites. Our program will need to list the sites and instruct registrants to specify the site where they plan to attend. Also, the cost of *only* this CE will be \$50 at the originating and remote sites.

Respectfully submitted,  
Valeria Long  
Co-chair  
MHSLA Education Committee

MHSLA  
Michigan Health Sciences Libraries Association

Audit Committee Report to Board  
June 1999

The Audit Committee met at the Orthopedic Library on the MSU campus on April 12, 1999. We reviewed the books beginning with check number 1432. We found the books in excellent order through check # 1480 dated February 26, 1999.

Audit Committee

D. Lea Ann McGaugh, Chair  
Martha Studaker  
Debbie Porter

MHSLA Treasurer's Report

3/19/99 Through 5/18/99

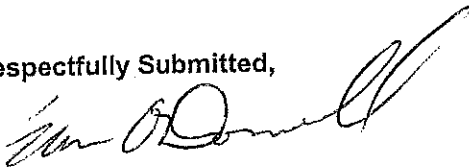
Category Description	3/19/99- 5/18/99
<b>INCOME</b>	
Dues	720.00
Interest Inc	74.02
<b>TOTAL INCOME</b>	<b>794.02</b>
<b>EXPENSES</b>	
BONDING	96.00
Debit Board Mtg	311.88
Gifts Given	60.00
Mailing	33.99
Newsletter	48.55
<b>TOTAL EXPENSES</b>	<b>550.42</b>
<b>TOTAL INCOME - EXPEN...</b>	<b>243.60</b>

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BEGINNING BALANCE (from 3/18/99 Treasurer's Report)	\$34,921.72
TOTAL INCOME/EXPENSES (3/18/99 through 5/18/99)	<u>243.60</u>
ENDING BALANCE 3/18/99	\$35,165.32

Note: On 2/8/99 the IRS assessed the organization a penalty fee of \$1,461.85 for the late filing of our fiscal year 1996/97 annual information return (form 990 EZ). A letter was sent to the IRS on 2/9/99 explaining the reasons for our late filing and asking for the penalty to be reduced or waived. On April 12, 1999, we received notice that an adjustment had been made in response to our letter of 2/9/99, and MHSLA no longer owed a penalty fee.

Respectfully Submitted,



Ellen O'Donnell  
MHSLA Treasurer





Valeria Long <Valeria.Long@SPECTRUM-HEALTH.ORG> on 05/03/99 09:58:00 AM

Please respond to Michigan Health Sciences Library Association <MHSLA@LIST.MSU.EDU>

To: MHSLA@LIST.MSU.EDU  
cc: (bcc: Jennifer Barlow/Borgess)  
Subject: Conference Scholarship Opportunity

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#### Scholarship Opportunity

The Michigan Health Sciences Libraries Association (MHSLA) is accepting applications for scholarships to its annual conference. This year's conference, "Bridging Traditions," is a joint conference of MHSLA and the Midwest Chapter of the Medical Library Association, and will be held in Grand Rapids, Michigan on October 7 and 8.

The scholarship includes two days of conference registration (October 7 and 8), attendance to meetings, workshops, two nights lodging, meals, and mileage. Scholarship recipients may enroll in continuing education courses at their own expense.

Three scholarships will be awarded: one to a current MHSLA member who has not previously attended an annual conference, and one from each of the graduate library schools in Michigan. Preference will be given to students concentrating in health sciences librarianship.

Scholarship awardees are expected to write a brief summary of their conference experience for the MHSLA newsletter, and assist at the registration/hospitality desk.

To apply, submit your name, permanent address and telephone number, e-mail address, and affiliation. Deadline for applications is July 16, 1999.

One name will be drawn at random from each category (MHSLA member who hasn't attended before, WSU, U-M) on July 22. Awardees will be notified promptly.

Send applications to:  
Valeria Long  
Amberg Health Sciences Library  
Spectrum Health - Downtown [MC 040  
100 Michigan NE  
Grand Rapids, MI 49503-2560

valeria.long@spectrum-health.org  
voice 616 391-3143 | fax 616 391-3144



May 26, 1999

**Affiliated Groups**

Eastern Regional Health  
Sciences Libraries  
Association

Metropolitan Detroit  
Medical Library Group

Michigan Association  
of Consumer Health  
Information Specialists

Mid-Michigan Health  
Sciences Libraries

Northern Michigan Health  
Sciences Libraries Group

Upper Peninsula Health  
Sciences Libraries  
Consortium

Western Michigan Health  
Sciences Libraries  
Association

The MHS LA Executive Board has approved the following slate of candidates for the fall 1999 election :

**President-Elect**

**Doris Blauet**

**Secretary**

**Diana Balint**

**Nominating Committee**

**Alexia Estabrook**

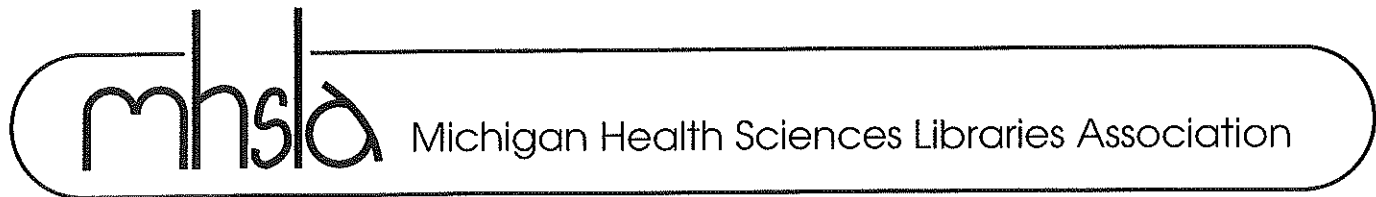
**Valaria Long**

**Melba Moss**

**Debbie Porter**

**Norma Powers**

Members may nominate additional candidates by petition. Candidates who present a petition signed by no fewer than five (5) members, accompanied by a biographical statement, a written statement of aims as an officer of the Association, and sent to the Nominating Committee Chair (Joan Emahiser, Library Information Services, William Beaumont Hospital, 3601 W. 13 Mile Road, Royal Oak, MI 48073-6769) no later than July 1, 1999 will be included on the ballot.



**MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION  
EXECUTIVE BOARD MEETING  
July 27, 1999  
Michigan Athletic Club**

<b>Affiliated Groups</b>		<b>P</b>	<b>A</b>		
Eastern Regional Health Sciences Libraries Association		<b>P</b>	<b>A</b>		
Metropolitan Detroit Medical Library Group					
Michigan Association of Consumer Health Information Specialists		<b>X</b>		Diane Hummel	President
Mid-Michigan Health Sciences Libraries			<b>X</b>	Doreen Bradley	President-Elect; Conference Planning
Northern Michigan Health Sciences Libraries Group		<b>X</b>		Ken Nelson	Immediate Past President
Upper Peninsula Health Sciences Libraries Consortium			<b>X</b>	Jennifer Barlow	Secretary
Western Michigan Health Sciences Libraries Association		<b>X</b>		Ellen O'Donnell	Treasurer
		<b>X</b>		Lea Ann McGaugh	Audit Committee; Research Committee
				Mary Hanson	Bylaws Committee
		<b>X</b>		Betty Marshall	Collection Development Committee
			<b>X</b>	Mary Jo Wyels	Collection Development Committee
			<b>X</b>	Barbara Kormelink	Document Delivery Committee
			<b>X</b>	Stephanie John	Education Committee; GMR Rep
			<b>X</b>	Valeria Long	Education Committee
		<b>X</b>		Sandy Swanson	Local Arrangements Committee; WMHSLA
			<b>X</b>	Mike Simmons	Membership Committee
		<b>X</b>		Joan Emahiser	Nominating Committee; MDMLG
		<b>X</b>		Leslie Behm	Publications Committee
			<b>X</b>	Leona Williams	Research Committee
			<b>X</b>	Laura Friesen-Lynn	Technology Committee
			<b>X</b>	Doris Blauet	ERHSLA
		<b>X</b>		Alexia Estabrook	MDMLG
			<b>X</b>	John Coffey	M-MHSL
			<b>X</b>	Marge Kars	MACHIS
			<b>X</b>	Norma Powers	NMHSLG

### **Call to Order**

The meeting was called to order at 10:04 a.m. A quorum was not present, so no official business could be conducted.

### **Approval of Minutes**

A change was made to page 4 of the minutes of our May 25 meeting, first sentence in the Research Committee section. The sentence should end: "(as well as one refusal)." The Board recommended approval of the minutes at our next meeting, when an official vote can be taken.

### **Archivist's Report**

Maureen Watson from the Optometry Library at Ferris State University has just been appointed our new Archivist.

### **Treasurer's Report**

Ellen O'Donnell sent a report covering financial activity for the period 5/19/99 through 7/16/99. Our balance stands at \$37,499.17. The Board recommended approval of the report at our next meeting.

### **Audit Committee**

Lea Ann McGaugh stated the Committee has been inactive since our last meeting.

### **Bylaws Committee**

Mary Hanson reported that she has turned the revised bylaws over to Leslie Behm in electronic format for mounting on our web site. Leslie and Mary said they would work on a draft bylaws revision that would allow a regional representative to designate an alternate in the event s/he cannot make a meeting. This would help the Board attain quorums. The Committee will submit the draft to Board members for review via e-mail and will send the proposed revision out to the membership with the next newsletter mailing.

### **Collection Development Committee**

Betty Marshall gave Bay Medical a copy of their unique holdings. She said she would give a copy of her database on disk to Leslie to add to our web site. Betty is willing to run a print copy of unique holdings for any library on request.

### **Conference Planning Committee/Local Arrangements Committee**

Doreen Bradley sent a report on conference arrangements. Planning is moving along quite well. Registration packets have been mailed and the preliminary programs look great. Doreen will send a message to the GMR and MHSLA discussion lists announcing the change of speakers for Paul Groll's continuing education sessions. The registration form is up on the web site. A few library vendors have contacted Doreen about exhibiting and she has referred them to Robin Alanen Mosher.

Jennifer Barlow said she has already received two registration forms, one from Ohio. Jennifer is collecting MHSLA Committee reports for the annual business meeting. Committee chairs should send their reports to Jennifer by August 27 so they can be copied and placed in the registration packets.

### **Education Committee**

Valeria Long sent a report stating they have found replacement speakers for Paul Groll, who had to cancel his presentations. Five poster abstracts and ten paper abstracts have been accepted. Conference scholarships have been awarded to Suzanne Gray (University of Michigan), Sheilia Bryant (Wayne State University), and Deborah Sobczak (Providence Hospital). Diane Hummel will send each of them an official letter along with the registration packet.

### **Document Delivery Committee**

Leslie Behm announced that Barbara Kormelink is retiring at the end of August. A consultant position will be posted to replace her.

### **Membership Committee**

Mike Simmons sent a report stating we are currently at 133 members. Roughly twenty are dual memberships. A membership directory will be mailed out with the next newsletter.

### **Nominating Committee**

Joan Emahiser has prepared the ballot and given it to the Secretary to be copied and mailed next month.

### **Publications Committee**

Leslie Behm said the newsletter is about to be mailed. Bylaws revision and the list of unique journal titles will be mounted on our web site.

### **Research Committee**

Lea Ann McGaugh reported that the Committee has been having a discussion via e-mail on whether they should contact the members who have not responded to their survey. Fewer than half the surveys were returned so the data may not be very valuable. The scope of this project seemed to change as it went along, and that has made things difficult. We will not plan on repeating the survey, but the Board recommended that the Research Committee input the data they do have and produce a report on the results.

### **Technology Committee**

No report at this time.

### **Regional Group Reports**

ERHSLA – Lea Ann McGaugh said they just held a retirement dinner for Barbara Kormelink.

MDMLG – Alexia Estabrook reported that they are having a slow summer. Elsevier sponsored their annual summer luncheon at the Bayview Yacht Club. They are in a transitional period between Boards. They have completed a restructuring, revised their bylaws and merged some committees. They're looking for a Chair for the Newsletter Committee.

Alexia passed along a suggestion from Lynda Baker that MHSLA send out letters offering the student conference scholarships in May or September, when more students are around.

MACHIS – Mary Hanson announced that Marge Kars has set up an electronic journal club for consumer health using the Web Crossing software.

M-MHSL – Leslie Behm said they recently met to brainstorm. They have planned a summer picnic. In September they are having Mike Seadle speak; he is the MSU digital sources librarian and copyright guru. This winter they will be bringing Bet Ison up to do her strategic planning workshop. They had a retirement party for Doris Asher from Sparrow. Jane Claytor attended the party; she is still working for the residency program at St. Lawrence.

NMHSLG – No report from Norma Powers. Rumor has it that the open position at Northern Michigan Hospital has been filled.

UPHSLC – We currently have no Board representative from the Upper Peninsula.

WMHSLA – Sandy Swanson reported that they continue to work on conference arrangements. They want to offer PubMed and FirstSearch training sessions, once the upcoming changes to those systems have been implemented. Mary Hanson has lost a .25 FTE position, and now her .75 FTE person has resigned. The .75 position will be rewritten and posted. Mary will be closing the library for a week in mid-August while she is on vacation. Rose Ray is retiring from Spectrum Health-East this week, and Sandy Swanson's last day is August 20. Sandy will be staying on with WMHSLA to help with the conference. Melba Moss will serve as our new Access Michigan representative.

GMR – Leslie Behm announced that Angela Taylor has left the GMR. Charniel McDaniel is currently our representative. Leslie also deals with Chris Shaffer. Leslie's office is current with inputting changes to SERHOLD. The changes affect DOCLINE instantly, but the online SERHOLD listing is only updated once a year. The online list was updated in May 1998 and Leslie thinks they just did another update.

DOCLINE in its current incarnation is expected to cease in September 1999. It will certainly not last beyond the end of the year as it is not Y2K compliant. The FTS phone line will not work after September; libraries still using it will need to switch to telnet. The new web DOCLINE will only work with the newest browsers. Libraries that don't have the latest browser version should contact Chris Shaffer at the GMR as soon as possible. Jay Daly plans to have a new version of QuickDoc ready to work with the new DOCLINE.

### **Old Business**

#### MISHULS

Ken Nelson contacted Diane Hummel with a request that the print version of MISHULS not be discontinued. Leslie Behm clarified that MISHULS has been put on hiatus but has not been permanently discontinued. We will reassess next year to see if there is still a demand for it. Once SERHOLD changes have shaken out, there may be a way to obtain data for MISHULS without having to pay for an OCLC tape.

**New Business**

Access Michigan

Sandy Swanson reminded everyone that the URL for Access Michigan's InfoTrac databases is changing on August 10. Also, workshops in using FirstSearch are being offered in some parts of the state.

Next Meeting

The next Board meeting was set for Tuesday, September 28 at 10:00 a.m. at the Michigan Athletic Club in East Lansing. The Board will review and approve Doreen Bradley's committee appointments.

**Adjournment**

There being no further business, the meeting adjourned at 12:17 p.m.

Respectfully submitted,

Jennifer Barlow, MHSLA Secretary

# Education Committee

Report to WMHSLA Local Arrangements Committee

July 22, 1999

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The Education Committee faced a minor crisis earlier this month when Paul Groll withdrew from participating in the conference. Replacements for his half-day continuing education course and afternoon session have been made; Mike Simmons has agreed to teach the CE course and Anne Donohue from the Library of Michigan will be conducting the afternoon session. Unfortunately the preliminary program was being printed as we learned Paul would not be able to do the sessions, but the final programs will reflect the change in presenters.

Other than that, things are going swimmingly. We accepted five poster abstracts and ten paper abstracts for presentation at the conference.

Conference scholarships, which cover registration, attendance to meetings, workshops, two nights lodging, meals, and lodging, will be awarded to the following applicants:

Suzanne Gray (U-M student)  
Sheilia Bryant (Wayne State student)  
Deborah Sobczak (Providence Hospital)

They have not yet been notified. I suggest that the MHSLA president and conference chair send them a letter along with the registration packet.

Respectfully submitted,  
Valeria Long  
Co-chair  
MHSLA Education Committee

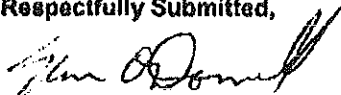


MHSLA Treasurer's Report  
5/19/99 Through 7/16/99

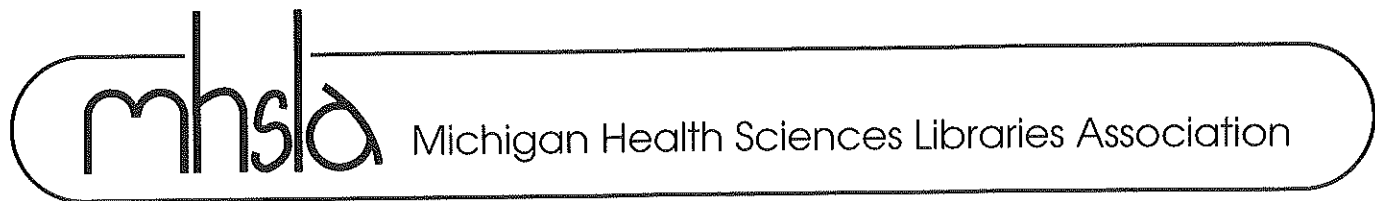
Category Description	5/19/99- 7/16/99
<b>INCOME</b>	
Dues	195.00
Exhibitors	2,400.00
Interest Inc	75.41
Workshop	280.00
<b>TOTAL INCOME</b>	<b>2,950.41</b>
<b>EXPENSES</b>	
Debit Board Mtg	217.91
Debit Conf.	277.78
Debit Workshop	120.89
<b>TOTAL EXPENSES</b>	<b>616.58</b>
<b>TOTAL INCOME - EXPEN...</b>	<b>2,333.85</b>

<b>BEGINNING BALANCE (from 5/16/99 Treasurer's Report)</b>	<b>\$35,165.32</b>
<b>TOTAL INCOME/EXPENSES (5/19/99 through 7/16/99)</b>	<b><u>2,333.85</u></b>
<b>ENDING BALANCE 7/16/99</b>	<b>\$37,499.17</b>

Respectfully Submitted,



Ellen O'Donnell  
MHSLA Treasurer



**MICHIGAN HEALTH SCIENCES LIBRARIES ASSOCIATION  
EXECUTIVE BOARD MEETING  
September 27, 1999  
Michigan Athletic Club**

Affiliated Groups	<u>P</u>	<u>A</u>		
Eastern Regional Health Sciences Libraries Association	X		Diane Hummel	President
Metropolitan Detroit Medical Library Group	X		Doreen Bradley	President-Elect; Conference Planning
Michigan Association of Consumer Health Information Specialists		X	Ken Nelson	Immediate Past President
Mid-Michigan Health Sciences Libraries	X		Jennifer Barlow	Secretary
Northern Michigan Health Sciences Libraries Group	X		Ellen O'Donnell	Treasurer
Upper Peninsula Health Sciences Libraries Consortium		X	Maureen Watson	Archivist
Western Michigan Health Sciences Libraries Association	X		Lea Ann McGaugh	Audit Committee; Research Committee
	X		Mary Hanson	Bylaws Committee
	X		Betty Marshall	Collection Development Committee
		X	Mary Jo Wyels	Collection Development Committee
		X	Barbara Kormelink	Document Delivery Committee
		X	Stephanie John	Education Committee; GMR Rep
	X		Valeria Long	Education Committee
	X		Sandy Swanson	Local Arrangements Committee; WMHSLA
	X		Mike Simmons	Membership Committee
	X		Joan Emahiser	Nominating Committee; MDMLG
	X		Leslie Behm	Publications Committee
		X	Leona Williams	Research Committee
		X	Laura Friesen-Lynn	Technology Committee
	X		Doris Blauet	ERHSLA
	X		Alexia Estabrook	MDMLG
	X		John Coffey	M-MHSL
		X	Marge Kars	MACHIS
		X	Norma Powers	NMHSLG

### **Call to Order**

The meeting was called to order at 10:08 a.m.

### **Approval of Minutes**

Minutes from the previous two meetings needed to be approved. Sandy Swanson moved that the minutes of our May meeting be approved as distributed. Joan Emahiser seconded, and the motion carried. Alexia Estabrook moved that the minutes of our July meeting be approved as distributed. Doris Blauet seconded, and the motion carried.

### **Archivist's Report**

Doreen Bradley shipped the MHSLA archives (in twenty-two boxes!) to the new Archivist, Maureen Watson.

### **Treasurer's Report**

Ellen O'Donnell distributed her annual report. Our bank balance as of August 25, 1999 was \$37,674.70. Alexia Estabrook moved to approve the report as submitted, Valeria Long seconded, and the motion carried.

### **Audit Committee**

No report at this time.

### **Bylaws Committee**

Leslie Behm drafted and distributed the proposed bylaws revision. This amendment would allow Board members to designate an alternate for a specific Board meeting in writing, in advance of the meeting. The intent is to improve attendance at Board meetings so we don't have problems establishing a quorum. The membership will vote on this proposal at the business meeting next month.

### **Collection Development Committee**

Betty Marshall has revised the unique holdings database again. She printed lists of unique titles for Mercy General (Oak campus) and St. Joseph's in Mt. Clements. Betty sent the database to Leslie Behm for mounting on the MHSLA web site.

### **Conference Planning Committee**

Doreen Bradley reported that we are at 134 registrants for the conference, which is a good enrollment. Twenty-four vendors have registered as well, and the block of hotel rooms we reserved has been oversold.

Mike Simmons asked for a copy of the vendor list to put up on the conference web site.

### **Education Committee**

Valeria Long reported a switch in speakers for Friday lunch at the conference. We now have a speaker on nutraceuticals lined up. Also, the session on "Deciphering the L's" will now be presented by James Droscha from the Library of Michigan. Valeria will be doing a trial run of the videoconferencing equipment tomorrow with staff at the remote sites. This teleconference continuing education course is a first for us and Valeria hopes it goes well.

Regarding other Education Committee projects, they are discussion co-hosting NLM's Molecular Biology class, perhaps in Ann Arbor. There are two versions of this class available, one geared for scientists and the other for librarians.

#### **Local Arrangements Committee**

Sandy Swanson said that at this point the Committee is dealing with details. An EOS Users' Group breakfast meeting has been added for Friday. Attendees will reimburse MHSLA. Let Anne Shaner in Saginaw know if you want to come.

A sample conference bag was passed around for the Board to see. The Greater Midwest Region made a contribution toward the cost of the bags, and their logo appears on one side.

#### **Document Delivery Committee**

Barbara Kormelink has retired. A new Chair for the Document Delivery Committee is being sought.

#### **Membership Committee**

Mike Simmons said he is still trying to make the electronic membership database work properly on the web site. He's updating the file with the latest data and he is looking at revising the membership form.

Valeria Long inquired if MHSLA has a presence at the Michigan Library Association annual meeting. Public librarians who deal with health questions might be interested in joining, or at least participating in our conference. Mike said the current president of MLA works at Michigan State University, it would be easy to contact her to explore opportunities for collaboration. MHSLA could offer programming geared for public librarians at our conference, or we could make a presentation at their conference.

#### **Nominating Committee**

Joan Emahiser reported on the election results. One hundred three ballots were returned and counted by the committee, consisting of Joan, Nancy Bulgarelli and Jean Gilbert. Our new President-Elect is Doris Blauet. Diana Balint is the new Secretary. Nominating Committee will consist of Norma Powers, Alexia Estabrook, and Melba Moss (Chair).

#### **Publications Committee**

Leslie Behm sent out the final newsletter of the year last month. It included the membership directory. The committee is still working on a marketing project, to be pursued next year.

#### **Research Committee**

Leslie Behm reported that half of the survey data has been entered onto the computer. She hopes to tabulate the data and have a preliminary report ready for the next Board meeting.

#### **Technology Committee**

Mike Simmons reported that there are currently four electronic discussion groups underway. They are going along nicely. Mike has not followed up on getting the increased licensure for Web Crossing, but will do so after the annual conference.

## **Regional Group Reports**

ERHSLA – Doris Blauet said they have not met since Barbara Kormelink's going-away party.

MDMLG – Alexia Estabrook reported that their first business meeting of the year took place last week. They had Dorothy Hill speak – her first public speaking engagement since Alfred Brandon passed away. Ms. Hill made some powerful analogies regarding books vs. bytes. She doesn't like the Internet because it is not peer-reviewed or quality-filtered.

MDMLG is no longer producing a print newsletter, but instead will mount an electronic version on its newly revamped web site. Alexia continues to tweak the web site and would welcome any feedback. The new URL is <http://www.mdmlg.org>; it offers links to DOCLINE, TYMNET and QuickDOC. MDMLG will also be relocating their listserv.

Their November speaker will be Judy Field, giving a talk on "Marketing the Library."

MACHIS – Mary Hanson reported that Marge Kars got an electronic journal club going.

M-MHSL – John Coffey reported that their last meeting took place on September 16. Michael Seale talked about copyright issues. Doris Asher is retiring from Sparrow; she has been Secretary of M-MHSL and plans to continue with the group. Their next meeting takes place on November 3 at Ingham.

John also mentioned that Michigan State University will be providing Web access to MD Consult and STAT!-Ref for anyone with MSU pilot IDs. Ellen O'Donnell added that St. John is doing a one-year trial of MD Consult for a research project. MD Consult contains all the W.B. Saunders *Clinics* titles in full text from 1995 on.

NMHSLG – Norma Powers sent word that she has met with the new librarian at Northern Michigan Hospital, Anne Foster. Anne is coming from Indiana University and is new to hospital librarianship. She went through high school in Petoskey, and her parents recently retired there, so she has ties to the area.

UPHSLC – No report.

WMHSLA – Sandy Swanson said they have all been working on the conference. Betty Marshall reported an area code change for Muskegon County and areas directly north. The area code is now 231.

GMR – No report at this time.

## **Old Business**

No old business was raised.

## **New Business**

Leslie Behm announced that MSU Libraries have received a Technology Awareness grant. They are planning a conference for June 1-2, 2000 at the Kellogg Center in East Lansing. This will be a joint effort with the Michigan Osteopathic Association. The focus is on communication mechanisms for practitioners (e.g. e-mail, chat rooms). It will be similar to last year's "Bridging

the Millenium” conference held in Minneapolis. Leslie hopes MHSLA would be willing to contribute some money toward the conference. They anticipate about 100 attendees.

Diane Hummel raised the question of discounting MHSLA conference and membership fees. We have had inquiries from students, poster presenters, and emeritus members (MHSLA members recently retired from their positions) regarding a discounted conference rate. Several Board members observed that this issue has been raised before and is covered in the Education Committee handbook. We have never offered student rates for the conference, and poster presenters do not get a discount either. Leslie Behm thinks that panelists may be entitled to a reduced conference rate. She will check her copy of the Education Committee handbook for guidelines. Valeria Long mentioned that she has never seen the Education Committee handbook; it would have been very useful to her in planning the conference. No one seems to know where the handbook is. Diane Hummel will ask Maureen Watson to check the archives. The handbook needs to be located, then we will check the guidelines and determine if they need to be revised.

For this conference it is too late to offer discounts, but this question could be a topic of discussion for the business meeting. There are a number of arguments against offering discounts: “emeritus” could be hard to define, and conference and membership fees are already very low.

The Board discussed ways to promote student development and encourage their participation in the Association. Mike Simmons suggested that the annual conference may not be the best venue for students’ professional development. Better results would come from one-on-one mentoring relationships. Several MHSLA members indicated on their membership form that they are willing to mentor; perhaps we could contact Lynda Baker at Wayne State to set these mentors up with students. Leslie Behm observed that MDMLG would have to bear the brunt of this responsibility. Students don’t want to have to travel very far from Detroit to do their work. Lynda Baker does have good systems in place for putting students into internships and mentoring situations around Detroit. Perhaps the best MHSLA could do is offer a list of locations outside the metropolitan Detroit area that are willing to sponsor interns. The question was referred to the Publications Committee’s Marketing Subcommittee (Leslie and Diane) for further recommendations.

Doreen Bradley announced the 1999-2000 committee chairs who have been selected so far:

Bylaws – Mary Hanson  
Collection Development – Betty Marshall  
Conference Planning – Doris Blauet  
Local Arrangements – Norma Powers  
Membership – Mike Simmons  
Nominating – Melba Moss  
Publications – Leslie Behm

Openings are still available to chair the Audit, Education, Document Delivery, Research, and Technology Committees.

Doreen Bradley then set the date for our next meeting. It will take place in Traverse City at the Park Place Hotel, Friday, November 5, 1999. The Conference Planning Committee will meet at 9:00 and the Board will meet at 10:00. Rooms are available at the Park Place for \$65 a night.

Diane Hummel and Leslie Behm reported on the Access Michigan Electronic Community Health Information Initiative (AMECHII). This group, convened by Harvey Brenneise, met at the Michigan Public Health Institute in July, August, and September to brainstorm. They want to provide full-text access to health information. They're working on a planning grant to be submitted to the Kellogg Foundation in November. The project will be very costly. It complements the "Life Sciences Corridor" project which is focusing on technological infrastructure for a narrow band across the state. AMECHII focuses on information resources and its mandate is state-wide. Diane will present an update on AMECHII at the MHSLA business meeting next week.

**Adjournment**

There being no further business, the meeting adjourned at 12:00 p.m.

Respectfully submitted,

Jennifer Barlow, MHSLA Secretary