### MHSLA ANNUAL BUSINESS MEETING SEPTEMBER 12, 1996 East Lansing, Michigan

Affiliated Groups

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association The 23rd meeting of the Michigan Health Sciences Libraries Association was called to order by Melba Moss at 10:30 a.m.

The parliamentarian, Mary Hanson, read the standing rules.

<u>APPROVAL OF MINUTES</u>: The minutes of the 1995 annual business meeting were read. Betty Marshall moved that the minutes be approved as read; Jane Claytor seconded, and the motion carried.

ARCHIVIST'S REPORT: Melba Moss read the Archivist's report. Jane Claytor explained that there will be no display of the MHSLA archives this year, as Bill Nelton will be resigning as Archivist.

TREASURER'S REPORT: Chris pointed out the treasurer's report in the report packet. Norma Powers moved to accept the report as written, Mary Jo Wyels seconded, and the motion carried.

All standing committee and ad Hoc committee reports were accepted as given. **Highlights** include:

Discussion on the decision to do a study on the feasibility of the original charge to the **Marketing Committee**, which was to raise MHSLA's profile in the state by exhibiting at the conferences of other professional health care organizations. It will require a bylaws change to add this committee as a standing committee.

Betty Marshall of the Collection Development Committee reported on the progress made to compile a database of the unique titles held by libraries in the state. Each institution will receive a list of its own unique titles. There was discussion on the guidelines for inclusion; a run of less than three years will not be entered into the database. Jane Claytor of the **Document Delivery Committee** reported an ILL policy change: a turnaround time of two days has now been specified in the MHSLA written policy on ILLs. Also, she asked that members go through the MISHULS directory, make necessary changes and fax them to her.

Robin Mosher of the Education Committee announced that the winners of the conference scholarship for first time attendees were Christy Roe from Mecosta County General Hospital and Harry Wisniewski from Bon Secours; the library school student winners were Anne Marie Badar and Nancy Rusin, both from Wayne State University.

The Research Committee will be presenting its quantitative findings in a poster session at this conference, as well as submitting an article to MLA's <u>Bulletin</u>.

### **REGIONAL GROUP REPORTS**

Highlights of the regional groups include:

**MDMLG** will hold four computer-oriented meetings this year to continue to educate its members.

WMHSLA will hold a workshop on copyright in the fall.

**MACHIS** will hold its annual luncheon meeting today.

#### **NEW BUSINESS**

Lisa Jacob from the GMR made some announcements on the GMR's restructuring. They will arrange to have a designated outreach library in each state, and give them funding for participating in GMR activities. Staff at each outreach library will serve as liaison between other libraries in the state and GMR. The outreach library for Michigan will be at Michigan State University. NLM is strongly encouraging conversion to telnet access to their systems. She reminded the membership that all Docline participants agree in their contract to check for incoming requests at least every Monday, Wednesday and Friday, if not every day, and that participants must go back on Docline and respond to each incoming request in a timely manner; this is also agreed to in the contract.

There was discussion on the MHSLA web page, created by Mike Simmons: whether the jurisdiction of this medium belonged with the Publications Committee or the Technology Committee; what types of information could be included on it. Marge Kars made a motion to have the president ask the Technology Committee to look at all issues related to the Web page and present recommendations to the board. Mary Hanson seconded. The motion carried.

### **ANNOUNCEMENTS**

Joan Emahiser and Diane O'Keefe, co-chairs of the Local Arrangements Committee for the 1997 conference, invited the membership to attend the meeting at the Dearborn Inn, adjacent to Greenfield Village, September 10-12, 1997.

Debbie Adams announced the results of the election:

President-Elect:

Ken Nelson

Treasurer:

Mary Griswald

Nominating Committee:

Chair: Doris Blauet

Mike Simmons Maureen Watson

Melba Moss made her closing remarks as outgoing president, and opening remarks were made by the incoming president, Debbie Adams.

Debbie Adams moved to adjourn the meeting, Mary Jo Wyels seconded. The motion carried, and the meeting was adjourned at 11:27 a.m.

-> this one

### EXECUTIVE BOARD DECISIONS 1995-96

- 1. Decision to allow each individual conference planning committee to decide whether or not to invite vendors to attend a conference (11/21/95).
- 2. Decision to hold mid-year Medlars update workshops for technical staff and for professional staff (11/21/95).
- 3. Decision to not allow institutional memberships to be transferred for the purpose of attending a conference, and to include the following statement (or a facsimile thereof) on conference registration forms: 'Each person must register for the conference individually. Each attendee must either be a personal member of MHSLA or the designated institutional member to receive member's rates' (11/21/95).
- 4. The board asked that the Document Delivery Committee draft an ILL policy which includes guidelines regarding turn-around time (11/21/95).
- 5. Decision to survey MHSLA members on why they choose not to attend conferences, and what educational programs they would like to see offered at future conferences (11/21/95).
- 6. Decision to include in the guidelines to be written for MHSLA conference scholarship recipients strong encouragement to work in some capacity (for example, at the registration table) at the conference (11/21/95).
- 7. Decision to budget \$1000 for a project to send withdrawn library materials to Uganda (11/21/95).
- 8. Decision to accept new guidelines for MHSLA scholarship recipients, which include specifics on mileage reimbursement and per diem allowance (1/16/96).
- Decision to ask both student and new member scholarship recipients to write a summary of what they gained from the experience, with suggestions for improving the conference and/or their conference experience (1/16/96).
- 10. Decision to fund the reload of holdings data which did not get loaded in the original OCLC tape run this year (3/19/96).
- 11. Decision to offer a second round of Internet access grants (3/19/96).
- 12. Decision not to apply for tax-exempt status for MHSLA (5/21/96).
- 13. Decision to approve registration fees for 1996 Educational Conference (5/21/96).



### 23rd ANNUAL EDUCATIONAL CONFERENCE SEPTEMBER 12, 1996 EAST LANSING GENERAL BUSINESS MEETING AGENDA

#### **Affiliated Groups**

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association

- 1. Call to order
- 2. Standing rules/voting paddles
- 3. Minutes of the 22nd Annual Business Meeting
- 4. Review of Executive Board decisions 1995-96.
- 5. Treasurer's report
- 6. Archivist's report
- Committee reports and presentation of awards:

### Standing Committees:

Audit

Collection Development

Conference Planning

Education

Local Arrangements

Document Delivery

Membership

Nominating

**Publications** 

Research

### Ad-Hoc Committees:

Marketing and Exhibits

Technology for Document Delivery & ILL

- Local area reports
- 9. GMR report
- 10. Bylaws report and revisions
- 11. Old business
- 12. New business
- 13. Invitation to the 24th Annual Educational Conference
- 14. Election results
- 15. Outgoing and incoming presidential remarks
- 16. Adjournment



## EXECUTIVE BOARD DECISIONS 1995-96

#### **Affiliated Groups**

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

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- 2. Decision to hold mid-year Medlars update workshops for technical staff and for professional staff (11/21/95).
- 3. Decision to not allow institutional memberships to be transferred for the purpose of attending a conference, and to include the following statement (or a facsimile thereof) on conference registration forms: 'Each person must register for the conference individually. Each attendee must either be a personal member of MHSLA or the designated institutional member to receive member's rafes' (11/21/95).
- 4. The board asked that the Document Delivery Committee draft an ILL policy which includes guidelines regarding turn-around/time (11/21/95).
- 5. Decision to survey MHSDA members on why they choose not to attend conferences, and what educational programs they would like to see offered at future conferences (11/21/95).
- 6. Decision to include in the guidelines to be written for MHSLA conference scholarship recipients strong encouragement to work in some capacity (for example, at the registration table) at the conference (11/21/95).
- 7. Decision to budget \$1000 for a project to send withdrawn library materials to Uganda (11/21/95).
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#### **Affiliated Groups**

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

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Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association Standing Rules
Annual Business Meeting
September 12, 1996

- Only members will be allowed to speak at the Annual Business Meeting.
- 2. Members must be recognized by the Chair before speaking on the floor.
- 3. Members should address the Chair by identifying themselves: stating their name and institution.
- 4. Members shall use voting paddle(s) to vote on any business at the meeting.

# MHSLA Annual Meeting September 28, 1995 Traverse City, MI

#### Affiliated Groups

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association The 22nd annual meeting of the Michigan Health Sciences Libraries Association was called to order at 10:07 a.m.

The parliamentarian, Mary Hanson, read the standing rules.

The minute of the last annual meeting were read. After a motion by Carole Gilbert and a second by Ken Nelson, the minutes were approved as read.

The Board met six times during the year. The content of the educational conference and location were approved. A \$500.00 donation was approved for the International Congress on Medical Librarianship. Lunches for Board members will be paid my MHSLA. MC/MLA will be in Grand Rapids in 1999, WMHSLA will be working on the local arrangements. The President, Sandra Swanson, attended the annual MHHA meeting. The President attended retirement functions for Kay Kelly, Rose Compton, Glenda Evans, and Eileen Dechow.

Chris Hunt gave the Treasurer's report. Betty Marshall moved and Judy Barnes seconded, the report was accepted.

The Archivist report was given. Bill Nelton collects, organizes, and sends out copies of items as requested. Nelton reminded the membership that the minutes of the local area groups should also be sent to the MHSLA Archivist.

All standing committee reports and ad Hoc Committee reports were accepted as given. Some highlights.

The Collection Development Committee is working on a database of unique or nearly unique holdings in MISHULS. The ad Hoc Committee on Technology for ILL/Document Delivery started an e-mail discussion list and grants to gain access to the Internet will be offered.

The **Marketing and Exhibits Committee** purchased a display panel to facilitate exhibiting at conferences.

The ad Hoc Committee for the Technology Directory determined it was too labor intensive to produce. There will be no Technology Directory.

No old business. New business included a report form Linda Walton, GMR. Her report included information on the Web page development of the CIC libraries, subcontracts for internet training and exhibits. Cara Wilhem is the KOM representative. Joanne Marshall and Carole Gilbert gave a report the MLA is working on the following areas: scholarships (currently \$60,000-\$90,000 per year), encouraging estate planning, and evidence based medicine.

Election results:

President-elect:

Deborah Adams

Secretary:

Laura Friesen-Lynn

Nominating:

Martha Studaker, Chair

**Judy Barnes** 

Janet Zimmerman

Ria Lukes is leaving Flint. Sandra Swanson thanked Joanne Marshall for her keynote address. Melba Moss presented Sandra with a plaque expressing the Association's appreciation for her service as President. Sandra gave her closing remarks and Melba made her opening remarks as President.

The meeting was adjourned.

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Respectfully submitted;

Leslie M. Behm



MHSLA Annual	Treasurer's Report
9/15/95	Through 8/20/96

Affiliated Groups	9/15/95 Through 8/20/96		
Eastern Regional Health Sciences Libraries Association			
Metropolitan Detroit Medical Library Group		9/15/95-	
Michigan Association . of Consumer Health Information Specialists	Category Description	8/20/96	
Mid-Michigan Health Sciences Libraries	INCOME/EXPENSE INCOME	·	
Northern Michigan Health Sciences Libraries Group	Credit Conference	3,063.78	
Upper Peninsula Health Sciences Libraries Consortium	Credit Dues Credit Exhibitors Credit Interest	5,775.00 700.00 840.57	
Western Michigan Health Sciences Libraries Association	Credit MISHULS Mid-Year Workshop	5,000.00	
	TOTAL INCOME	15,889.35	
	EXPENSES	·	
	ARCHIVIST EXPENSE	8.49	
	BONDING (TREAS/PRES)	96.00	
	CONF ATTEND (MHA, ETC.)	576.60	
	Debit Board Luncheon	1,477.24	
	Debit Conference	17,028.20	
•	Debit Mailing/Postage	287.20	
	Debit Miscellaneous	65.00	
	Debit MISHULS	4,328.88	
	Debit Newsletter	303.86	
	MHSLA TECHNOLOGY GRANTS	7,463.80	
	PRINTING (DIRECTORY, ETC)	521.61	
	SECRETARY EXPENSE	301.90	
	TOTAL EXPENSES	32,458.78	
	TOTAL INCOME/EXPENSE	-16,569.43	
	BALANCE FORWARD	50,449.99	
	OVERALL TOTAL	33,880.56	

Respectfully submitted,

MHSLA Treasurer

#### Affiliated Groups

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association

#### ANNUAL REPORT - ARCHIVES

1996

Records are sent to the Archivist throughout the year and ideally materials received should be originals which are clearly identified and dated. Non-print materials are welcomed and consist of items such as photographs, computer disks and cassettes. Photographs need to be dated and people or the event pictured should be identified. A mixture of black and white plus colored pictures is desirable.

There are gaps in the collection especially in the earlier years of our existence. If you come across any items which look like they could be archival material please send them to the Archivist. Also, it would be helpful to receive materials throughout the year instead of once a year. Members can obtain a checklist from the Archivist if there is doubt as to what to save. One item that has many gaps are the business meeting minutes of the local groups.

There is a display at the conference so please take the time to review some of our history.

Respectfully submitted Bill Nelton Archivist September 12, 1996

# MHSLA CONFERENCE PLANNING COMMITTEE ANNUAL REPORT 1995/96

**Affiliated Groups** 

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit

MEMBERS:

Deborah Adams, Chair, Conference Planning Committee

Leslie Behm, Chair, Local Arrangements Committee

Robin Mosher, Chair, Education Committee

Medical Library Group

Michigan Association
of Consumer Health
Information Specialists

Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association

The Conference Planning Committee met for one hour immediately prior to each regular Board meeting. Updates were provided by Leslie Behm and Robin Mosher at each meeting. The Committee decided on a theme for the conference, the workshops and the continuing education programs to be offered at the annual conference in September. The Committee also set the prices for the conference and programs.

The Committee reported on their progress at each Board meeting.

More details may be found in the annual reports of the Local

Arrangements and Education Committees.

Repectfully submitted,
Deborah Adams

#### **Education Committee**

#### Affiliated Groups

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Conscrium

Western Michigan Health Sciences Libraries Association Members of the committee are Leslie Behm, Local Arrangements Liaison; Viju Karnik; Alexia Estabrook; and Robin Alanen-Mosher, Chair. We met once as a separate group, several times as part of the Conference Planning Committee, and several times by phone, fax, and e-mail.

The major charge of this committee is to construct the educational program for the annual conference, which we have done. (See Conference brochure.) One of our goals for the program was to provide some continuity from last year's conference, as well as offering new topics. Continuity was accomplished by the follow-up statistics CE and the progression of Internet offerings.

June 20th was MEDLARS workshop day on the MSU campus. The morning session covered basics and was taught by Lynda Baker. The afternoon session was an update for experienced searchers taught by Sandra Martin. These sessions were very well attended by both professional and support staff. Thanks to the instructors and to the MSU people who hosted the workshop.

The expense reimbursement policy was revised to reflect the current IRS standard mileage reimbursement and to specify that alcoholic beverages are not included in meal reimbursement. A per diem limit of \$35.00 was established for meals. The scholarship policy was revised to add that recipients will be encouraged to work at the conference (e.g. staff the registration desk) and be requested to write a reflection of their conference experiences for the MHSLA Newsletter.

Still to be accomplished is a <u>printed</u> revision of the committee manual, which I hope to do soon!

Respectfully submitted,

Robin Alanen-Mosher



### Local Arrangements Committee Annual Report 1995/1996

#### **Affiliated Groups**

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association

#### Committee Members:

Leslie M. Behm, Chair Doris Asher Steve Kalis Tracy Texter Janet Zimmerman Jenriette Dugan Judy Barnes Bill Neiton Jane Claytor Michael Simmons John Coffey Deb Jankowski Craig Mulder

The arrangements are completed. The conference hotel is the East Lansing Marriott. A special event of a river boat cruise has been planned for Thursday night. As chair, I would like to thank all of the members of the committee for their hard work and diligence in getting all the pieces in place in time for the conference.

Respectfully submitted:

Leslie M. Behm

#### Affillated Groups

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association

### Audit Committee Annual Report 1995-96

As Chair of the MHSLA Audit Committee, I met with Chris Hunt, Treasurer, at Garden City Hospital on August 1, 1996. I reviewed all financial records from July 7, 1995, through July 10, 1996. All records were in good order with required documentation attached. I commend Chris on the organization of MHSLA's financial records and the care with which he has maintained them.

Respectfully submitted,

D. Lea Ann McGaugh, Chair Audit Committee September, 1996



### BYLAWS COMMITTEE ANNUAL REPORT, 1996

**Affiliated Groups** 

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association COMMITTEE:

Mary A. Hanson, Chair

Leslie M. Behm

This year the Bylaws Committee reviewed the bylaws. Several typographical errors were discovered. No majors changes were made.

There was also a lengthy discussion about the Marketing Committee, which has not been listed as a standing committee in the bylaws. That committee is now being reviewed, so a recommendation will be made for the Annual Meeting in 1997.

Several other issues concerning the bylaws were discussed and resolved without precipitating revisions.

man a. Hanson

#### **Affiliated Groups**

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

Mid-Michigan Health
Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association

### COLLECTION DEVELOPMENT COMMITTEE

### 1996 Annual Report

1996 has been a busy year for the Collection Development Committee. The database of unique or nearly unique titles in MISHULS has been created. Letters to all institutions with unique/nearly unique holding will be mailed the week of Sept. 19, 1996.
Please note definitions for inclusion and terminology used:

Unique

No other institution in MISHULS has this title.

Most Comprehensive Holding . unique titles held. This citation is the most comprehensive of the

Reasons for not including titles in this list:

1. Ferris State University

Title not of a medical nature were not included.

2. Short term holdings Titles which are being held on a 3 year or less basis are not included, even if the title is unique.

The Committee wishes to remind all members when they get their letters to please remember that it is important to contact the Committee if you find it necessary to drop this title. We hope to find a home for your unique title.

My thanks to Lynn Coles for her work on this Committee.

Respectfully submitted.

Betty Mauskou

Betty Marshall

Chair

# DOCUMENT DELIVERY COMMITTEE ANNUAL REPORT

Affiliated Groups

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association **Committee Members:** 

Jane Claytor, Chair Deb Jankowski Barbara Kormelink Robin Mosher

The Document Delivery Committee is responsible for the annual production and delivery of MISHULS. 53 paper and 23 fiche copies of the 1995/96 edition were sold and distributed.

On an annual basis, statistics of all Inter-Library Loan activities are collected from participating institutions. These statistics will be published in the "MHSLA NEWS". Thanks to Barb Kormelink for collecting and documenting these statistics.

This year, the Document Delivery Committee was charged with reviewing the MHSLA Interlibrary Loan Manual for updates and, if necessary, additions. The MHSLA Interlibrary Loan Manual was last updated in 1989. With the help of local committee members, Robin Mosher and Deb Jankowski, the committee reviewed the MHSLA Manual, along with other Interlibrary Loan Manuals, including, the recently published NN/LM Greater Midwest Regional Document Delivery Manual. After reviewing these manuals, the MHSLA Document Delivery Committee proposes that MHSLA adopt the policies and procedures outlined in the NN/LM GMR Manual, since both manuals, "NN/LM GMR and MHSLA manuals, are very consistent in format and content. ---

### with the following addition:

Section V. Interlibrary Loan Requests, Chapter A. Docline Paragraph 2. Lending... "It is the responsibility of the receiving library to answer each request in a timely and accurate fashion" - <u>ADD</u>: A turn-around time for document delivery of two working days is recommended.

Respectfully submitted.

Jane Claytor, Chair, Document Delivery Committee

August 26, 1996

#### Affillated Groups

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association Marketing Committee Annual Report 1995/1996

Committee Members: Leslie M. Behm, Chair Lynda Baker

The committee was formed at the May meeting of the MHSLA Board to look into the feasibility and costs involved in exhibiting at the various annual health science meetings around the state. A list of potential associations has been compiled and they will be contacted in the coming year.

Respectfully submitted;

Leslie M. Behm



#### **Affiliated Groups**

Eastern Regional Health Sciences Association

Metropolitan Detroit Medical Library Group

Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Science Libraries Consortium

Western Michigan Health Sciences Libraries Association

### **MEMBERSHIP COMMITTEE**

### 1996

This year we received payments for 88 personal and 91 institutional memberships. Of these, 25 were dual memberships.

The committee published and distributed the membership directory in May.

Tom Van Dam, who handled the database, utilized new software which simplified the formatting and printing of the directory. The cost of copying was cut in half over last year's expenses.

Many thanks to Tom and to Karen Lason for their service on this committee.

Respectfully, submitted,

Mary Griswold, Chair



### NOMINATING COMMITTEE ANNUAL REPORT 1995-1996

#### **Affiliated Groups**

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health -Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association Committee Members:

Martha Studaker, Chair

Judith Barnes Janet Zimmerman

The Nominating Committee Chair presented committee objectives and a 1995 timetable to the President in December 1995.

The Nominating Committee conferred by telephone and fax machine to select potential candidates for the office of President-Elect and Treasurer. Nominees for the 1996-1997 Nominations Committee were solicited from each Local Area Representative.

The Nominating Committee was pleased to present the following slate of candidates to the Executive Board for approval on May 14, 1996.

President-Elect

Margaret Connors Kenneth Nelson

Treasurer

Mary Griswold Deborah Jankowski

Nominating Committee

Doris Blauet
June Cronenberger
Janice Heather
Janette Ransom
Michael Simmons
Jill VanBuskirk
Maureen Watson

During the week of June 18, 1996, Margaret Connors and Jill VanBuskirk both withdrew from the ballot. Since it was too late to fill the vacancies, the ballot was submitted in final form with only one candidate for President-Elect and six candidates for the Nominating Committee. The over-riding theme among members this year was change. Many members were faced with added responsibilities or uncertain futures. The committee wishes to thank those who agreed to be placed on the ballot.



#### **Affiliated Groups**

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association No nominations by petitions were received. The Secretary will mail official ballots to all personal and institutional members prior to July 26, 1996.

Ballots postmarked by August 21, 1996 will be counted by the Elections Committee prior to August 30, 1996. The results will be announced at the 1996 Annual Business meeting.

Respectfully submitted,

Martha Studaker
MHSLA Nominating Committee
June 24, 1996



#### **Affiliated Groups**

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association Publications Committee Annual Report 1995/1996

Committee Members:

Leslie M. Behm, Chair Sandra Swanson Robin Alanen-Mosner

The publications committee published three newsletters this year: winter, spring, and summer. Michael Simmons scanned in the logo for use with word processing.

Respecfully submitted;

Leslie M. Behm

#### Affiliated Groups

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association Final Report of the Research Committee of Michigan Health Sciences Libraries Association 1995-1996

The 1995-1996 Research Committee consisted of seven members, including Lynda Baker (Chair), Leslie Behm, Lea Ann McGaugh, Apollinaris Mwila, Pat Redman, Beth Salzwedel and Leona Williams.

The climate of restructuring, right-sizing, or reengineering provided many ideas for research projects. We decided to survey health sciences librarians in Michigan to determine what changes had occurred between 1991 and 1996 in their jobs, libraries and institutions. We created a questionnaire, which was pretested with a number of librarians in Ohio and in Windsor, Ontario. In April, we mailed questionnaires to all members (n=88) of Michigan Health Sciences Libraries Association [MHSLA]. Follow-up calls were made where necessary. A total of 64 questionnaires were returned. Leslie did all the statistics required and some of the information gathered from the data is being presented at the Poster Session, at the annual meeting of MHSLA.

Over the next few months, the Committee will be analyzing the qualitative data and will be writing and submitting a report to MHSLA. We also intend to submit an article about the project to the Bulletin of the Medical Library Association

The members of the committee worked very hard this year. The project we undertook will add to the body of literature on institutional, as well as library, changes during this period of restructuring.

#### **Affiliated Groups**

Eastern Regional Health Sciences Association Metropolitan Detroit Medical Library Group Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Science Libraries Consortium

Western Michigan Health Sciences Libraries Association August 22, 1996

# Annual Report Ad-Hoc Long Range Planning

In 1995-96 I reviewed the long range plan that had been developed in 1990 by the Michigan Health Sciences Library Association. Two recommendations were made to the Board in November, 1995:

The Research committee include a question on its membership survey that examines the "new environment" for hospital librarians.

The publications committee present an evaluation of the annual meeting in the association newsletter.

I believe the five goals outlined in the plan are still the key goals for the organization:

Networking for sharing resources
Educational opportunities for members
Application of research
Provision of a professional support system
Financial viability of the association

I recommend that each year the incoming president include the long range plan in the first Board meeting of the year. The Board can then review the plan along with the goals of the current year and make changes in the plan as appropriate.

Marge Kars Chair

# Ad-Hoc Committee on Technology for ILL, / Document Delivery

Affiliated Groups

Eastern Regional Health Sciences Libraries Association

Metropolitan Detroit Medical Library Group

Michigan Association of Consumer Health Information Specialists

> Mid-Michigan Health Sciences Libraries

Northern Michigan Health Sciences Libraries Group

Upper Peninsula Health Sciences Libraries Consortium

Western Michigan Health Sciences Libraries Association 1995-1996

Committee: Craig Mulder, Chair

Doreen Bradley Laura Friesen-Lynne

Marge Kars Richard Perrin Sandy Swanson Tom VanDam

As a continuation of its goal to get MHSLA members on the Internet, the Committee, in 1995-1996, completed two projects:

### Internet Connections Grant program

The MHSLA board approved the use of \$10,000 to fund a grant program which would provide libraries up to \$500 to purchase hardware, software and Internet services to get connected to the Internet. The Committee conducted two different rounds of the grant. Nineteen libraries have received grants totaling \$7463.80. There are still six libraries who need to make their final requests before checks can be distributed.

Libraries at the following institutions received grants are:

Here is a list of hospitals who have received the awards: Battle Creek Health System, Calumet Hospital/Keweenaw Medical Center, Center for Forensic Psychiatry, Community Health Center of Branch Co., Detroit Psychiatric Institute, Dickinson County Memorial Hospital System, Garden City Hospital, Hotel Dieu Hospital of St. Joseph, Hurley Medical Center, Marquette General Hospital, Inc., Marquette General Hospital Health Information Center, Mercy Health Services - North, Mercy Hospital (Grayling), Metro Medical Group - Detroit NW, Michigan Hospital & Medical Center, MidMichigan Regional Medical Center, Pennock Hospital, St. Mary's Hospital (Grand Rapids), Zeeland Community Hospital.