



November 29, 1982

Jackie Raphaelson, President
Michigan Health Sciences Libraries Assoc.
Hurley Medical Center
Number One Hurley Plaza
Flint, MI 48502

Dear Jackie:

As chairman of the Michigan State University Participating Library Advisory Committee (PLAC), I feel that all members of the PLAC Committee should be invited to the organizational meeting of the state council.

The following is the members of the MSU PLAC:

- David G. Keddle, Ingham Medical Center Lansing
- Nancy Dingman, VA Hospital, Saginaw
- Barbara Kormelink, Bay Medical Center, Bay City
- Kay Kelly, Northern Michigan Hospitals Inc., Petoskey
- Mildred Kingsbury, Marquette General Hospital, Marquette
- Brian Simmons, Blodgett Memorial Medical Center, Grand Rapids
- Beth Heinlen, Lansing General Hospital, Lansing
- Judy Coppola, Extramural Coordinator, Michigan State Univ., East Lansing
- Beth Rodgers, Hackley School of Nursing, Muskegon.

Cordially,

David G. Keddle, Chairman
MSU PLAC and Director,
Chi Medical Library, Lansing

DGK/rr

STATE COUNCIL MEETING, JANUARY 19, 1983

HURLEY MEDICAL CENTER - SCHOOL OF NURSING REC ROOM

An organizational meeting was held on January 19, 1983 at 1:30 p.m. at Hurley Medical Center to draft guidelines for the Michigan State Council. Jackie Raphaelson, President of the Michigan Health Sciences Libraries Association (MHSIA), presided. Barbara Kormelink, MSU PLAC, served as Parliamentarian. A list of attendees is attached to this report.

The meeting was called to order at 1:45 p.m. by Jackie Raphaelson. She reviewed the meeting held at Crittenton, and indicated the status of the representatives invited to this meeting. Representatives were asked to sign the attendance register, and will receive results of this meeting.

The goals of this meeting are:

1. To draft purpose/goals of the Michigan State Council
2. To decide the composition of the State Council
3. To outline or draft the above for Metta Lansdale, interim representative to the Regional Advisory Council, to take to the meeting
4. To establish deadlines for bylaws and set meeting date for approval of same before submitting to Region 3
5. To select chair pro-tem of the Michigan State Council

Jackie asked Ruth Taylor, Director of Shiffman Medical Library at Wayne State University, to review the latest developments of the new Region 3. The contract was awarded January 17, 1983, to the University of Illinois at Chicago. The first organizational meeting will be held February 3 - 7, 1983. At that time they will review the bylaws of the State Council and their organization and will elect officers of the new Regional Advisory Committee (RAC). There will be reports and discussion on document delivery, on-line updates, and beginning a newsletter.

Jackie asked for a resolution from the participants at this meeting to establish a State Council. Sharon Phillips, chair of MDMLG, so moved, and Metta Lansdale, interim representative to RAC, seconded the motion. This motion passed without discussion.

The group began with a discussion of purpose/goals of the State Council. Jackie summarized communications received concerning the main purpose of the Michigan State Council.

Barbara Kormelink moved that we form a State Council that will consist of Health Science Libraries that will communicate with the Regional Medical Library system through Region 3 and upward. Brian Simmons, MSU PLAC Western Michigan, seconded the motion. Discussion followed.

Brian inquired about the Multitype Interlibrary Planning Committee. Sue Haskins, State Library, responded that the group had been meeting for two years and its basic representation was from the Regions of Cooperation (ROC) which included public, academic, and special libraries of which Health Science Libraries are participants. It was suggested that this new State Council should concentrate on the access of Health Science Libraries to Region 3 and return access to basic units.

Yvonne Wulff, UM KOM, spoke against the motion. She gave a history of RML funding, as (1) providing for Document Delivery and (2) providing training for MEDLARS. She questioned how the Michigan State Council can accomplish their goals within the state with the present economic conditions. There will be no funds forthcoming from the RML program or the state of Michigan. Her objection to the motion is that the State Council is only to communicate with the RML. She would support a State Council dealing with larger state issues.

Ruth Taylor stated that she believes Michigan Health Science Libraries have been moving toward more cooperation throughout the state. Sue Haskins expressed concern that the motion as stated would tend toward isolating Health Science libraries and urges more cooperation.

Ellen O'Donnell, WSU PLAC, reminded the group that we already have a state-wide Health Science Libraries organization. Region 3 tells us that we must form a State Council which in reality takes over the function of the PLAC's. She sees the State Council as part of MHSLA and through MHSLA could act in cooperation with other state groups. Sue Haskins responded that the group should not confuse the business of an association with the business of a network. They are two separate groups with separate goals.

Carole Colter, Valley Regional, stated that all Health Science librarians are interested in networking. Her concern is to avoid duplication of effort. Barbara Kormelink spoke about the goals and purposes of MHSLA as being broad based and including a network of Union Lists, and CE opportunities. She stated the motion to limit the goals of the State Council to work through MHSLA.

Sharon Phillips supports the concept of multi-type library cooperation in the state, but sees the State Council as essential to Health Science librarians. She asked the question why can't the Multi-type Interlibrary Planning Committee assume this role. Sue Haskin responded that the function and goals of that committee are different than the purposes of the State Council. She agrees that the State Council goal is communication among Health Science libraries, but feels it should include wide representation to get other points of view.

The discussion to this point was summarized by Jackie. Metta Lansdale added the point that non-health science libraries use health science libraries to obtain health material so they do have an interest in the system. Her concern is that we don't dilute the communication to the RML by including non-health libraries. She feels health science librarians realize we are representing other types of libraries.

Kevin Flaherty, Director of Michigan Library Consortium, pointed out areas of major agreement in the discussion. The focus must be on health science libraries, health science libraries are all in favor of networking, and the major concern expressed was that the State Council not become isolated from other library groups who have similar concerns. He suggested the group consider amending the motion to include active liason with other library groups. There was no support for such an amendment. The motion was called for and the motion failed to be passed.

Discussion was held on purposes of the State Council. Jackie discussed the purposes designated by the RML and asked for group comment on these and suggestions for others. The draft of these purposes is to go with Metta to the Region 3 meeting.

Metta would like to combine the State Council and MHSLA, since the purposes are similar. Barbara Kormelink asked about the relationship between other state councils and state organizations. Jackie gave examples of other states, including Illinois and Indiana. The following basic purposes of the State Council were accepted by the group:

1. Promote library service and librarianship.
2. Serve as 2-way communication link between Michigan libraries and RML
3. Encourage an exchange of Health Science library materials and services
4. Needs specific relationship with MHSLA
5. Select representative to RAC
6. Act as advisory body to RAC

Judy Fields, ROC. Flint Public Library, asked if these purposes coincide with those of MHSLA and suggested that the State Council be a part of MHSLA. Yvonne Wulff stated that MHSLA dues cannot be required of a representative on the State Council. Judy felt there should be a relationship between the State Council and MHSLA.

Jackie then moved the discussion to the composition of the State Council, listing the three areas where we must comply with the RML guidelines, as follows:

1. One representative from each designated Resource Library, which means for Michigan 2 representatives.
2. One representative from an unaligned basic unit health science library
3. Representatives from consortia/local groups, which includes 9 in Michigan

There was some discussion on the unaligned basic unit library, and it was suggested that Upjohn Company might be a possibility. The RML guidelines states that Councils may also include:

1. State health science library group
2. State library agencies
3. Multi-type library groups
4. Consumers groups
5. Other related library agencies

Lea Ann McGaugh, WSU PLAC, moved that we form the Michigan State Council with one representative from each designated Resource Library, one representative from an unaligned basic unit, one representative from each consortia/local group, and include other library organizations to be defined later through committee.

David Keddle seconded the motion. Discussion of the motion followed.

Metta expressed opposition to the motion because it established a new organization. Sharon Phillips responded that it doesn't necessarily mean a new organization but can still be affiliated with MHSLA. Brian Simmons spoke in opposition to the motion because it opened membership to other libraries and wasn't primarily health science libraries. Lucy Lee, WSU PLAC, felt emphasis should be on health science libraries since we are dealing with NLM. Ellen O'Donnell commented that voting membership of the Council can be defined by the by-laws committee. The discussion ended and the motion passed with a vote of YES - 16, NO - 7.

Yvonne Wulff asked that the by-laws committee take note that this group had earlier rejected a motion limiting the Council to health science libraries.

Jackie defined the role of the RAC representative; it must be a representative from a health science library, not a Resource Library. At this point Jackie offered the group the option of moving ahead and developing guidelines or a draft of the bylaws, or electing a chair pro tem of the State Council to continue the meeting and the business of the bylaws, etc. The group decided to continue with Jackie as chairman.

Jackie went over the guidelines for the bylaws as follows:

1. Mechanism for electing/selecting a representative to regional governing body.
2. Identification and definition of components to be represented by membership on State Council
3. Process through which designated representative gathers feed-back/input from all state agencies on issues of concern to region (meetings, newsletters, etc.). This communication process will be evaluated on an annual basis.

A draft of the composition of the State Council and the purposes and an outline of the bylaws must be presented at the February meeting.

Doris Asher moved that the representative to the State Council from the Consortia/local groups be those representatives selected to be on the Executive Board of MHSLA. Brian seconded the motion. Ellen expressed concern that each local consortia should have the option to select their representative and to decide whether it should be the same person or not. Support for this position was given by Barbara and David. Lea Ann suggested an amendment to Doris's motion that this be an option for each consortia. Doris declined. The motion was defeated.

Barbara moved that the representative from health science consortia/local groups be elected by each group. David seconded the motion. Joan Luksik, WSU PLAC, proposed an amendment to read "elected or appointed". Barbara and David agreed; there was a friendly amendment to change the work "elected" to "selected". After brief discussion, the motion passed.

Jackie now asked the group to elect a chair pro tem of the State Council to select a committee for the purpose of drafting the bylaws of the State Council and also to set a date for a meeting of this group for approval of the bylaws before submission to RML.

Doris Asher nominated Barbara Kormelink to serve as chair pro tem of the State Council. David Keddle seconded the nomination. There were no further nominations and Barbara took the chair.

Barbara, acting as chair pro tem, asked for volunteers to serve on the bylaws committee. The following people volunteered: Carole Colter, Brian Simmons, Jackie Raphelson, Ellen O'Donnell, and David Keddle.

Lea Ann asked if this committee will also address the question of "other library groups" and Barbara said yes. The charge to the Committee is to define the purpose of the State Council and to develop the bylaws for organizing the Council. The committee will meet Friday, February 18, 1983, at Ingham Medical Center in Lansing, from 11:00 a.m. to 2:00 p.m.

Barbara will try to call this group together again to discuss and approve the State Council bylaws in late March or April. As there was no further business, Metta moved the meeting be adjourned. Cathy Helbers, U M PLAC, seconded the motion. The meeting adjourned at 3:50 p.m.

Respectfully submitted,

Marilyn C. Schleg

Marilyn C. Schleg
FAHSLN Chair

TO: Metta Lansdale
From: Jackie Raphaelson
Date: 1/31/83
Re: Draft of composition and goals of the Michigan State Council

I. Purpose:

- a. Promote library service and librarianship
- b. Serve as two-way communication link between Michigan libraries and RML
- c. Encourage an exchange of health science library material, and services
- d. Needs specific relationship with MHSLSA
- e. Select representative to RAC
- f. Act as advisory body to RAC

II. Composition:

It was moved that the Michigan State Council be formed as follows: One representative from each designated Resource Library; one representative from each consortia/local group; one representative from an unaligned basic unit; other library organizations to be defined later through committee.

III. Bylaws:

The following guidelines to be used by the bylaws committee:

- a. Mechanism for electing/selecting a representative to regional governing body.
- b. Identification and definition of components to be represented by membership on State Council
- c. Process through which designated representative gathers feed-back/input from all state agencies on issues of concern to region (meetings, newsletters, etc.). This communication process will be evaluated on an annual basis.

Committee on State Council Bylaws

Minutes

February 18, 1983

The meeting was called to order at 11:30 A.M. by Barbara Kormelink in the Ingham Medical Center conference room. Committee members present were: Barbara Kormelink, Jackie Raphelson, Dave Keddle, Brian Simmons, Ellen O'Donnell and Carole Colter.

Region 3 Meeting:

Barbara reported briefly on Metta Lansdale's attendance at the Region 3 Meeting. Metta had stated that the bylaws were not discussed and the purpose of this meeting was to provide an opportunity for people in the region to get together and get acquainted with each other. The next meeting will be July 14-15 in Chicago with another meeting in September. Pizor was asked at this meeting if there was a deadline for state councils to submit their bylaws, and he said there was no deadline. There are problems with communications with the regional office and it was suggested that the number on their letterhead be used to call and someone claimed that they were returning all calls to their office. Pizor will try to improve this and is working with their secretaries on this problem. There is also a WATTS line that can be used in calling the region. Ruby May also said that there will be more changes coming from NLM.

Committee Charge:

The committee reiterated that our charge is:

"to define the purpose of the State Council and to develop the bylaws for organizing the Council..."

MHSLA and State Council:

Members were in agreement that the council should not be the MHSLA Board, but the advantage of having the council under the umbrella of the association would be financial since there will be no funding from Region 3. It also is logical to place the council under the association. Since there are 9 local groups in the state, it was suggested that the size of the state council could be 12-15 members.

Consortia Versus Association:

The committee felt that MHSLA is more like a consortia rather than an association-emphasizing cooperation and education and not like the MLA association in the true sense of the term.

Region's of Cooperation:

ROC's - there are different experiences in each region. Brian did not feel his ROC was that supportive of health sciences librarians. Dave and Jackie have had positive experiences with their ROC's Jackie suggests that health sciences librarians could be more vocal in Brian's area. Questions raised regarding the ROC's - How long will money be

available? Will funding be available thru 1984?

Michigan Library Association:

There was also concern expressed that MLA was not represented, and it is important to look at the big library organizations in the state for the purpose of support -i.e. legislation - according to Jackie. The committee expressed concern that they did not want to exclude people in the MLA and they could be invited to be ex officio members on the council.

Purpose of State Council:

Barbara stated that the major focus for the state council is to allow health sciences librarians to communicate thru their network to Region 3 and back to the local units.

State Council Membership:

Committee members discussed membership categories and decided on eight categories for membership. The State Council will consist of 17 voting members, plus ex officio members as approved by the State Council. See enclosed attachments for detailed listings of membership categories.

State Council Bylaws:

The committee decided that the state council Bylaws could become part of the MHSIA Bylaws and could become Article 4, and the section on committees could become Article 5 and subsequent articles would be renumbered.

Also the Bylaws of the Indiana Health Science Librarians Association, Article 7 was accepted as the format to follow in creating our state council bylaws.

Discussion continued on the "legality" of having the state council under the MHSIA umbrella and adding this to our bylaws. The state council would have to petition the MHSIA board, and MHSIA members would have the opportunity to vote on this petition. MHSIA members would be funding any necessary expenses for the state council. One of the benefits of being under the MHSIA umbrella would allow the state council to hold their meeting in conjunction with the MHSIA October conference.

Dave Keddle moved that the Bylaws Committee recommend that the State Council petition to become a part of MHSIA. Motion approved unanimously by committee members.

Committee members then proceeded to develop the proposed bylaws, Article 4, Section 1-8. See enclosed attachments for detailed listing of each section of this article.

Important Committee Decisions regarding the Bylaws:

- Committee decided that each health science consortia should select their representative from their group
- The representative to Region 3 shall be:
 - A basic unit health sciences librarian
 - Selected from the State Council by the State Council
 - To serve a one year term of office
- Members on the State Council shall serve 2 years with rotated terms to provide continuity
- Elected officers shall be Chairman, Secretary, Region 3 Representative
- Simple majority of council members present at any meeting will constitute a majority

Barbara stated that we will try to have the Bylaws ready by the end of May.

The meeting adjourned at 1:45 P.M.

Respectfully Submitted,

Carole Colter

Carole Colter

State Council Bylaws Meeting

Minutes

The meeting to consider the proposed bylaws for the Michigan State Council was called to order by Barbara Kormelink at 10:10 a.m. on June 17, 1983, at Ingham Medical Center in Lansing with 15 persons present.

Ruth Taylor questioned whether the word "selection" should be replaced with "election" in section 3. "Selection" was retained.

Carole Armstrong suggested that the State Council representative on the Regional Council be a member of the State Council. Barbara pointed out that the Bylaws Committee suggests that someone from the State Council serve on the Regional Council, but wanted to leave this flexible in case the State Council should ever want to appoint someone else to this post. In this case, however, the representative should attend State Council meetings. Category 8 was renumbered category 9; the new Category 8 reads: The Regional Council representative will be a member of the State Council.

Doris Asher raised a question about the Regional Advisory Committee -- its name has been changed to Regional Council.

A lengthy discussion followed on "consortium", "local group", and "area group". The group decided to use the phrase "area group/consortium" anywhere in the Bylaws that the phrase "consortia/local group" appears.

Discussion next turned to Category 4. The wording was changed to "Regional Medical Library Network non-designated resource library: Michigan State University (one vote)." The bylaws committee intended to assure MSU of membership on the State Council. To accommodate libraries such as the University of Detroit Dental Library, this sentence was added to Category 4: Any academic health sciences library in this category may petition the State Council for an additional vote.

Doris raised a question about the parliamentary protocol of handling the bylaws in the proposed fashion, namely, as an insertion into the Michigan Health Sciences Libraries Association bylaws. In a discussion with the MHSLA parliamentarian, Gerry Purcell, she indicated that this was inappropriate and that the State Council bylaws should appear in an appendix to the MHSLA Bylaws. Since both Illinois and Indiana followed the same format as the proposed Michigan State Council bylaws, the consensus was that we would proceed with this format.

To be voted on by the membership of Michigan Health Sciences Libraries Association at their annual educational conference in October, these bylaws will need to be mailed to the MHSLA membership by August 1.

In Category 1 of Membership, the group changed it to read: Area group/consortium members: One member from each health sciences library area group/consortium recognized by MHSLA. Groups like HIRA will need to petition the State Council for membership.

In Category 2 of Membership, the word "designated" was inserted as follows: "Designated Resource library".

In Category 3 of Membership, the language was changed to clarify that there is to be only one vote total for unaligned basic unit health science library. "Unaligned basic unit health science library (one vote). Any library in this category can petition the State Council for representation of this category with one representative having one vote."

Category 6 of membership. The name was corrected to: Multi-Type Inter Library Planning Committee.

Section 3. Selection. The language was changed to: Representatives from all membership categories shall be selected by their respective organizations and institutions. The second paragraph under this Section remains unchanged.

In Section 6. Duties. the group made the following minor changes: "of concern to Region 3... Health Sciences Libraries... will also communicate with the organization or institution which the member represents..."

The language of Section 7. Meetings. was changed as follows: "The State Council shall meet at least twice a year. Additional meetings may be called by the Chairman as needed."

Dave Keddle moved and Brian Simmons seconded that we accept these proposed bylaws as corrected at this meeting. The motion passed unanimously.

Dave moved and Sharon Phillips seconded that these bylaws be submitted to the MHSLA Board for approval and submission to members for the October 1983 meeting. The motion passed unanimously.

Jackie Raphaelson told the group that there is a spot for a special librarian on the Board of the new Library of Michigan. She urged everyone to ask his or her local group to suggest names of health sciences librarians who might be interested in this post.

The next Regional Council meeting is set for January or February 1984.


Ruth Taylor and Metta Lansdale expressed their concerns about communication problems within Region 3. They thought the deadlines they get from Headquarters are too short to gather the kind of information often sought.

Each membership category proposed in the adopted bylaws should be invited to name their representative to meet in Traverse City at 4:00 on Thursday, October 13th. They will elect a chairman and secretary at that time. Barb will mail out the invitations.

Sharon Phillips expressed the whole group's sincere thanks to Barbara and her committee for preparing the draft bylaws.

Meeting was adjourned at 12:30 p.m.

Respectfully submitted,



Doris H. Asher
Recorder

State Council Bylaws Meeting

June 17, 1983

Attendance

Carole Armstrong	Michigan State University
Doris Asher	Mid-Michigan Health Sciences Libraries
Carole Colter	Valley Regional Health Sciences Libraries
Kevin C. Flaherty	Michigan Library Consortium
David G. Keddlle	MSU PLAC
Metta T. Lansdale	Basic Health Sciences Rep - RMC Region 3
Lea Ann McGaugh	Flint Area Health Sciences Libraries Network
Ellen O'Donnell	MDMLG
Sharon Phillips	MDMLG
Jackie Raphelson	Michigan Health Sciences Libraries Association
Brian Simmons	Western Michigan Health Science Libraries
Lynn Sorensen Sutton	MDMLG
Ruth Taylor	Wayne State University
Laura Voelz	TAMIC

MICHIGAN STATE COUNCIL
BY-LAWS

June 17, 1983

The Committee on the State Council By-laws recommends that the State Council by-laws become part of the MHSLA by-laws under article 4. Article 4 on Committees would become article 5 and all other articles would be renumbered.

The Committee referred to the by-laws of the Indiana Health Science Librarians Association, specifically article 7, State Council section as a format to follow.

State Council

Article 4.

SECTION 1. Purpose. The State Council will act as a communication link between the state health science libraries and related library organizations and the Greater Midwest Regional Medical Library Network (Region 3). The State Council will elect the representative from the state of Michigan to the Regional Council of Region 3. The State Council will assume other responsibilities as required by the Regional Council.

SECTION 2. Membership. The State Council will consist of the voting members, plus ex officio members as approved by the State Council. The following are membership categories.

Category 1. Area Group/Consortia members: One member from each health sciences library area group/consortium recognized by MHSLA.

Category 2. Regional Medical Library System Designated Resource library: Two voting members, Wayne State University and the University of Michigan, one voting member from each.

Category 3. Unaligned basic unit health science library: (one vote) Any library in this category can petition the State Council for representation of this category with one representative having a vote.

MICHIGAN STATE COUNCIL
BY-LAWS

June 17, 1983

Category 4. Regional Medical Library Network non-designated resource library: Michigan State University (one vote.) Any academic health sciences library in this category may petition the State Council for an additional vote.

Category 5. State health sciences library group: Michigan Health Science Libraries Association (one vote.)

Category 6. State Library Agency: (one vote.)

Category 7. Multi-type Inter-Library Planning Committee: ROCs (Regions of Cooperation). (one vote.)

Category 8. Regional Council Representative: The Regional Council representative shall be a member of the State Council.

Category 9. Other Library networks and associations: Representatives from this category will be ex-officio members of the State Council.

SECTION 3. Selection. Representatives from all membership categories shall be selected by their respective organizations or institutions.

The State Council representative to the Regional Council of Region 3 shall be a basic unit health sciences librarian selected by the State Council.

SECTION 4. Term of Office. State Council members shall serve two year terms, with the State Council establishing rotating terms to provide continuity.

The State Council representative to the Regional Council of Region 3 shall serve a two year term.

The term of office shall begin in October of each year.

SECTION 5. Election of State Council Officers. Members of the State Council shall elect a Chairman and a Secretary for the State Council. These officers shall be elected at the first meeting of the State Council in October of each year.

MICHIGAN STATE COUNCIL
BY-LAWS

June 17, 1983

SECTION 6. Duties. The State Council members shall be responsible for gathering feedback/input from librarians and library organizations in the State of Michigan on issues of concern to Region 3. This communication process will be by using the Michigan Health Sciences Libraries Association newsletter. Each State Council member will also communicate with the organization or institution which the member represents. This communication process will be evaluated on an annual basis. State Council members shall be responsible for attending State Council meetings. The State Council will act as the liaison between the state health science libraries and related library organizations and the Greater Midwest Regional Medical Library Network.

SECTION 7. Meetings. The State Council shall meet at least twice a year. Additional meetings may be called by the Chairman as needed.

SECTION 8. Quorum. A simple majority of Council members present at any meeting will constitute a quorum.

STATE COUNCIL MEETING

AGENDA

The first State Council Meeting will be held following the MHSIA Annual Business meeting in the Star Court. The MHSIA business meeting is scheduled to end by 4:00 p.m. on Thursday, Oct. 13, 1983, at the Park Place Hotel, Traverse City. If it ends earlier, we can begin the State Council meeting earlier. In any case, the meeting should be over in time to attend the reception scheduled for 6:00 p.m.

Convene State Council, Barbara Kormelink, chairman, State Council By-laws Committee

Introduction of State Council members

Election of State Council officers. By-laws provide that a chairman and a secretary be elected from the membership of the State Council to serve for one year.

Business meeting

Announcements of various items from Region 3

Report from 1983 State Council representative, Metta Lansdale concerning July 1983 Regional Advisory Committee meeting (read by Barbara Kormelink since Metta is expecting her first baby soon).

Business from the Regional Advisory Council

Motion from Wayne State University and University of Michigan (participating libraries) concerning conservation money allocation

Establishment of initial one year and two year terms for State Council representatives

Election of State Council representative to the Regional Advisory Council for a two year term beginning Oct. 1983

Other business

Adjournment

Copies of the State Council by-laws are attached for any members who have not already received copies. Please let me know if you need any further information. Barbara Kormelink, (517) 894-3782

Following is a list of State Council members whose names were submitted to the Chariman of the State Council By-Laws Committee by the October 1 deadline.

Metropolitan Detroit Medical Library Group:	Ellen O'Donnell St. John Hospital Medical Library 22101 Moross Detroit, MI 48236
Western Michigan Health Sciences Libraries Association	Brian Simmons Medical Library Blodgett Memorial Medical Center Grand Rapids, MI 49506
Flint Area Health Sciences Libraries Network	Lea Ann McGaugh Medical Library McLaren General Hospital 401 Ballenger Highway Flint, MI 48502
Mid-Michigan Health Sciences Libraries	Beth Heinlein Lansing General Hospital Medical Library 2800 Devonshire Lansing, MI 48909
Upper Peninsula of Michigan Health Sciences Libraries Consortium	Nancy Manninen Portage View Hospital Medical Library 200 Michigan Hancock, MI 49930
Valley Regional Health Science Librarians	Barbara Kormelink Bay Medical Center Library 1900 Columbus Ave. Bay City, MI 48706

There should also be representatives from the other area groups and from the participating libraries.

THE UNIVERSITY OF MICHIGAN

UNIVERSITY LIBRARY

ALFRED TAUBMAN MEDICAL LIBRARY Box 038

1135 East Catherine Street

ANN ARBOR, MICHIGAN 48109
August 16, 1983

Barbara Kormelink
Bay Medical Center
1900 Columbus Ave.
Bay City, Mich. 48706

Dear Ms. Kormelink ;

The directors of Michigan's two resource libraries have discussed the use of GMRMLN \$ collection development funds in Michigan and offer the following proposal to the State Council.

The Shiffman Medical Library at Wayne State and the Taubman Medical Library at U. of M. will divide the \$2500 equally. Each library will compile a list of monographs which have been requested through ILL and could not be filled from the resource library collections. These lists will be submitted to the Chicago office as described in Ruby May's Aug. 2 Collection Development Funds memo. Wayne will act as the designated library, sending the lists to Chicago and receiving and distributing the books.

We hope the State Council will find this proposal acceptable.

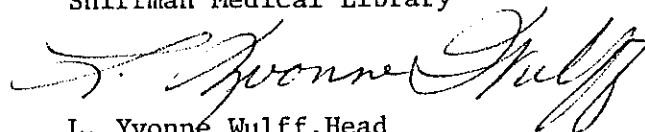
The proposal is designed to improve the resource libraries' ability to respond to basic unit needs by acquiring materials identified as important to them. We rejected the purchase of journal titles with these funds because of the uncertainty that money would continue. Given the present state of institutional funds, neither library is in a position to guarantee continuation of titles purchased on soft money.

We hope you will find this proposal acceptable.

Sincerely,



Ruth Taylor, Director
Shiffman Medical Library



L. Yvonne Wulff, Head
Alfred Taubman Medical Library

C: Metta Landsdale, State. Rep.

State State Council Meeting 10/12/84

The second annual State Council meeting was held during the MHSLA Annual Educational Conference in Flint on October 12. The meeting was called to order at 8: a.m. by Barbara Kormelink. .

Present:

Yvonne Wulff, Univ. of Mich.	Hildegard Joseph, Guest
Ellen O'Donnell, MDMLG	Alice Ketchum, TAMIC
Marilyn Schleg, HIRA	Brian Simmons, WMHSLA
Beth Heinlen, MMHSL	Kay Kelly, NMHSLA
Carole Colter, Midland Hosp. Cent.	Ruth Taylor, WSU
Nancy Manninen, UP	Barbara Kormelink, Chair
Lea Ann McGaugh, FAHSLN	Jackie Raphaelson, State Rep.
Judy Coppola, MSU,	Secretary

Hildegard announced that the By-laws linking GMRMLN and MHSLA are now official. A motion to accept the minutes as presented was made by Lea Ann and seconded by Marilyn Schleg.

Jackie Raphaelson reported that the Collection Development funds were not divided on a State basis; instead, Research Proposals were requested, and five awards subsequently made based on the merit of the proposals. NLM has cut its budget again. She urged all recipients of the Technology Applications Survey to respond to it; this information is badly needed. Jackie also pointed out that while NLM does not fund exhibit displays at medical, and related, meetings one can get a free password for search demonstrations should such opportunities arise. She also reported that she has done mailings to local consortia, but needs to know that her list is up-to-date and accurate. Lea Ann suggested that a cover letter and numbering system be adopted to make sure that items are properly routed.

Yvonne raised the question of what elements should be protected in the 3rd year RML contract application. What is the core of the RML program? The Resource Libraries are to look at the list and make priorities so that when the RML program eventually dies certain elements will continue to exist. Important items to consider are: Serhold, locator tools, GMRMLN list, Document Delivery, and database searcher training.

There will be a training program for those interested in training searchers to train end-users. Those who complete this one-day session will be eligible to train searchers to train health professional end-users. However, those who are trained by these "master trainers" cannot, in turn, train other trainers -- only end-users. Date:= December 13; place: Chicago, GMRMLN headquarters.

MHSLA will cover Jackie's expenses for attending the October (Iowa) GMRMLN meeting. She estimates that they will be \$300-\$400.

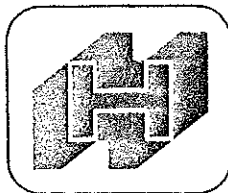
The South-Central group is defunct. This is also the end of one-year term memberships on the State Council so new 2-year term members must be identified.

The problem of many libraries having dropped their IWX was discussed. Yvonne commented that the volume of business did not warrant continuation, and that we were in an awkward transition phase waiting for electronic mail to become established. One can refer to NLM via On-Tyme, but referrals are, or will be, slow.

Barbara Kormelink reminded the group that we need recommendations for a new State Council President. MMSLA President Leslie Behm is planning a November 20 Board meeting.

Respectfully submitted,

Judy Coppola, Secretary



REPORT FROM THE STATE COUNCIL
REPRESENTATIVE TO REGION 3

The Michigan State Council elected me as the State Representative to Region 3 at their October 1983 meeting held in Traverse City, MI. The term is for two years and the main responsibility is to communicate between the State Council and Region 3 and the members of MHS LA.

This past year I have tried to keep MHS LA members informed by passing on to their Consortia representatives memos, directives, and forms that were requested by the Management Office, Region 3. To keep everyone up-to-date on current happenings at NLM and Region 3, I have used the MHS LA Newsletter.

I attended the Regional Council Meeting held in Chicago in March and plan to attend the next Council meeting in Cedar Rapids, Iowa in October 1984.

Reports on meetings are made to the MHS LA Executive Board and published in the MHS LA newsletter.

Respectfully submitted,

Jacqueline Raphelson

Jacqueline Raphelson
State Council Representative

REPORT OF STATE COUNCIL REPRESENTATIVE TO REGION 3

The Greater Midwest Regional Medical Library Network has been in operation for three years. The Library of Health Sciences of the University of Illinois at Chicago has been the headquarters for Region 3.

Management Office of Region 3 which is responsible for overseeing of this 10 state area has submitted a Request For Proposal for 1986-90. In the past they have submitted and RFP each year.

The State Council Representatives have been meeting once a year in Chicago to review activities, plans and give input on their different areas. These meetings have been underwritten by NLM funds.

Collection Development fund proposals and surveys were directed to Consortia representatives to sent out to their membership. Reports were printed in the MHS LA NEWSLETTER for the membership and letters were sent to non-members on the State Council. State Council activities and summary reports were also submitted to Management Office.

I wish to thank you for the opportunity to serve as your representative. My best wishes to the next representative and to the State Council.

Respectfully submitted,

Jacqueline Raphaelson

Jacqueline Raphaelson
State Council Representative

STATE REPRESENTATIVE REPORT TO STATE COUNCIL

Management Office Region 3 submitted a Request For Proposal for a new contract period 1986-1990. This term is better than the annual period they have had to negotiate.

The goals they are developing are:

- a. to improve access and delivery of information to the health professional (end-user)
- b. develop and maintain networking among health science libraries
- c. develop and maintain communication networks among libraries and other health professional organizations

The following were discussed at the State Council meeting in April 1985.

1. Serials exchange pilot study. This is being sent out to Resource libraries and certain BHSL units. They hope to put out one alphabetical list on a regular basis.
2. Collection Development Funds for 1985 were to be awarded in September. Selections were to be reviewed by local state councils then forwarded to Management Office.
3. Addition of all resource libraries to GMRMLN fiche.
4. Technology application survey report was most comprehensive and well done. A Clearinghouse is to be established for information on automation, hardware and software. (This has been done. See attached)
5. Revision of ten state directories. This was left up to each state. Michigan declined as ours was the latest - 1983.
6. Funding of ROUC by resource libraries to get rid of the duplication. (now defunct)
7. Continuing of exhibit programs at professional meetings. Management Office would like any feedback from anyone that has had health professionals mention visiting the exhibit.
8. Closer liaison with resource libraries.
9. End-user training program.
10. Support for DOCLINE, (see attached)
11. Support for electronic document delivery system within Region 3.

Lengthy discussion was held on lack of information available for representatives at these meetings to make some of the decisions and that some of the decisions could not be made without conferring with the local State Councils.

Management Office is concerned about local union lists and their impact on GMRMLN fiche. They are also concerned about document delivery systems and their interfacing with one another.

Information about telefacsimile program for State of Illinois is attached.

There may or may not be a meeting of the State Council Representatives in the Fall.

Respectfully submitted,

Jacqueline Raphelson
Jacqueline Raphelson
Representative 1983-85



GREATER MIDWEST REGIONAL MEDICAL LIBRARY NETWORK

Management Office

Library of the Health Sciences/University of Illinois at Chicago
1750 West Polk Street/Chicago, Illinois 60612:Phone 312 996-2464

Mailing Address:

P.O. Box 7509/Chicago, Illinois 60680
Telex: 20 6243

October 10, 1985

TO: Regional Council
Resource Library Directors

FROM: Ruby May

RE: National Maximum ILL Charge

FOR YOUR INFORMATION!!

The following telemail was sent by NLM to the RMLs regarding the Maximum ILL Charge:

"The Director, NLM, has approved raising the national maximum charge for a filled interlibrary loan to \$7.00. The \$7.00 charge will go into effect as the new contracts are signed."

Please note the attached letter from Ruby May and the two drafts from Nancy Winslow. Nancy and I discussed this all and reached the following consensus:

1. Although the same people may serve both groups, the MHSLA Executive Board and the Michigan State Council are two separate entities.
2. The Michigan State Council should not be considered a standing committee of MHSLA.
3. MHSLA has the right to send a representative to the State Council.
4. MHSLA's representative should be someone experienced in document delivery, since much of our contact with GMRMLN concerns ILL's.

In light of this information, I suggest the following changes to the bylaws:

PAGE	ARTICLE/SECTION	CHANGE
8	Art. VII, Section 1C	Eliminate the first line..."With the exception of the State Council committee"
8-10	Art. VII, Section 1 C 2	Delete this entire section...description of State Council membership. This belongs in the State Council bylaws.
12-13	Art. VII, Section 1 D 5	Delete entire section...charge for the State council Renumber the remaining sections



GREATER MIDWEST REGIONAL MEDICAL LIBRARY NETWORK

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Library of the Health Sciences-University of Illinois at Chicago
1750 West Polk Street/Chicago, Illinois 60612/Phone 312 996-2464

Mailing Address:
P. O. Box 7509/Chicago, Illinois 60680
Telex: 20 6243

March 14, 1989

Nancy J. Winslow, Chair
State Council
Michigan Health Sciences Libraries Association

Re: Michigan State Council

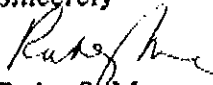
Dear Nancy

Your discussion of the problem that the Michigan Health Sciences Libraries Association are having regarding the dual responsibilities of their association and the GMRMLN Michigan State Council is certainly appreciated. I see no difficulty if the same body performs as the State Council if:

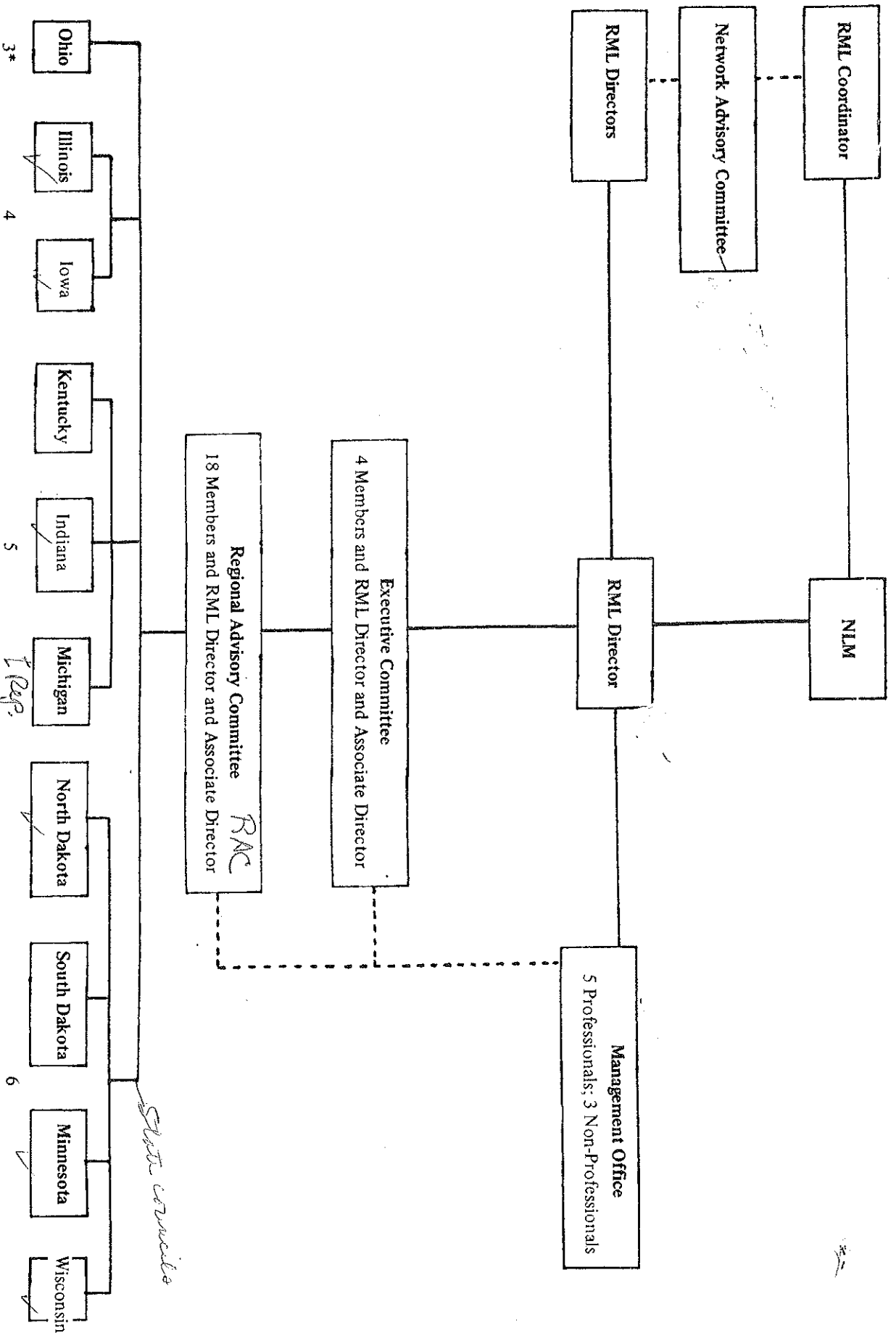
- the one body is adjourned and the same people then convene as the Michigan State Council. I can understand that many of the concerns will be the same.
- the State Council has representation for the following groups:
 - Consortia/local groups
 - Unaligned libraries (those libraries which do not belong to a consortia/local group). Usually a librarian (may be a member of a consortia/local group) is appointed to look out for their interests
 - Resource Libraries
 - Health professionals (this is difficult, but do try for their representation)
 - other library groups
- the State Council Representative is an ELECTED representative to the GMRMLN Regional Council
- the State Council Representative is not a Resource Library.
- the State Council Representative prepare an annual report to be sent to the GMRMLN Management Office.

The Michigan State Council Representatives have served the interests of their state to the Regional Council well. Their input is appreciated.

Sincerely


Ruby S. May
Associate RML Director

REGION 3 - ADVISORY STRUCTURE - Revised, October 1982



* = Number of RAC Members to be elected

State Council - Composed of Basic Health Science Libraries; Resource Libraries; State Libraries; Professional Associations; Health Professionals; Other Users

*3 State Rep.
3 Resource Rep.*

State Council

To: The Executive Board of MHS LA

From: The State Council

Re: Reorganizing the State Council to fulfill requirements mandated by GMRMLN.

The State Council presents the following proposal for approval by the Board.

The Regional Council Representative from Michigan to GMRMLN will be appointed by the MHS LA Executive Board/State Council and be a member of the Document Delivery Committee of MHS LA.

Since much of the business at the GMRMLN State Council Representatives' meetings concerns Document Delivery, it would be in MHS LA's best interests to send an informed person.

The Regional Council Representative will act as chairperson of the Michigan State Council. The term will be for two years with the provision that the Representative would not succeed, but could serve at a later time.

The Michigan State Council will meet in conjunction with the MHS LA Board meetings.

Since the membership will be essentially the same, it would mean a saving in time, money, and transportation.

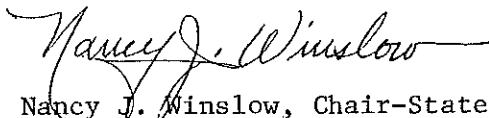
The Michigan State Council membership will include the nine categories outlined in Article VII, Section 1, part C of the current MHS LA By-Laws.

Local area groups/consortia will elect/appoint one person to serve as both State Council and MHS LA Board representative. The term of office would follow the current provisions in the By-Laws for area reps to the MHS LA Board.

The State Council/MHS LA Executive Board will encourage other membership categories to send representatives to the State Council Meetings.

The MHS LA By-Laws will be amended to reflect these changes.

Draft amended 22 November 1988



Nancy J. Winslow, Chair-State Council



MICHIGAN STATE COUNCIL

ANNUAL REPORT

Affiliated Groups

- Flint Area Health Sciences Library Network
- Metropolitan Detroit Medical Library Group
- Mid-Michigan Health Sciences Libraries
- Northern Michigan Health Sciences Libraries Group
- Thumb Area Medical Information Consortium
- Upper Peninsula Health Science Libraries Consortium
- Valley Regional Health Science Librarians
- Western Michigan Health Sciences Libraries Association

The sixth annual meeting of the State Council was held on 5 October 1988 during the annual MHSLA Educational Conference. Present were: Carol Aebli, David Keddle, Barbara Kormelink, Mollie Lynch, and Nancy Winslow. A draft of the procedures manual for the State Council was submitted for discussion. The focus was on whether the MHSLA Board could act as the State Council. This was presented to the MHSLA Board meeting in December 1988. At that time the MHSLA Board recommended an inquiry to GMRMLN concerning the State Council.

GMRMLN was contacted, and Ruby May reminded the Chair that the State Council is not a sub-committee of MHSLA, nor is it subordinate to MHSLA. Rather, the State Council is an entity of itself, functioning as a liaison between GMRMLN and the libraries in Michigan. On 14 March 1989 Ms. May sent a letter outlining the following guidelines:

1. The same persons comprising MHSLA may adjourn and reconvene as the Michigan State Council provided that the following representation is there:
 - consortia/local groups
 - unaligned libraries (not belonging to consortia/local groups)
 - Resource Libraries
 - Health professionals
 - other library groups
2. The State Council Representative must be elected.
3. The State Council Representative is not from a Resource Library.
4. The State Council Representative prepares an annual report to be sent to the GMRMLN Management Office.

At the May meeting of the MHSLA Board all the above items were discussed, and the concensus was that the MHSLA representative to the State Council should probably have Document Delivery expertise. The following sections from the MHSLA ByLaws are to be deleted:

- Article VII Section 1 C "with the exception of the State....."
- Article VII Section 1 C 2 delete entirely.
- Article VII Section 1 D 5 delete charge for State Council.

At present a draft of the ByLaws for the State Council is being written for the annual MHSLA meeting in September 1989. Procedures, objectives, and duties of the Representative are also being drafted.

Hopefully the State Council will function as a liaison between GMRMLN and MHSLA and serve the Health Sciences Libraries and other affiliated libraries in Michigan with renewed interest and efficiency.

Respectfully submitted,

Nancy J. Winslow
 Nancy J. Winslow, Chair
 State Council

18 July 1989

STATE COUNCIL
 MEMBERS

- David Keddle
State Representative
- Nancy J. Winslow
Chair
- Carol Aebli
- Judy Coppola
- Dottie Eakin
- Kay Kelly
- Barbara Kormelink
- Mollie Lynch
- Nancy Manninen
- Faith Van Toll