



MHS LA
EXECUTIVE BOARD MEETING
HARLEY HOTEL - LANSING, MI.
March 24, 1994
AGENDA

Affiliated Groups

Eastern Regional Health
Sciences Association
Metropolitan Detroit
Medical Library Group
Mid-Michigan Health
Sciences Libraries
Northern Michigan Health
Sciences Libraries Group
Upper Peninsula Health
Science Libraries
Consortium
Western Michigan Health
Sciences Libraries
Association

1. Call to Order
2. President's Remarks
3. Secretary's Report
4. Treasurers's Report
5. Archivist's Report
6. Committee Reports
 - a. Standing Committees
 - i. Audit
 - ii. Bylaws
 - iii. Collection Development
 - iv. Conference Planning
 - (1) Education
 - (2) Local Arrangements
 - v. Document Delivery
 - vi. Membership
 - vii. Nominating/Elections
 - viii. Publications
 - ix. Research
 - b. Ad Hoc Committees
 - i. Position of MHS LA in MLA
 - ii. Technology for ILL and DD
 - iii. Liability/Confidentiality
 - iv. MHS LA Marketing
7. Local Area Reports
 - a. ERHSLA
 - b. MDMLG
 - c. MMHSL
 - d. NMHSLG
 - e. UPHSLC
 - f. WMHSLA
8. GMR Report
9. Old Business
 - a. Janet Zimmerman - get names of Local Groups for labels to correct membership binders.
 - b. Janet Zimmerman - get prices for labels.
 - c. Judy Barnes - charges for Ad Hoc Committees
 - d. Mary Jo Wyels - update Secretary's duties.
 - e. Bill Nelson - ~~policies and procedures~~ from archives. *get information*
 - f. Judy Barnes - Proposed computer for Association
 - g. State Council Status
10. New Business
11. Announcements
12. Review of Action Statements
13. Adjournment

MHSLA
 EXECUTIVE BOARD MEETING
 MARCH 23, 1994
 HARLEY HOTEL - LANSING, MI.

P	A	
X		Judy Barnes, President
X		Carole Gilbert, Immediate Past President & MDMLG
X		Sandra Swanson, President Elect & Conference Planning Committee
	X	Mary Jo Wyels, Secretary
X		Peggy Zorn, Treasurer
X		Bill Nelton, Archivist
	X	Jane Claytor, Audit Committee & MMHSLA
	X	Mary Hanson, Bylaws Committee
X		Betty Marshall, Collection Development Committee & WMHSLA
	X	Barbara Kormelink, Document Delivery COM, & Local Arrangements Committee
X		Robin Alanen Mosher, Education Committee
	X	Janet Zimmerman, Membership Committee
X		Ellen O'Donnell, Nominating Committee
	X	Mary Griswold, Publications Committee
X		Leslie Behm, Research Committee
	X	Doris Blauet, ERHSLA
	X	Kay Kelly, NMHSLA
	X	Ken Nelson, UPHSLA
	X	Marge Kars, Ad Hoc Committee on Position of MHSLA in MLA
X		Craig Mulder, Ad Hoc Committee on Technology for ILL and Document Delivery
	X	Ellen Marks, GMR Representative
	X	Lynn Sorenson Sutton, State Council Representative
X		Glenda Evans, Ad Hoc Committee on Liability; MACHIS Rep.

The Meeting was called to order by Judy Barnes at 10:11am.

PRESIDENT'S REMARKS:

Affiliates of MHA will be meeting on Friday, March 25 regarding Clinton's Health Care Reform. Judy Barnes will be attending.

Janice Kelly has visited Lansing, Ann Arbor and Detroit. She is willing to come and meet with the state association. It was decided that it was not necessary.

* SECRETARY'S REPORT:

The minutes of the Jan. 13 meeting were discussed and corrected. Carole Gilbert moved; Ellen O'Donnell seconded; the minutes were approved.

TREASURER'S REPORT:

ARCHIVIST'S REPORT:
NO REPORT

AUDIT COMMITTEE:
NO REPORT

BYLAWS COMMITTEE:
The work being done by the Bylaws Committee will be finished by the next meeting.

COLLECTION DEVELOPMENT COMMITTEE:
NO REPORT

CONFERENCE PLANNING COMMITTEE:
A revised schedule for the next conference was handed out. Research Committee was added to lunch, PROGRAM.

EDUCATION COMMITTEE:
M_MHSLA is interested in sponsoring a support staff program with basic reference in the morning and ILL in the afternoon. Robin Mosher, Judy Barnes and Janet Zimmerman will work together on this. It will be marketed to hospitals without libraries as well. Probable to be held in early June or September.

DOCUMENT DELIVERY: No Report
Barb Kormelink is out on medical leave. Any problems with the union list can be handled by her staff.

MEMBERSHIP:

NOMINATING:
The committee has been discussing possible candidates. Work will start in earnest the first week in April.

PUBLICATIONS COMMITTEE:
No Report
Any information for the newsletter needs to be sent to Mary Griswold.

RESEARCH COMMITTEE:
The Pilot testing of the survey has been done. The rewriting is taking place. It is hoped that the survey will be out sometime during the first two weeks in April.

AD HOC COMMITTEE ON THE POSITION OF MHSLA IN MLA:
NO REPORT

* AD HOC COMMITTEE ON TECHNOLOGY FOR ILL AND DOCUMENT DELIVERY:
To provide host service through Michnet would cost \$3000 in startup and \$20/mo for 25-100 accounts. Basic support would also need to be provided. Craig stated that it was recommended that he also get a quote from MSU. Access to the world wide web would need to be negotiated with Michnet. The advantage of that avenue is that there are no administrative or server costs. There is also a corporation in Ann Arbor which does this. CLASS (out of California) has additional costs of using an 800 number (\$6.00 per hour).

LIABILITY AND CONFIDENTIALITY:

Cathering McAuley and Providence are in a joint operation. Providence is contracting to cover McPherson. If we provide service to an institution without a Librarian we should charge.

AS Request Liability and confidentiality committee to draft a position paper on Services to small Libraries without a librarian.

MHSLA MARKETING: Carole Gilbert still working on it.

AS Limit spending on computer to \$5,000 including printer. C. Gilbert moved- Laptop capable of upgrade, with Cd Rom with a \$5000 limit. Betty Marshall seconded. Richard Barnes to get bids.

ERHSLA:

No Report

MDMLG:

They are having a support staff workshop to discuss stress and handling people.

MMHSLA:

They discussed the state council, local ROC, CD Rom. They are including a small Library's collection in their Cooperative Catalogue. New officers are Janet Zimmerman, President, Leslie Behm, secretary, Barb Shipman, Treasurer.

NMHSLG:

No report.

UPHSLG:

No report.

WMHSLA:

No Report

MACHIS:

Turned over its funds to MHSLA. There are 422 members of ~~Machis~~ (MLA section) nationwide.

CAPHIS

* GMR:

State Council is no longer necessary as long as liason is picked up by the state group.

AS Ellen Marks and Barb Kormelink should see how the By-laws should be changed to reflect this. Lynn Sutton should request dissolution of the State Council.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

ANNOUNCEMENTS:

NONE

ACTION STATEMENTS:

(Action statements will be put on the agenda for the next meeting)

AS Request Libaility and confidentiality committee to draft a position paper on Services to small Libraries without a librarian.

AS Limit spending on computer to \$5,000 including printer. C.Gilbert moved- Laptop capable of upgrade, with Cd Rom with a \$5000 limit. Betty Marshall seconded. Richard Barnes to get bids.

AS Ellen Marks and Barb Kormelink should see how the By-laws should be changed to reflect this. Lynn Sutton should request dissolution of the State Council.

The next meeting will be July 28, 1994 at the Harley Hotel in Lansing.

Robin Mosher moved; Glenda Evans seconded;
The meeting was adjourned.

Respectfully Submitted,

Mary Jo Wyels, Secretary



MHSLA
EXECUTIVE BOARD MEETING
May 6, 1994
HARLEY HOTEL - LANSING, MI.

Affiliated Groups

- Eastern Regional Health Sciences Association
Metropolitan Detroit Medical Library Group
Mid-Michigan Health Sciences Libraries
Northern Michigan Health Sciences Libraries Group
Upper Peninsula Health Science Libraries Consortium
Western Michigan Health Sciences Libraries Association

- P A
X Judy Barnes, President
X Carole Gilbert, Immediate Past President; Marketing Committee & MDMLG
X Sandra Swanson, President Elect & Conference Planning Committee
X Mary Jo Wyels, Secretary
X Peggy Zorn, Treasurer
X Bill Nelton, Archivist
X Jane Claytor, Audit Committee & MMHSLA
X Mary Hanson, Bylaws Committee
X Betty Marshall, Collection Development Committee & WMHSLA
X Barbara Kormelink, Document Delivery COM, & Local Arrangements Committee
X Robin Alanen Mosher, Education Committee
X Janet Zimmerman, Membership Committee
X Ellen O'Donnell, Nominating Committee
X Mary Griswold, Publications Committee
X Leslie Behm, Research Committee
X Doris Blauet, ERHSLA
X Kay Kelly, NMHSLA
X Ken Nelson, UPHSLA
X Marge Kars, Ad Hoc Committee on Position of MHSLA in MLA
X Craig Mulder, Ad Hoc Committee on Technology for ILL and Document Delivery
X Ellen Marks, GMR Representative
X Lynn Sorenson Sutton, State Council Representative
X Glenda Evans, Ad Hoc Committee on Liability; MACHIS Rep.

The Meeting was called to order by Judy Barnes at 10:11 am.

PRESIDENT'S REMARKS:

There was a question raised about the cost of lunch at the hotel. After some discussion it was decided to continue meeting there with lunch optional.

Judy shared an order form for Reform resources available free from MHA. Other articles shared concerned interactive health

care, PC upkeep, and an article from a book called Going, Going Gone.

SECRETARY'S REPORT:

The minutes of the Mar. 24 meeting were discussed and corrected. Sandy Swanson moved; Doris Blauet seconded; the minutes were approved.

TREASURER'S REPORT:

Peggy found the proper IRS form for our type of organization. It is not necessary for us to file an income tax report. Mary Jo Wyels moved and Betty Marshall seconded a motion to approve the purchase of a binder for the correct size of our checks.

In answer to the question by the Local Arrangements Committee - No we are not exempt from sales tax, we don't qualify. Doris Blauet moved; Betty Marshall seconded - The treasurer's report was accepted.

ARCHIVIST'S REPORT: NO REPORT

AUDIT COMMITTEE:

Plans to meet this summer.

BYLAWS COMMITTEE:

The following has been accomplished: renumbering the standing committees; charge given to the Membership Committee; charge given to the Research Committee.

There was no need to change anything in the by-laws to accept MACHIS as a group in MHSLSA.

The wording on the stationary and the directories needs to be changed from affiliated to area groups.

Ellen Marks will find out if bylaws changes are necessary to delete the State Council. She will notify the State Council and GMR of this decision.

COLLECTION DEVELOPMENT COMMITTEE: NO REPORT

Betty will put an article in the Newsletter about a phone book exchange program in the newsletter.

CONFERENCE PLANNING COMMITTEE:

A corrected schedule for the fall conference was distributed. Prices for the next conference were set.

Carole Gilbert moved and Doris Blauet seconded that the recommendations of the committee be accepted.

Scholarships will be offered for the conference. Peggy Zorn will put a notice on INTERNET and Doris Blauet will draft a notice to be published.

Norma Powers proposed that the 1995 Conference be held at the Park Place Hotel in Traverse City the last week of September. Mary Jo Wyels moved and Doris Blauet seconded acceptance of this proposal.

DOCUMENT DELIVERY:

It was decided to order 30 microfiche copies of MISHULS for next year.

Local groups should be informed that the directory updates should be sent to Barb Kormelink by Aug. 1st. Information for MISHULS will be picked up this same day. It is important to remember that you can be dropped from DOCLINE if you don't update your holdings.

MEMBERSHIP:

One change is necessary in the local group names. 500, two color labels will cost \$78.00 to print.

Betty Marshall moved and Doris Blauet seconded acceptance of this action.

There are currently 82 personal and 68 institutional memberships.

20 did not renew as institutional members and must be notified that their code will be deactivated.

In the membership directory, mentors will be listed separately.

NOMINATING: Leslie Behm has been nominated as secretary to replace Mary Jo Wyels who finds it necessary to resign the position.

Jane Claytor moved and Doris Blauet seconded acceptance of the nominations as given.

PUBLICATIONS COMMITTEE:

Any information for the newsletter needs to be sent to Mary Griswold by May 15th.

RESEARCH COMMITTEE:

The Storage survey will be sent out soon.

AD HOC COMMITTEE ON THE POSITION OF MHSLS IN MLA:

The committee recommended that MHSLS not become a chapter of MLA and that the committee be discharged.

Betty Marshall moved and Carole Gilbert seconded acceptance of these recommendations.

AD HOC COMMITTEE ON TECHNOLOGY FOR ILL AND DOCUMENT DELIVERY:

No Report

LIABILITY AND CONFIDENTIALITY:

No Report

MHSLS MARKETING:

Recommendations were made for the purchase of a computer and appropriate software. Judy Barnes and Peggy Torn will meet to finalize.

ERHSLA:

No Report

LONG RANGE PLAN ACHIEVEMENTS -
NO REPORT

ERHSLA -
Is conferencing.

MDMLG:
Doris Blauet is President-Elect. Lynda Baker is the new Health Sciences Library Faculty at Wayne. Three classes have been approved for Medical Librarians.

MMHSL:
Had an NLM update using the videotape. They decided to go back to their regular format next year. They will be holding a support staff workshop this year.

NMHSLG:
No report.

UPHSLG:
No report.

WMHSLA:
Will meet in June. Plan to have NLM Update and Quickdoc and other software demonstrated.

MACHIS:
Met and discussed reform emphasizing preventative medicine.

GMR:
No Report

OLD BUSINESS:
NONE

NEW BUSINESS:
Carole Gilbert and Pat Redman updated the Midwest mailing list.
A combined annual meeting with MC/MLA is being considered for 1998.

ANNOUNCEMENTS:
NONE

ACTION STATEMENTS:
(Action statements will be put on the agenda for the next meeting)

AS Betty Marshall will put an article in the newsletter about phone book exchange.

AS Peggy Zorn will put Scholarship notice on INTERNET.

AS Doris Blauet will draft a notice about conference scholarships.

AS Carole Gilbert will look into a grant from GMR for exhibits.

AS Judy Barnes, Carole Gilbert, and Peggy Zorn will meet to discuss computers and software.

The next meeting will be July 28, 1994 at the Harley Hotel in Lansing.

Carole Gilbert moved; Barb Kormelink seconded; The meeting was adjourned at 2:05 pm.

Respectfully Submitted,

Mary Jo Wyels
Mary Jo Wyels, Secretary



Michigan Health Sciences Libraries Association

MHSLA EXECUTIVE BOARD MEETING 28 JULY 1994

MICHIGAN CAPITAL MEDICAL CENTER - PENNSYLVANIA CAMPUS

Affiliated Groups

- Flint Area Health Sciences Library Network
Metropolitan Detroit Medical Library Group
Mid-Michigan Health Sciences Libraries
Northern Michigan Health Sciences Libraries Group
Thumb Area Medical Information Consortium
Upper Peninsula Health Science Libraries Consortium
Valley Regional Health Science Librarians
Western Michigan Health Sciences Libraries Association

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Judy Barnes, Carole Gilbert,

Sandra Swanson,

Mary Jo Wyels, Peggy Zorn, Bill Nelson, Jane Claytor, Mary Hanson, Betty Marshall,

Barbara Kormelink,

Robin Alanen Mosher, Janet Zimmerman, Ellen O'Donnell, Mary Griswold, Leslie M. Behm, Doris Blauet, Kay Kelly, Ken Nelson, Craig Mulder,

Ellen Marks, Lynn Sorenson Sutton, Glenda Evans,

President
Immediate Past President; Marketing Committee & MDMLG
President Elect & Conference Planning Committee
Secretary
Treasurer
Archivist
Audit Committee & M-MHSL
Bylaws Committee
Collection Development Committee & WMHSLA
Document Delivery Committee & Local Arrangements Committee
Education Committee
Membership Committee
Nominating Committee
Publications Committee
Research Committee
ERHSLA
NMHSLA
UPHSLA
ad Hoc Committee on Technology for ILL and Document Delivery
GMR Representative
State Council Representative
ad Hoc Committee on Liability; MACHIS

The meeting was called to order by Judy Barnes at 10:10 a.m.

PRESIDENT'S REMARKS:

Mary Jo Wyels was absent due to health. Lynn Sutton will have report at the next Board meeting. Karen VanNostrick sent a thank you for the information on MHSLA.

SECRETARY'S REPORT:

The minutes of May 6, 1994 were discussed and corrected. Carole Gilbert moved; Doris Blauet seconded; the minutes were approved as corrected.

TREASURER'S REPORT:

If we meet at the Harley Hotel again, we need to check full cost with the coffee and rolls.

MHSLA will reimburse Michigan Capital Medical Center - Pennsylvania Campus for the cost of lunch for the board on 28 July. Jane Claytor moved, Glenda Evans seconded.

ARCHIVIST'S REPORT:

Bill requested space at the conference for the archives' exhibit.

It was suggested that minutes of the local groups be sent to the MHSLA archives. If minutes of back meetings are available send them to Bill. The archivist is to be added to the local group mailing list. Betty Marshall moved and Robin Mosher seconded. The motion carried.

AUDIT COMMITTEE:

Jane Claytor reported that the books have been audited and everything is in order.

COLLECTION DEVELOPMENT COMMITTEE: NO REPORT

CONFERENCE PLANNING COMMITTEE:

Committees' written reports are due to Martha Studacker at Hurley Hospital. Leave space for the letterhead -- 2 inches top and left side.

Judy Barnes and Leslie Behm will contact missing chairs with the information.

The committee is still addressing program issues/poster session. Reimbursement of poster sessions was discussed. If the poster are part of a committee's expenses then they should be turned in.

Rittenhouse has contributed \$250.00. Login will match. Binding Unlimited has promised \$300.00 towards bags.

If area representatives have names of people who might be interested in the scholarships should get the names to Sandra Swanson by August 3. There will be a special mailing about the scholarships and the poster sessions to the membership.

Speakers are set. Barbara Kormelink is handling the panel on JACHO.

DOCUMENT DELIVERY COMMITTEE:

There are 88 hospitals in MIHSLULS. Included in the special mailing will be a form for updating the directory portion of the union list. Judy Barnes has a volunteer who will do the data entry.

MEMBERSHIP COMMITTEE: NO REPORT

Judy Barnes will check with Janet Zimmerman regarding the status of the directory.

NOMINATING COMMITTEE:

Ellen O'Donnell sent the annual report. The slate is set and the ballots will be mailed.

PUBLICATIONS COMMITTEE:

August 19 is the deadline for the September newsletter.

RESEARCH COMMITTEE:

Sixty-two surveys were returned of the 104 mailed out. The committee will be meeting August 17 to discuss the findings and prepare a poster and report. Thirty-one respondents indicated an interest in a shared facility.

AD HOC COMMITTEE ON TECHNOLOGY FOR ILL AND DOCUMENT DELIVERY:

Six poster sessions have been planned. Sandra Swanson will be doing one on full text access. Marge Kars will be doing one on commercial firms for ILL. Peggy Zorn will be doing one on AT&T's right pages program. Lothar Spang will be doing one on ARIEL. Tom Van Dam will be looking at Delphi and Compuserve. GMR representatives will be doing a poster on information about ILL delivery.

In addition there will be 5 other poster sessions.

Abstracts for the poster sessions need to be to Robin Mosher by August 4. The abstracts will be in the special mailing and also in the newsletter.

LIABILITY COMMITTEE: NO REPORT

MARKETING COMMITTEE:

Status quo. The display unit will be here by the September meeting. Carole will work with Judy to get a good price on a COMPACQ. Michigan Capital Medical Center deals with COMPACQ and can get a break on the price.

~~The deadline for GMR grants for exhibiting was missed for this year.~~

Michigan Nurses Association meets in Kalamazoo October 4-5, 1994. The cost of exhibiting will be \$250.00. Judy Barnes, Robin Mosher, and Jane Claytor will try to coordinate. One of them will check to see if CINAHL might help with the exhibit fee.

LONG RANGE PLAN ACHIEVEMENTS:

Report will be given at the conference.

MACHIS:

Members of the group will take the CE speaker to dinner during the conference.

MDMLG:

The luncheon was last month and Sandra Martin stole the fashion show as usual.

M-MHSL:

The support group met and toured MSU Libraries' technical services division. The comments were it was overwhelming. Judy Coppola has retired and is serving as a consultant part time for collection development in medicine. Doris Asher has been at Sparrow Hospital Library 20 years. Dr. Davis, director of MSU Libraries has left to take a position as the deputy librarian at the Library of Congress. The Library of Michigan currently has no director.

UPHSLA: NO REPORT

WMHSLA:

The group met in June for the February meeting. There will be no CE class this year. New officers will be elected in October.

It was moved that MHSLA host the MC/MLA meeting in 1998. WMHSLA agreed to handle the local arrangements. Doris Blauet moved and Jane Claytor seconded. The motion passed. Carole Gilbert will tell MC/MLA.

ERHSLA:

Working on the conference.

GMR: NO REPORT

OLD BUSINESS: NONE

NEW BUSINESS:

Sandra Swanson is on the MHA Council for Affiliate Organizations. MHA wants to develop new and positive directions for rural and small organizations.

MHSLA Conferences: 1995 - Traverse City; 1996 - Lansing; 1997 - Detroit; 1998 - Grand Rapids.

ANNOUNCEMENTS: NONE

ACTION STATEMENTS:

Will be placed on next meeting's agenda.



EXECUTIVE BOARD DECISIONS
1993-1994

Affiliated Groups

Eastern Regional Health
Sciences Association

Metropolitan Detroit
Medical Library Group

Mid-Michigan Health
Sciences Libraries

Northern Michigan Health
Sciences Libraries Group

Upper Peninsula Health
Science Libraries
Consortium

Western Michigan Health
Sciences Libraries
Association

1. Decision to call for review of the Long Range Plan to determine if the goals set forth in the plan have been met. 11/12/93

2. The Board set the prices for the MISHULS print and fiche copies. 11/12/93

3. Decision to include codes for past members, past presidents, library school students, local group representation, consultants, mentors and Academy members in the Membership List. 11/12/93

4. The Board set the deadline for membership renewals as March 1, 1994. After this deadline, members who renew their memberships will not be able to take advantage of the membership discount on Conference fees. 11/12/93

5. Decision to accept the petition by MACHIS for group status within MHSLSA. 11/12/93

6. Formation of the Ad-Hoc Committee on Marketing and Exhibits. 11/12/93

7. Formation of the Ad-Hoc Committee on Ethics and Liability. 11/12/93

8. Decision to pursue cooperation with Ontario Health Libraries Association. 11/12/93

9. Decision to provide certificates for attendance at non-CE credit programs offered at the Annual Conference. 11/12/93

10. Draft of the revised Membership Application approved. 1/13/94

11. Decision to send membership applications and MHSLSA brochures to Library Schools. 1/13/94

12. Tentative schedule for the Annual Educational Conference approved. 3/23/94

13. Decision to purchase a laptop computer for the

Marketing & Exhibits Committee with a limit of \$5,000.
3/23/94

14. Decision to recommend dissolution of the State Council with MHS LA assuming responsibility for State Council activities. 3/23/94

15. Decision to permit the Treasurer to purchase appropriate binder for MHS LA checks. 5/6/94

16. Revision of the MHS LA Bylaws as mandated by decision to include Membership Committee accepted by the Board. 5/6/94

17. Permission given to Membership Committee to purchase labels to replace the list of Affiliated Groups on the cover of the Membership List binder. 5/6/94

18. Decision to accept resignation of the Secretary effective at the Annual meeting. Nominating Committee given charge to add a nomination for Secretary to the ballot. 5/6/94

19. Board accepts recommendation of the Ad-Hoc Committee on Position of MHS LA in MLA to not become a chapter of MLA. The Committee is discharged. 5/6/94

20. WMHS LA given approval to co-host the 1998 meeting with MC-MLA. 5/6/94

21. Conference registration fees decided. 5/6/94

22. Permission given to the Ad-Hoc Committee on Marketing and Exhibits to purchase a backdrop for displaying at conferences. 5/6/94

23. Decision to accept Audit Committee report on financial records for MHS LA. 7/28/94

24. Decision to accept Nominating Committee's slate for 1994 MHS LA Election. 7/28/94

25. Decision to request Local Group minutes be sent to the Archivist for preservation. 7/28/94

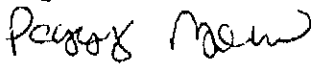
MHSIA Annual Treasurer's Report
 9/ 8/93 Through 7/28/94

Affiliated Groups
 Eastern Regional Health
 Sciences Association
 Metropolitan Detroit
 Medical Library Group
 Mid-Michigan Health
 Sciences Libraries
 Northern Michigan Health
 Sciences Libraries Group
 Upper Peninsula Health
 Science Libraries
 Consortium
 Western Michigan Health
 Sciences Libraries
 Association

Category Description	9/ 8/93- 7/28/94
INCOME/EXPENSE	
INCOME	
Credit Conference	10,381.40
Credit Dues	4,460.00
Credit Exhibitors	470.00
Credit Interest	744.30
Credit LHA Workshops	475.00
Credit Luncheon	293.90
Credit Miscellaneous	643.17
Credit MISHULS	4,555.00
TOTAL INCOME	22,022.77
EXPENSES	
Debit Board Luncheon	667.50
Debit Conference	11,676.81
Debit LHA Workshops	738.67
Debit Mailing	31.90
Debit Miscellaneous	233.39
Debit MISHULS	2,418.52
Debit Newsletter	773.51
Debit Printing	89.84
Expenses - Other	0.00
TOTAL EXPENSES	16,630.14
TOTAL INCOME/EXPENSE	5,392.63
BALANCE FORWARD	\$42,199.46
OVERALL TOTAL	\$47,592.09

1993

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Respectfully submitted,

 MHSIA Treasurer



Affiliated Groups

- Eastern Regional Health Sciences Association
- Metropolitan Detroit Medical Library Group
- Mid-Michigan Health Sciences Libraries
- Northern Michigan Health Sciences Libraries Group
- Upper Peninsula Health Science Libraries Consortium
- Western Michigan Health Sciences Libraries Association

MHSLSA
 EXECUTIVE BOARD MEETING
 November 11, 1994 -- Park Place Hotel, Traverse City, MI.

<u>P</u>	<u>A</u>		
<u>X</u>		Sandra Swanson,	President
<u>X</u>		Melba Moss,	President Elect & Conference Planning Committee
<u>x</u>		Judy Barnes,	Immediate Past President & Marketing Committee
<u>x</u>		Leslie M. Behm	Secretary & Research Committee
	<u>X</u>	Chris Hunt,	Treasurer
	<u>X</u>	Bill Nelton,	Archivist
<u>X</u>		Jane Claytor,	Audit Committee & M-MHSL
<u>X</u>		Mary Hanson,	Bylaws Committee
<u>X</u>		Betty Marshall,	Collection Development Committee & WMHSLA
<u>X</u>		Barbara Kormelink,	Document Delivery Committee
<u>X</u>		Doreen Bradley,	Education Committee
<u>X</u>		Norma Powers,	Local Arrangements Committee
	<u>X</u>	Mary Griswold,	Membership Committee
	<u>X</u>	Ria Lukes,	Nominating Committee
<u>X</u>		Diane Hummel,	Publications Committee
<u>X</u>		Doris Blauet,	ERHSLA
	<u>X</u>	Glenda Evans,	MACHIS
	<u>X</u>	Kay Kelly,	NMHSLA
<u>X</u>		Ken Nelson,	UPHSLA
<u>X</u>		Craig Mulder,	ad Hoc Committee on Technology for ILL and Document Delivery
<u>X</u>		Marge Kars,	Long Range Planning
	<u>X</u>	Ellen Marks,	Achievements GMR Representative

The meeting was called to order by Sandra Swanson at 10:04 a.m.

PRESIDENT'S REMARKS:

MHSLA received a thank you from Mary Ann Kapustha at Carson City for the scholarship to attend the 1994 conference. Judy Barnes received an e-mail from Mike Simmons conveying his thanks for the scholarship to attend the 1994 conference.

Millie Kingsbury's husband died. MHSLA will send a note of condolences.

Marge Kars is the chair of the ad Hoc Long Range Planning Committee.

The GMR is sponsoring two seminars: 11/21 "Train the Trainer" and 12/14 "Basic Grateful Med".

SECRETARY'S REPORT:

The minutes were accepted with corrections. A new copy of the minutes will be provided at the next Board meeting.

TREASURER'S REPORT:

The Association underwrote the conference for \$1200. Marge moved and Jane accepted. The report was approved.

ARCHIVIST'S REPORT: No Report

AUDIT COMMITTEE: No Report

BYLAWS COMMITTEE: No Report

COLLECTION DEVELOPMENT COMMITTEE:

Assignments were passed out. The charge will be re-evaluated. The idea of an unique title database was brought up.

CONFERENCE PLANNING COMMITTEE:

The dates are 9/27 - 9/29. The committee will be meeting after the Board meeting. Ideas discussed: later start, fake money, poster session with the exhibits, free time. Concerns over making the conference were discussed but not considered to be a major issue. A group scavenger hunt was suggested. Ideas for the special event included going to the Michigan Ensemble Museum to see "Forever Plaid" or to Interlochen. It was suggested the type of dress expected be noted. Doreen will send the evaluation to the secretary. The issue of CE credit vs certificate of attendance will be looked at.

EDUCATION COMMITTEE:

There will be a workshop on QuickDoc at MSU for support staff in the spring (late March or April).

DOCUMENT DELIVERY COMMITTEE:

If institutional membership is not paid, the institution will be dropped from both the union list and DOCLINE. A reminder about institution membership will be sent out with the dues notice.

MARKETING COMMITTEE:

MHSLA exhibited at the Michigan Nurses Association in Kalamazoo. It was quite successful. It was a good learning experience. The committee will write to the GMR for the exhibition grants (\$2000 max). Will look into being a presence at MHA, MAOP&S, MSMS, MNA during 1995.

Two people should be at the booth. A motion was made to reimburse expenses. Judy moved, Doris seconded. Motion carried.

The committee members are: Jane Claytor, Robin Mosher, and Leslie Behm. Area group representatives will be consulted when programs are in their area.

MEMBERSHIP COMMITTEE:

Marge reported for Mary. A motion was made to send out completed information for updating with the dues statement. Melba moved, Betty seconded. Motion carried.

NOMINATING COMMITTEE:

May 30 is the deadline for nominations. Goals and Objectives are done.

PUBLICATIONS COMMITTEE: No Report

RESEARCH COMMITTEE:

The committee will be looking into doing a salary survey based on the previous MHSLA survey. The committee recommended that an ad Hoc committee be set up or one of the other committees continue looking into the storage issues. Committee members are: Leslie Behm, Pat Redman, Leona Williams, LeAnn McGaugh, Cheryl Putnam, and Marge Kars.

AD HOC COMMITTEE ON TECHNOLOGY FOR DOCUMENT DELIVERY:

The goals for the committee for the coming year are: 1) further evaluate storage issues; 2) looking at what to do with Document Delivery long term (internet); 3) look at the communication needs of the membership. Get feedback and present it in May; 4) compile available data on scanner and modem technology.

A motion was made to Collection Development committee to work with the ad Hoc Committee on Technology for ILL & DD and the Document Delivery Committee to identify issues in storage and access problems and make recommendations there on. Melba moved and Jane seconded. The motion carried.

LONG RANGE PLAN ACHIEVEMENTS:

Marge will be looking at the minutes from 1990-1993 to coordinate them with the goals the Association set forth.

MACHIS: The group met at MHSLA in Frankenmuth. Twelve people attended. The group was pleased with the response to the MLA continuing education class on consumer and

patient information. Quite a few public library people attended. Many librarians reported that their hospitals were in planning stages of setting up a consumer library. The group agreed to meet in the spring; Bronson and Borgess agreed to host; the meeting will be a half day.

MDMLG: Not met

M-MHSL: Judy Coppola retired from MSU. An internet and email workshop will be offered. The merger of St. Lawrence with Michigan Capital Medical Center is off.

UPHSLA: The group met by conference call. There was an interest in being able to replace the photo in the directory.

WMHSLA: Elections will be held Nov 30. A PDQ workshop is being planned for the spring (probably in June). A focus group for Craig will be held.

ERHSLA: Not met

GMR: No report

OLD BUSINESS:

MHSLA will not be hosting MC/MLA in 1998. MC/MLA would like us to host in 1997. It would mean WMHSLA and MDMLG switching years. Doris Blauet will ask the MDMLG Board if they would host in 1997 or switch.

NEW BUSINESS:

MHA meets the end of June. The MHSLA representative is invited. Doris moved that expenses be reimbursed by the Association; Betty seconded; the motion carried.

New stationery needs to be ordered. New typesetting is required. Melba moved that the secretary go ahead with the process; Betty seconded; the motion carried.

The MHSLA Board meetings will be in Lansing. The dates are 1/24, 3/21, 5/16.