

Work Team Annual Report Worksheet

Work Team :

Springshare Investigative Committee

Chair:

Gary Maixner

Date:

April 17, 2017

Brief Narrative

In 1-2 paragraphs, please elaborate upon how the progress the work team has made in order to meet its goals over the past academic year.

The major change in this committee has been it's operating behavior. When originally instituted, the Springshare Investigative Committee met like other committees and generated work in many of the same ways that other committees in FLITE do. In the last month the committee has made a dramatic shift, holding weekly meetings with stakeholders, as a way of providing education to those stakeholders and to collect tasks for the committee to perform.

This will help the committee meet several of it's goals by meeting more regularly with those outside of the committee and giving stakeholders an opportunity to learn and offer input.

List of Activities, Projects; Relevance to Strategic Plan

Please include all major and minor activities and projects undertaken during the past academic year. For each, list the specific area of the strategic plan in which the activity or project has helped fulfill.

This last year the committee has worked on integrating more Springshare more deeply into the architecture of the website in the form of the AZ Database List feature that is included in LibGuides. This has made up the bulk of the committee's work, along with work done by both RADTech and the Usability Committee. This fits in with Initiative 1 and 2 of the Strategic plan, particularly sections 1.1 and 2.4.

As mentioned above the committee has been working on changing the way it operates to better support the strategic plan. We expect to do more projects in the coming year.

Assessment

Please relate how the work team has assessed its activities.

The team had decided that the methods that it was operating under prior to March 2017, were not as efficient or useful as originally hoped. As such they undertook a process of evaluation and evolution to change the meeting structure of the committee and increase the exposure committee members have with key stakeholders.

For next year the committee plans to look at the number of attendees at our open meetings, the number of questions we answer for stakeholders, and the number of projects that the committee successfully actualizes as three of the primary ways we will assess our work.

Work Team Annual Report Worksheet

Work Team

Springshare Investigative Committee

Chair

Gary Maixner

Date

April 30, 2018

Brief Narrative

In 1-2 paragraphs, please elaborate upon how the progress the work team has made in order to meet its goals over the past academic year.

This year the committee has continued to pursue its goal of educating the various stakeholders of Springshare products within FLITE about their usage and updates. There were several shake-ups that occurred on this committee, including a change in membership and a change in focus.

The Web Services Librarian joined the team as a permanent member.

The committee also spent a lot of time reconfiguring their open invitation stakeholder meetings. After several such retoolings (changing the focus, taking down the number of meetings, etc.), it was ultimately decided that the meetings were not serving enough of a purpose to continue on.

With the update to the library website occurring, the committee spent much of the previous semester aiding in that effort. This included creating redesigns of the LibGuides pages and designing training for the librarian's on LibGuides Best Practices.

Going forward, the committee has discussed the possibility of joining the Website Architecture Taskforce in the summer to create a new committee.

List of Activities, Projects; Relevance to Strategic Plan

Please include all major and minor activities and projects undertaken during the past academic year. For each, list the specific area of the strategic plan in which the activity or project has helped fulfill.

The Springshare Investigative Committee currently supports Initiative 2, Action step 4. The activities that the committee has completed to directly tie to this initiative include:

- Worked with the Web Architecture Taskforce to update LibGuides for the website revision
- Worked with the Web Architecture Taskforce to create training for the librarians on best practices using LibGuides.
- Worked with the archives to pilot using LibWizard as a basis for student training
- Began the process of using LibWizard forms as email pages for the librarians
- Continued seeking out new uses for Springshare products
- The team continued their tradition of hosting Springy Camp for FLITE

Assessment

Please relate how the work team has assessed its activities.

The team has recently moved to Trello to keep track of its activities. When hosting regularly scheduled stakeholder meetings the team kept track of the number of attendees and used that data to make the decision to cut that program.

Work Team Annual Report Worksheet

Work Team

SpringShare Investigative Committee

Chair

Date

6/19/19

Brief Narrative

In 1-2 paragraphs, please elaborate upon how the progress the work team has made in order to meet its goals over the past academic year.

Advisory and Accountability Committee Statement:

This Committee was officially subsumed under the Web Content and Integration Committee with the AAC's acceptance of its Charge on 10/18/18 (as reflected in 10/18/18 AAC Minutes). There was no activity reported for the 2018/2019 Academic Year.

List of Activities, Projects; Relevance to Strategic Plan

Please include all major and minor activities and projects undertaken during the past academic year. For each, list the specific area of the strategic plan in which the activity or project has helped fulfill.

Assessment

Please relate how the work team has assessed its activities.

Work Team Annual Report Worksheet

Work Team

SpringShare Investigative Committee

Chair

Date

2/4/20 (Early Annual Report Submission)

Brief Narrative

In 1-2 paragraphs, please elaborate upon how the progress the work team has made in order to meet its goals over the past academic year.

Advisory and Accountability Committee Statement:

There was no activity to report for this Committee in the 2019/2020 Academic Year as this Committee was officially subsumed under the Web Content and Integration Committee with the AAC's acceptance of its Charge on 10/18/18 (refer to the 2018/2019 AAC Annual Report statement for more details).

AAC team page contents may be considered for long-term archiving.

List of Activities, Projects; Relevance to Strategic Plan

Please include all major and minor activities and projects undertaken during the past academic year. For each, list the specific area of the strategic plan in which the activity or project has helped fulfill.

Assessment

Please relate how the work team has assessed its activities.