Nealth Instructional esources

March, 1980

HIRA Helps is a listing of various audiovisual services, subscription holdings and other items of interest to Health Science Librarians of Southeastern Michigan. HIRA Helps is the product of the Ad Hoc HELP Committee of HIRA, the committee members were Sharon Phillips, of Oakwood Hospital, Barbara Whitney, of William Beaumont-Troy, and Hildegard Joseph, Henry Ford Hospital.

The Committee hopes this reference tool will prove useful to its users, and anticipates future editions which will undoubtedly be expanded and improved, reflecting the growth and use of audiovisual formats in the health care field.

The format was kept simple, each institution has its own symbol. The use of the asterisk is always defined in the statement, generally it conveys that an institution is willing to interlibrary loan its collection.

A copy of the questionaire used to gather this information is in the  $\ensuremath{\mathsf{Appendix}}$  .

## 27 INSTITUTIONAL AND OR MEMBERS

#### SYMBOLS MIAASJ St. Joseph Mercy Hospital, Ann Arbor MIAPVA Veterans Administration Medical Center, Allen Pk. MIBCBM Bay Medical Center, Bay City MIBJK Kutnick, Jack D., DDS MIDAC Osteopathic Hospitals of Detroit MIDCH Children's Hospital of Michigan MIDDO Detroit Osteopathic Hospital MIDEO Oakwood Hospital MIDHC Holy Cross Hospital Henry Ford Hospital MIDHF Rehabilitation Institute MIDRI Saratoga General Hospital MIDSGH Genessee Memorial Hospital, Flint MIFLGM MIFLHH Hurley Medical Center, Flint

# 27 INSTITUTIONS AND OR MEMBERS CONT'D

| SYMBOLS |  |
|---------|--|
| MIFLMC  | Mott Children's Health Center, Flint     |
| MIFLOH  | Flint Osteopathic Hospital               |
| MIFLSJ  | St. Joseph Hospital, Flint               |
| MIGPB   | Bon Secours Hospital                     |
| MIGPSJ  | St. John Hospital                        |
| MIHMMCC | Mid-Michigan Community College, Harrison |
| MIMHMP  | Martin Place Osteopathic Hospital        |
| MIMTCG  | Mt. Clemens General Hospital             |
| MIPPG   | Pontiac General Hospital                 |
| MIPSJ   | St. Joseph Mercy Hospital, Pontiac       |
| MIROW-T | William Beaumont Hospital - Troy         |
| MISOH   | Saginaw Osteopathic Hospital             |
| MIWARSM | Detroit-Macomb Hospitals Association     |

1. Hospital libraries who control all A-V's within their institution. \*Partial.

| MIAASJ | MIDSGH  |
|--------|---------|
| MIAPVA | MIHMMCC |
| MIBJK  | MIGPB   |

la. Hospital libraries who have knowledge of what programs are owned by other departments within their institution.
\*Partial.

| MIDSGH | MTMHMP                     | *MTWARSM                                |
|--------|----------------------------|---|
| MIFLHH | MIPPG                      |   |
| MIFLMC | MISOH                      |   |
| MIFLOH | *MIDEO                     |   |
| MIGPB  | *MIGPSJ                    |   |
|        | MIFLHH<br>MIFLMC<br>MIFLOH | MIFLHH MIPPG MIFLMC MISOH MIFLOH *MIDEO |

1b. Hospitals who are willing to loan A-V's owned by departments other than the library. \*Partially.

| MIDAC  | MIGPB  |
|--------|--------|
| MIFLOH | MIMHME |
| MIBCBM | MIMTCG |
| MIDSGH | MIFLMC |

2. Hospitals with special collections.

\*Willing to lend. ( ) Approximate number held.

| Administration                                | Houskeeping                        | Mental Health |
|---|------------------------------------|---------------|
| MIDHF<br>*MIDSGH (12)<br>*MIGPB (20)<br>MISOH | MIDHF (40)<br>*MIDSGH<br>MIGPB (3) | *MIAPVA (30)  |

#### Cont'd.

| Cont'd.  |                         |  |           |
|--|-------------------------|--|-----------|
| Nursing  | <u>OT</u>               | Patient E  | ducation  |
| *MIAPVA (300) MIDHF *MIDSGH (30) *MIGPB *MIAASJ (75) MIGPSJ *MIHMMCC | *MIDHF (10)<br>*MIHMMCC | *MIAPVA<br>MIDHF<br>MIDSGH<br>*MIFLOH<br>*MIGPB<br>MIGPSJ<br>MIPSJ<br>MISOH<br>*MIFLMC | H<br>(65) |
|  |                         |  |           |
| Respiratory  | Therapy                 | Safety   |           |
| *MIGPB<br>*MIHMMCC<br>MIWARSM<br>*MIAASJ<br>MIGPSJ                   | 1 (50)                  | *MIDSGH<br>*MIGPB  |           |
|  |                         |  |           |

## Other

| Anesthesia<br>Child Abuse          | *MIAASJ (14) *MIGPB *MIDEO |
|------------------------------------|----------------------------|
|                                    | HIDEO                      |
| Education                          | *MIFLMC                    |
| EM Technology                      | *MIHMMCC                   |
| Medical Technology                 | *MIHMMCC                   |
| Pharm. Technology                  | *MIHMMCC                   |
| Radium Technology                  | *MIHMMCC                   |
| Newborn                            | *MIAASJ                    |
| Pediatrics                         | *MIDCH (30)                |
| Physical Medicine & Rehabilitation | *MIDRI (35)                |
|                                    |                            |

3. Institutions that subscribe to Video programs. \*Willing to lend. (-NOTE: NCME can only legally be lent among subscribing institutions.)

| NCME    |          | OMEN                 |
|---------|----------|----------------------|
| *MIAPVA | *MIFLSJ  | міѕон (1975-78)      |
| *MIBCBM | MIGPSJ   |                      |
| MIBJK   | MIMTCG   | McGraw-Hill ICPE     |
| *MIDAC  | MIPPG    |                      |
| *MIDDO  | MISOH    | Emergency Management |
| *MIDEO  | *MIWARSM | • •                  |
| MIFLGM  |          | MIMTCG               |
| *MIFLHH |          |                      |
|         |          |                      |

- 4. Hospital libraries that have Audio Tape Subscriptions. \*Willing to lend.
  - 1). ACCEL (American College of Cardiology Extended Learning) (Also known as ACCESS Cardiology)

| *MIAASJ | *MIFLSJ        |
|---------|----------------|
| *MIAPVA | *MIGPB         |
| *MIDEO  | *MIGPSJ        |
| *MIDHF  | *MIMHMP (some) |
| *MTDSGH | *MIPSJ         |

 ACOG - Update (A clinical continuum in Obstetrics and Gynecology)

> MIDEO \*MIGPSJ

3). ADA (American Dietetics Association)

\*MIAPVA

4. Cont'd.

4). American Academy of Neurology.

\*MIDHF \*MIMHMP

5). American Osteopathic Association - AOA.

\*MISOH

6). Audio Digest Programs.

| Α. | Anesthesiology  | B. <u>Family Practice</u>   |
|----|---|---|
| c. | *MTDAC *MIDEO *MIFLHH *MIFLOH *MIMHMP *MIPSJ  | *MIAPVA *MIFLSJ  *MIDAC *MIGPB  *MIDDO *MIGPSJ  *MIDEO *MIMHMP  *MIDHC *MIMTCG  *MIDRI *MIPSJ  *MIDSGH *MISOH  *MIFLOH *MIWARSM |
|    | *MIAASJ *MIFLOH  *MIAPVA *MIFLSJ  *MIDAC *MIGPB  *MIDDO *MIGPSJ  *MIDEO *MIMMP  *MIDHC *MIMTCG  *MIDHF *MIPPG  *MIPSJ  *MIFLHH *MISOH  *MIWARSM | *MIAASJ *MIMHMP  *MIDAC *MIMTCG  *MIDEO *MIPPG  *MIFLHH *MIPSJ  *MIFLOH *MISOH  *MIFLSJ *MIWARSM  *MIGPSJ                       |

Ophthalmology

F. Orthopedics

\*MIAPVA \*MIDDO

\*MIFLOH

\*MIDHF

MHMIM\*

\*MIFLOH

\*MIWARSM

\*MIPSJ

Otorhinolaryngology

Pediatrics

\*MIDHF

MIDCH \*MIMHMP \*MIDEO \*MIMTCG

\*MIFLOH \*MIMHMP

\*MIFLHH

\*MIGPSJ

\*MIPSJ

\*MIMTCG

\*MIFLOH \*MISOH \*MIFLSJ

\*MIPSJ

\*MIWARSM

\*MIFLMC

I. Psychiatry

Surgery

\*MIAPVA \*MIDEO

\*MIAASJ \*MIAPVA \*MIGPB \*MIGPSJ

\*MIDHF

\*MIDAO \*MIMHMP \*MIDDO

\*MIGPSJ \*MIPSJ

\*MIMTCG \*MIPPG

\*MIDEO \*MIDHF

\*MIPSJ

\*MIFLHH

\*MISOH

\*MIFLOH

\*MIWARSM

\*MIFLSJ

K. Urology

\*MIFLOH

\*MIMHMP

\*MIPSJ

7). Audio Journal Review.

4. Cont'd.

\*MIAPVA

8). Audiographic Series (American College of Chest Physicians)

\*MIMHMP

9). Continuing Education in Ortho-Surgery (Also known as Orthopedic Audio Synopsis)

\*MIDEO

\*MIDRI

\*MIFLOH

\*MISOH

10). Conversations in Orthopedic Surgery.

\*MIMHMP

11). Conversations in Radiology.

\*MIAPVA

\*MIMHMP

12). Dialogues in Dermatology.

\*MIAPVA

13). John Hopkins Course in Internal Medicine.

\*MIAPVA

14). Learning Disability Tapes.

\*MIFLMC

15). Neurology Review.

\*MIDHF \*MIMHMP

16). Neurology Update.

\*MIAPVA

\*MIDHF

17). Practical Reviews in Cancer Management.

\*MIGPSJ

18). Sidney Gellis Pediatric Conferences.

MIDCH

\*MIFLHH

\*MIGPSJ

\*MIMHMP (some)

\*MISOH

\*MIFLMC

19). Today's Surgery.

\*MIAPVA

\*MIFLHH

4. Cont'd.

20). Today's Therapeutics.

\*MIAPVA

21). Voices.

\*MIAPVA

5. Hospital Libraries that have Audio-Slide Program Subscriptions. \*Willing to lend.

John Hopkins Postgraduate Course in Internal Medicine

\*MIBCBM

\*MIDEO

Media Library

\*MIAASJ

\*MIGPB

\*MIGPSJ

\*MIMTCG

\*MIPSJ

5a. Hospitals that own some Audio-Slide Programs in a Series, but do not subscribe to the series. \*Willing to lend.

ACCEL Supplements

\*MIMHMP

Audiographic Series (American College)

\*MIMHMP

11

5a. Cont'd.

Audiovisuals of Cincinnati

Series A, B, C, & D

\*MIMHMP

FTMM - MedCom

\*MIDHF MIFLSJ \*MIMHMP

\*MIMTCG

Media Library

\*MIDHF

\*MIMHMP

\*MIFLHH

\*MIPPG

\*MIFLOH

Society of Nuclear Medicine

\*MIMHMP

Hospitals that review Software Programs (\* Willingness to share)

\*MIBJK

\*MIFLOH

\*MIDHF

MIGPB

MIDRI

MIHMMCC

\*MIFLHH

\*MIPSJ

7. A-V verification tools used by libraries for selection and ILL.

1). NLM MEDIARS. A-V Line

2). Producers Catalogs

MIAASJ MIAPVA MIDEO

MIDHF

MIFLOH MIGPSJ MIROW

MISOH

MIDHF MIDRI MIGPB MIMTCG

3). American Academy of Orthopedic Surgeons. <u>Visual Aids</u> Index. Chicago, IL 60611.

MIGPB

4). American College of Surgeons. Catalogue of Trauma Motion Pictures and a supplement of Trauma Sound-Slide Programs. Chicago, IL 60611.

MIGPB

5). American Journal of Nursing Co. Educational Services Division. Multimedia Materials Publications Audio Visuals: 1978-79. New York, NY 10017.

MIGPB

6). American Red Cross. A Directory of Red Cross Cources and Films. Southeastern Michigan Chapter. Detroit, MI 48201.

MIGPB

## 7. Cont'd.

7). Ayerst. Medical Information Service. <u>Audiovisual</u> <u>Library</u>. New York, NY 10019.

#### MIGPB

8). CIBA. Educational Services. <u>Publications, Films, Slides, Exhibits</u>. Summit, NJ 07901.

#### MIGPB

9). Comprehensive Nursing Audiovisual Resource List.

1979. 3 v. Lymon Mynard Stowe Library, University of Connecticut Health Center. Farmington, CT.

## MIFLHH

10). Cumulative Index to Nursing Literature. Glendale, CA 91209.

#### MIROW

11). Educational Films 1979-80. Brigham Young University. Provo, UT 84602.

#### MIGPB

12). Educational Film Locator of the Consortium of University Film Centers. Bowker. Ann Arbor, MI 48106.

## MIHMMCC

14

7. Cont'd.

13). <u>Gitelson Film Library Catalog</u>. Chicago Institute for Psychoanalysis. Chicago, IL 60611.

## MIGPB

14). The Health Sciences Audiovisual Resource List. University of Connecticut Health Center, Farmington, CT.

#### MIDHF

15). Hospital Educators Resource Catalog, Inc. Free Film Reference. Lincoln, NB 68503.

## MIGPB

16). Hospital Training Health Care Media Profiles. Olympic Media Information. New York, NY 10010.

#### MIGPB

17). Index to A-V Serials in the Health Sciences Medical Library Association. Chicago, IL 60202.

## MIAPVA MIWARSM

18). <u>Multimedia Educational Materials: Media Library For Nurses</u>. University of Michigan, Ann Arbor.

MIGPB

## 7. Cont'd.

19). NICEM Index - 16mm Educational Films.

#### MIHMMCC

20). National Audiovisual Center. A Reference List of Audiovisuals produced by the U.S. Government.

#### MIWARSM

21). National Library of Medicine. <u>Audiovisuals Catalog</u>. 1975-.

MIDCH MIMHMP
MIFLHH MIAASJ
MIFLSJ MIROW
MIGPB MIWARSM

22). National Medical Audiovisual Center Catalog.

MIAASJ

MIWARSM

23). Professional Catalog for Physicians, Nurses and Other Health Professionals. American Heart Association.

#### MIGPB

24). <u>Videocassette Library</u>. South Carolina Health Communications Network. Charleston, SC 29401.

## MIGPB

7. Cont'd.

25). The Video Log. Programs for the Health Sciences. Essette Video, Inc. New York, NY 10022.

MIDHF MIFLHH MIWARSM

26). <u>Vocational & Technical Information</u>, 1977. University of Southern California. Los Angeles, CA 90007.

## MIHMCC

8. File of A-V Catalogs.

| Software | Hardware  |
|----------|-----------|
| MIAPVA   | MIAPVA    |
| MIBCBM   | MIBCBM    |
| MIDAC    | MIDEO     |
| MIDCH    | MIDRI     |
| MIDEO    | MIDSGH    |
| MIDHF    | MIGPB     |
| MIDRI    | MIHMMCC   |
| MIDSGH   | MIPPG     |
| MIFLGM   | MIFLSJ    |
| MIFLHH   | 1111 1150 |
| MIGPB    |           |
| MIMTCG   | -         |
| MIPPG    |           |
| MIROW-T  |           |
| MIWARSM  |           |
| MIAASJ   |           |
| MIFLSJ   |           |
| MIPSJ    |           |
|          |           |

9. A-V Repair Services you have known and used.

ABL Electronics; 588-6663 - A-V equipment.

MIMTCG

Carpenter Audiovisual; 730 W. 8 Mile Road, Detroit, 398-6300

MIDSGH

Color Perfect; 24 Custer, Detroit, 48202 - 872-5115. 1 day slide developing.

MIGPB

Conventional A-V Equipment. Saginaw

MIHMMCC

ISD, 6235 Cratiot Road, Saginaw, 48603. Excellent service, reasonable price.

MIHMMCC

Joel Smith, 24469 Telegraph, Southfield, 352-8856. Video-player/recorders.

MIGPB

LaSalle Equipment & Visual Aids, 15031 Mack, Grosse Pointe, 885-7179.

MIDSGH

9. Cont'd.

Newman A-V Services, 134 Manchester, Detroit, 868-4120. Good, but slow, most A-V equipment.

MIGPB MIMTCG MIPPG

R.P. Hermes, 9600 Whittier, Detroit, 886-4566. (Videocassette repair).

MIDAC

Rence Camera Repair, 11425 Whittier, Detroit, VE9-7777. (Projectors). Very good.

MIDCH MIGPB

Televox TV, 1151 S. Inkster Rd., Inkster 48141, 565-9710. Tape duplication.

MIGPB

Thalmer Electronics, Ann Arvor. TV.

MIBJK MIDCH

Tri-County A-V Services, 24836 John R., Hazel Park 48030. 545-0120. All A-V (except video). Good, reliable, fast.

MIDEO

 Persons within each hospital who are willing to act as A-V Consultants.

MIDHF Joseph Madej, 16mm film, directing and photography. 876-3529.

Victor Duncan, Inc., knowledge of A-V equipment, 16mm and video. 32380 Howard St., Madison Hts., 589-1900.

MIDSGH Michael Stanley, Director of Staff Development.

MIFLHH Larry Daly, Director, Biomedical Communications. 1-313-766-0523, A-V Production and Management.

MIGPB Doo Yee, Bon Secours Hospital, Grosse Pointe, 48230, 343-1619.

MIHMMCC Tom Lyons, Media Center Director, Mid Michigan Community College, Harrison, 48625 1-(517) 386-7792 Ext. 258.

Learning Labs (Design, furniture, equipment selection) Media Support System.

MIMTCG E.J. Knapp, Media Specialist, 466-8168.

MIGPSJ Pete Walkowit, A-V Equipment, video taping, CCTV and equipment repair, 343-3873.

MISOH Roger Verny, Media Resources Center, Medical Center Libraries, University of Cincinnati; 231
Bethesda Ave., Cincinnati, OH 45267 1-(513)
872-4178.

MIAASJ Sister Maureen Mulcrone, R.S.M. (Media Studies, Concordia University, Montreal Canada; MS Broadcasting, Boston University (313) 572-3733. Script writing, video production, slide/tape production, photography.

MIPSJ Jim Sawyer, 858-3044, video hardware. Dennis Berels, 858-3044, Photographer. 11. Institutions with personnel who have skills in: \*Willing to serve as a consultant.

| A-V Cataloging | Script Writing |
|----------------|----------------|
| MIBCBM         | *MIDHF         |
| *MIDHF         | *MIDSCH        |
| *MIFLHH        | *MIFLHH        |
| MIHMMCC        | MIFLOH         |
| MIMHMP         | MIHMMCC        |
| *MIGPSJ        | *MIPPG         |
| MISOH          |                |
| *MIAASJ        |                |

| Photography | Video-Taping |
|-------------|--------------|
| *MIBJK      | *MIBJK       |
| *MIDHF      | *MIDHF       |
| MIHMMCC     | *MIDSGH      |
| *MIPPG      | MIHMMCC      |
| *MIPSJ      | *MIPPG       |
|             | *MIPSJ       |

| Slide-Tape Programs | Graphics             |
|---------------------|----------------------|
| MIAPVA              | *MIBJK               |
| *MIDHF              | *MIDHF               |
| *MIDRI              | MIHMMCC              |
| *MIDSGH             | *MIPPG               |
| *MIFLHH             | *MIPSJ               |
| MIFLOH              |                      |
| MIHMMCC             |                      |
| *MIPPG              | Equipment Evaluation |
| *MIPSJ              |                      |
| *MIBJK              | *MIGPB               |

## 11. Cont'd.

## Other

| Acquisition<br>Learning/Resource Center Management<br>Statistics, Public Relations | *MTF.PHH |
|--|----------|
| A-V Software Catalog and File Organization and Maintenance                         | *MTAASJ  |

# 12a. Services provided by libraries.

| Equipment Repair                            | Equipment Sch. & Set Up                                 | Graphics                           |
|---|---|------------------------------------|
| MIDRI<br>MIGPB<br>MIHMMCC<br>MIPPG<br>MIPSJ | MIAPVA<br>MIBCBM<br>MIDRI<br>MIDSGH<br>MIGPB<br>MIHMMCC | MIGPB<br>MIHMMCC<br>MIPPG<br>MIPSJ |
|   | MIPPG<br>MIPSJ  |                                    |

| Photographic Reporduction | Video Production |  |  |  |
|---------------------------|------------------|--|--|--|
| MIDHF                     | MIBJK            |  |  |  |
| MIGPB                     | MIDHF            |  |  |  |
| MIHMMCC                   | MIGPH            |  |  |  |
| MIPPG                     | MIHMMCC          |  |  |  |
| MIPSJ                     | MIPPG            |  |  |  |
|                           | MIPSJ            |  |  |  |

12b. Services provided by another person or department within institution. Name and number of contact person provided.

12b. Services provided by another person or department within institution. Name and number of contact person provided.

| MIAPVA  | Equip. Repair<br>Graphics<br>Photo Reproduction                                   | B. Thomas<br>J. Stice           | Ext.575<br>Ext.283               |
|---------|---|---------------------------------|----------------------------------|
| MIBCBM  | Photo Reproduction  | J. Tarrant                      | 893-5271                         |
| MIDAC   | Equip. Sched. &<br>Set Up.<br>Photo Reproduction                                  | L. Kelley                       | 494-0469                         |
| MIDHF   | Graphics<br>Photo Reproduction<br>Video Production                                | B. Mohr<br>R. Kamm<br>D. Nameth | 876-2892<br>876-2452<br>876-2550 |
| MIFLHH  | Equip. Sch. & Set<br>Up.<br>Graphics<br>Photo Reproduction<br>Video Production    | L. Daly                         | 766-0523                         |
| MIFLMC  | Equip. Sched. &<br>Set Up.<br>Video Production                                    | J. Westerman R. Bryant          | 767-5750 x290<br>767-5750 x211   |
| MIGPB   | Equip. Repair Equip. Sch. & Set Up. Graphics Photo. Reproduction Video Production | D. Yee                          | 343-1619                         |
| MIHMMCC | ALL.  | T. Lyons                        | 386-7792                         |
| MIMTCG  | ALL.  | E. Knapp                        | 466-8168                         |
| MIPPG   | ALL.  | M. Sarnacki                     | 857-7470                         |
| MIROW-T | Equip. Repair<br>Equip. Sch. & Set<br>Up.   | K. Samko                        | 828-5285                         |

| MIPSJ  | Equip. Repair Equip. Sched. & Set Up. Graphics Photo. Reproduction Video Production | M. Lynch    | 858-3044 |
|--------|---|-------------|----------|
| MIAASJ | Equip. Sched. & Set<br>Up.<br>Video Production<br>Slide Production                  | M. Mulcrone | 572-3733 |
| MIGPSJ | Equip. Repair Equip. Sched. & Set Up. Video Production                              | P. Walkowit | 343-3873 |
|        | Graphics<br>Photo. Reproduction   | B. Gibson   | 343-3725 |

|     | Contact Person                  | Barbara Kormelink<br>(517)-894-3782 |       | Dina Nameth, 876-2550 | Rick Bryant, 761-5750<br>Ext. 211 | Tim Mack, 762-4608 | Doo Yee, or Library<br>Staff. 343-1619 | Tom Lyons, (517)-386-7792 | Reorganizing. | Ed Knapp; A.V., 466-8168<br>Lynn Coles, Library<br>466-8147 | Michael Sarnacki<br>857-7470 |
|-----|---------------------------------|-------------------------------------|-------|-----------------------|-----------------------------------|--------------------|--|---------------------------|---------------|---|------------------------------|
|     | Library<br>Equipment<br>Control | MIBCBM                              |       | MIDHF                 |                                   |                    | Partly<br>MIGPB                        | MIHMMCC                   |               |   |                              |
|     | Library<br>Program<br>Control   | MIBCBM                              |       | MIDHF                 |                                   |                    | Partly<br>MIGPB                        | MIHMMCC                   |               |   |                              |
|     | Other<br>Dept.                  |                                     | МІВСН |                       | MIFLMC                            |                    |  |                           |               |   |                              |
|     | Controlled<br>by<br>Library     | MIBCBM                              |       | MIDHF                 |                                   |                    | Partly<br>MIGPB                        | MIHMMCC                   |               | MIMICG  |                              |
| 13. | Institutions With<br>CCTV       | MIBCBM                              | MIDCH | MIDHF                 | MIFIMC                            | MIFLOH             | MIGPB                                  | MIHMMCC                   | MIMHMP        | MIMPCG  | MIPPG                        |

#### APPENDIX

- 1. Does your library have control of all the audio-visuals in your institution? If not, what other department(s) control A-V's in the institution?

  Do you have knowledge of what programs these departments own? Would they be willing to have their A-V's listed in HIRA's Catalogue, that is would they be willing to loan them to other institutions?
- 2. Does your institution own A-V materials in any special subject area? Are the collections under library control? Would you be willing to lend?

Library Other Dept Willing Approx, No. Control Control to Lend of Programs

Administration
Housekeeping
Mental Health
Nursing
Occupational Therapy
Patient Education
Safety
Speech
Other, please specify....

- Does your institution subscribe to any video programs, ie., NCME, Video Digest? Please specify. Are you willing to lend?
- 4. Does your institution subscribe to any audio-tape programs, ie., Audio Digest? Are you willing to lend?
- Does your institution subscribe to any audio-slide programs, ie., Media Library? Are you willing to lend?
- 6. Does the library review software programs? Would you be willing to share the reviews?

- 7. What AV verification tools do you use in your library either for acquisition or interlibrary loan? Please list with full citation.
- 8. Do you have a file of A-V catalogues? Hardware? Software?
- List any A-V repair services of which you are aware and indicate those that give "good service". Please specify what that service is.
- 10. Please identify any person within your institution or firm of which you are familiar with the quality of their work, who function or would consider functioning as A-V consultants. (Please check with the people before you list their names.) Please give name, area(s) of expertise, phone number and add any evaluative comments you feel will be helpful.
- 11. Do you have skils/experience in:

  A-V cataloging video-taping slide-tape production script writing photography graphics other Would you be willing to serve as a consultant in any skill areas you checked? Please specify.
- 12. Specify services your library provides, or are provided by another department within your institution. Give name and phone number of a contact person for each service listed, if applicable.

Equipment repair
Equipment scheduling/setup
Graphics
Photographic reproduction
Video production

13. Does your hospital have closed circuit television? What is the relationship of CCTV to the library? Are programming and equipment under the control of the same department or person? Please list the name and phone number of the person(s) who are contact person(s) for programming and equipment.