Minutes of Librarian's Meeting, November 23, 2021 (Zoom meeting; Votes via chat)

Attending: Heather Symon Bassett, Melinda Isler, Stacy Anderson, David Scott, Ann Breitenwischer, Mari Kermit-Canfield, Elise Bohn, Ben Boss, Dejah Rubel, Jason Bentley, Fran Rosen, Peter Bradley

Absent: Ali Konieczny, Paul Kammerdiner

Call to Order (Isler)

The meeting was called to order at 11:00 am by Melinda.

Approval of Minutes (Isler)

The 10/26/21 minutes were approved as presented with one abstention (Fran).

Dean's Update (Bentley)

Please refer to the 'Dean's Update November 23, 2021' (see attached) emailed prior to the meeting. An *Alma Review 2021* PowerPoint referenced in the Update was also sent in the email and will be filed with minutes.

Options to Hide Offensive Terms to Support Diversity, Equity & Inclusion (Rubel)

Dejah presented information on the option to hide offensive subject terms within Primo complementing information included in the Primo VE December 2021 Release Notes she sent prior to the meeting. Various considerations for deciding what to do with local collections were discussed such as practices at other universities as terms have been updated, maintaining optimal findability of material, using the updated Library of Congress (LOC) bulletin for up-to-date Library of Congress Subject Headings (LCSH), etc. Cross-referencing may offer a solution and the IDEAS team may be consulted as needed. Dejah will report back to the group after the new LOC bulletin is released.

Elimination of Alien Subject Headings (Rubel)

Dejah shared information about a Library of Congress plan to eliminate the LCSH terms "aliens" and "illegal aliens" in favor of other terms, which was noted in a NBC News article link Dejah emailed prior to the meeting. Consideration of which terms to use for FLITE collections relates to the forgoing discussion. If the terms are changed, that information should be reflected in the updated LOC bulletin.

The meeting adjourned at 11:27 am

Submitted by: Heather Symon Bassett
Approved January 25, 2022

FERRIS STATE UNIVERSITY

FERRIS FORWARD

Dean's Update
November 23, 2021

ID Card Access & New University ID Card

The project to add card access to FLITE set to begin in December will not occur due to the university plan to move to a new university ID card. There is an opportunity for a FLITE representative to participate in the new ID card project to help ensure the new ID card solution reflects FLITE technological needs.

Alma Review from ExLibris Customer Success

As part of a new service, ExLibris performed a review of Ferris' Alma utilization and shared a summary intended to aid our thinking, discussion and future efforts. Included with this update is a copy of the review. Allowing time during a future meeting to discuss this report and the possible implications for our future work is welcomed.

Digital Measures (DM)

Please take a few minutes to add, or update, details in DM before the end of the semester. Have an updated license or certification? Add it to DM. Are you a member of a new professional association or committee? Update DM. Published a new article or created a new piece of artwork? Add it to DM. The Office of the Dean generates college productivity reports at the end of December and again at the end of June.

Friends of Ferris

During the past month, generous giving in support of our students continued with gifts from friends. Since mid-October, new gifts totaled $150,770.

FLITE/RSS Budget

As part of necessary, university-wide budget adjustments, FLITE and RSS budgets reflect a combined reduction totaling $105,427 for the current fiscal year. These adjustments are part of the $1,950,809 Academic Affairs budget reduction. Conservative allocation of S&E funds the past few years allowed for reduction without immediate impact on resourcing. Budgets for FY23 and FY24, however, will necessitate adjustment as we resize operational investments in ways reflecting proportionality and strategic opportunity.

FLITE Advisory & Accountability Committee (AAC)

During the November 22nd AAC meeting, the group discussed membership and adjustments to reflect administrative changes. The committee also considered updates to the team initiation process – updates focused on helping promote increased awareness and transparency.

FuelUp@FLITE and Finish Strong – Monday, December 13th

FLITE will sponsor refreshments from 5:00 to 8:00 p.m. on Monday, December 13th to help encourage and support students as they focus on a strong, successful finish to the semester.

Respectfully submitted, J. Bentley