Minutes of Librarian's Meeting, May 25, 2021 (Zoom meeting; Votes via chat)

Attending: Heather Symon Bassett, Melinda Isler, Stacy Anderson, Leah Monger, David Scott, Ann Breitenwischer, Mari Kermit-Canfield, Elise Bohn, Ben Boss, Dejah Rubel, Jason Bentley

Absent: Paul Kammerdiner, Fran Rosen, Ali Konieczny

Call to Order (Isler)

The meeting was called to order at 11:00 am by Melinda.

Approval of Minutes (Bassett)

The 4/27/21 minutes were approved as presented.

Dean's Update (Bentley)

Please refer to the attached 'Dean's Update 5/25/21' emailed prior to the meeting. A meeting will be scheduled to discuss priorities for the FY 22 collections budget. Concerning the return to onsite work, Jason anticipates convening the re-entry team after additional guidance is provided by Human Resources and Academic Affairs, and reporting plans at an All-College meeting. Discussion of the Systems Librarian as a priority position for FLITE continues with Academic Affairs and positions are expected to be discussed at a meeting with Academic Affairs this week.

Librarians Meeting Format Discussion (Isler)

After some discussion, it was agreed that the group preferred the flexibility of a mixed format for Librarians Meetings. Melinda will book a room and make other arrangements accordingly.

Organizational Structure Discussion (Isler)

The organizational structure was discussed in relation to FLITE's new strategic plan. Particular topics of interest were considering a department chair versus department head model given current staffing, and evaluating whether current staff groupings make sense. Melinda began the conversation by sharing comments from Fran. A variety of considerations were discussed including the fact that processes outlined in the CBA require a middle layer in an administrative model and a reminder that Ferris-specific guidance exists concerning a chair model. It was suggested that the group further articulate needs to determine what sort of arrangement is desired and develop a proposal from that. The group may then forward a proposal to the Provost for his consideration. Melinda requested that librarians email her if there was interest in scheduling a faculty meeting to further discuss organizational structure.

Other (All)

Melinda indicated that she was notified FLITE's website redesign would be tabled until October in light of ongoing University Archives projects requiring her attention.

The meeting adjourned at 12:08 pm.

Submitted by: Heather Symon Bassett
Approved June 22, 2021

FERRIS STATE UNIVERSITY

FERRIS FORWARD

Dean's Update
May 25, 2021

National Endowment for the Humanities Grant
In partnership with the Jim Crow Museum, University Libraries submitted a $500,000 NEH grant application on May 14, 2021. The project focused on offsetting COVID-related limits during the past year – limits preventing engagement with the Humanities. Included with this update is a copy of the grant submission.

Planning for Return to Onsite Work
Following additional guidance from Academic Affairs and Human Resources later this week, we will begin discussions and the work to complete a plan for our phased, return to onsite work and operations. Members of the University Library Re-Entry Working Group will soon receive an invitation to begin outlining plans and associated timelines. Processes for assisting individual employees with documented, medical conditions making them especially vulnerable to COVID-19 are in development by colleagues in Human Resources.

University Archives – Temporary Relocation
Special thanks to Melinda Isler and her team for all their work to prepare for, and complete, the move of University Archives. As part of a major construction project, the University Archives will relocate between May 2021 and August 2022. Archive operations will relocate to the fourth floor of FLITE with records and artifacts residing across campus in Center Ice.

CASE Dean Search
Thank you to all who joined the open forums with the four finalists for the CASE Dean search process. Discussions with a select finalist are progressing and an announcement is forthcoming.

MASU-COLD Update

- MCLS Update from Scott Garrison
    - Member Engagement – MCLS working to reconnect with member libraries during the coming months; the focus is on soliciting ideas for how MCLS might best support the needs of members; there is a MCLS board committee working on these reconnecting efforts; Annie Belanger will lead this effort with focus on human design efforts and a strength-based approach.
    - OER (mioer.org) – Plans are underway for the summit August 11-12 (https://mhec.eventsair.com/21mioersummit); there is a new OEN membership agreement made possible through MCLS that reduce the cost from $1,600 to $525; benefits for allied institutions remain unchanged; MCLS will also provide a small grant to help institutions with 50% of the membership expense for two years provided there is a plan to assume the full expense in year three and beyond.

MEMBERSHIP AGREEMENT – ALLIED INSTITUTIONS
Annual Amount: $525

University shall provide PO the services set forth below ("Services") in consideration of its monetary support as set forth above and upon confirmation that PO is part of an existing OEN system or consortia in connection the Consortia Membership Agreement between and Regents of the University of Minnesota:

1. Collect reviews of textbooks from the Open Textbook Library's Collection from University faculty. Textbook reviews gathered from faculty will be licensed under a CC-BY license with authors holding copyright of their review and posted on the Open Textbook Library. Includes collection of follow up survey data.
2. Access to all OEN publications, communications templates, workshop slides, best practices (all licensed CC BY so they can be customized for local use).
3. Support for local faculty workshops (workshop slides, post-workshop communications, textbook review and adoption data collection).
4. Access to data portal in order to co-collect evidence of impact.
5. Ongoing access to the Publishing Cooperative Hub (for trained staff only).
6. Access to OEN Publishing Cooperative community mailing list (for trained staff only).
7. Continued access to OEN community mailing list.
8. Invitation to OEN Institute and Summit community meeting (at additional cost).
9. Use of approved OEN logo and/or badge on institution website.
10. Opportunity to be selected to serve on the OEN steering committee.
11. Opportunities for advancement/volunteer involvement.
12. Access to OEN professional development opportunities (may have an additional cost).

    - Michigan Dept of Education has its own statewide OER project called GoOpen Michigan and Gina Loveless at MDE leads this project https://www.michigan.gov/mde/0,4615,7-140-28753_80670---,00.html

MEMBERSHIP AGREEMENT – SYSTEM/CONSORTIUM
Annual Amount: $3,675

University shall provide PO the services set forth below ("Services") in consideration of its monetary support as set forth above:

1. Consortia will provide textbook reviews resulting from faculty workshops and report associated data back to the OEN. Textbook reviews gathered from faculty will be licensed under a CC-BY license with authors holding copyright of their review and posted on the Open Textbook Library. Includes collection of follow up survey data.
2. Access to all OEN publications, communications templates, workshop slides, best practices (all licensed CC BY so they can be customized for local use).
3. Support for local faculty workshops (workshop slides, post-workshop communications, textbook review and adoption data collection).
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- MASU update from Bob Murphy
    - State Budget – Dan Hurley was not able to join but Bob Murphy discussed the current work taking within the Michigan Senate and House. There is a 2% increase of one-time funding in the Senate version of the budget. The House introduced a new version of the budget and outlines changes for the higher education funding model to include the creation of a voucher model with funding based on enrollment. The House in more recent discussions introduced changes in the budget formula to protect Upper Peninsula schools from any funding losses resulting from the voucher model, capped the ceiling on what an institution could receive in overall funding increase, and created provisions that no institutions receive less appropriation. The R1 universities are lobbying against the House version of the budget. Bob expects the Senate version will likely prevail. The House budget also calls for tuition constraint. In the Senate, there is focus on introducing BA/BS degree awarding options for community colleges. In the House, there is legislation being discussion that would prevent any institution from introducing a requirement for vaccination. Bob Murphy noted that this type of legislation will ultimately fail because it is likely not constitutional. It's likely the budget proposal will be vetoed in June and a final budget package not agreed until September 30th.
    - Federal Budget – Biden Administration has biggest focus on domestic affairs since LBJ era - expansion of Pell by $1,400-$1,800, HBCU funding, community colleges, research; lobbying continues to support four-year public funding as part of this agenda.
    - Pandemic & Vaccination Mandates – All MASU members are planning for in-person courses; all institutions are working on the political dance concerning vaccine requirements; Michigan State University surveyed students and 78% of all students have, or want, to receive the vaccine. The MASU position is that each institution will need to

adopt an appropriate position. MIOSHA updates concerning workplaces are not complete; these are forthcoming.

- Library of Michigan Update
  - Small grants program continues; however, the larger Collaborative Library Service Grant Program (https://www.michigan.gov/libraryofmichigan/0,9327,7-381-88855_89739_90012---,00.html) is unlikely to restart in the near future.

- Member Plans for Employees Return to Onsite Work
  - CMU – All employees back onsite by July 6th
  - SVSU – All employees back onsite by July 1st
  - Ferris – Transitioning back to on-campus between May 24th and June 14th
  - MSU – No guidelines or dates for a return at this time; libraries are planning to create COVID-friendly spaces and will likely still require masks to start the Fall semester.
  - EMU – No guidance about returning to in-person work; staff continue to work remotely.
  - UM-Dearborn – Outside mask mandate ended, inside masks requirement continues; no details yet for full return to onsite work.
  - GVSU – All sites open by Fall with status quo and likely some reduced operational hours given reduction in staffing.
  - OU – Continue to be open to only the OU community with reduced hours; will be working on plans for a return to onsite work; the university has not yet provided guidelines or timelines.
  - UofM – Less than 25% of library employees are working onsite at some level – some just 4hrs per day. There is a struggle to continue care for employee wellness while also working toward a return to onsite operations by all staff; no guidance or dates about full return to onsite operations.

One Day for Dawgs

Special thanks to David Scott for his efforts to help engage donors during the annual Once Day for Dawgs. As a result of collaboration among many throughout campus, the one-day campaign connected with 1,628 donors and raised $216,272.67.

Material Requests

During the past year, metrics reflected limited patron engagement with physical holdings and an increase in electronic material requests. Unsurprising, physical material checkouts declined from roughly 12,000 to 2,500 and electronic materials requests increased by 101,000.

Eliminating Barriers to Student Success & Navigate

In conjunction with EAB, Ferris will continue to focus on 15 Practices to Close Equity Gaps. Work progresses with EAB to standup the Navigate platform. Navigate is an enterprise-level platform linking administrators, advisors, deans, faculty, other staff, and students in a Coordinated Care Network designed to help proactively manage support services like advising and improve student persistence to degree completion.

Respectfully submitted – J. Bentley, Ed.D., Interim Dean