Minutes of Librarian's Meeting, March 23, 2021 (Zoom meeting; Votes via chat)

Attending: Heather Symon Bassett, Melinda Isler, Stacy Anderson, Leah Monger, David Scott, Ann Breitenwischer, Mari Kermit-Canfield, Elise Bohn, Ben Boss, Dejah Rubel, Ali Konieczny, Chelsea Mitchell (Guest)

Absent: Paul Kammerdiner, Fran Rosen, Jason Bentley

Call to Order (Isler)

The meeting was called to order at 11:00 am by Melinda.

Approval of Minutes (Bassett)

The 2/23/21 minutes were approved as presented (with one abstention).

Dean's Update (Bentley)

Please refer to the attached Dean's Update emailed to librarians on 3/23/21.

LibGuides/FAQ Rebuild and Best Practices Committee – Introduction and Discussion (Kermit-Canfield)

Mari provided information about the new LibGuides - FAQ Rebuild & Best Practices Committee. The Committee will develop processes and best practice guidance for FLITE LibGuides and the FAQ while maintaining a focus on accessibility. Mari noted that LibGuide content can be streamlined as there are numerous unpublished guides, duplicative assets, broken links, etc. It is anticipated that plans and procedures for LibGuides will be developed in April with work on LibGuides to occur during the summer. FAQ work is expected begin late summer or early fall and continue throughout the fall semester. Mari indicated that librarian feedback will be solicited as processes are developed and work is completed. She linked an article in the Zoom chat highlighting LibGuides maintenance practices at CUNY Borough of Manhattan Community College. Current Committee members are Mari, Dave and Chelsea and initial work of the team is expected to start with FLITE created content and later extend to the KCAD Library content.

Browzine and LibKey (Rubel)

LibKey was recently renewed for an additional year. Dejah provided updated information about the LibKey product suite including usage data, new features and how various products are functioning. New features of Browzine include 'My Bookshelf', which allows an individual to save journals and 'My Articles', which allows for saving articles of interest. A LibKey Nomad browser plug-in is available, allowing additional options for accessing article content through PubMed and Wikipedia. LibKey Link has been upgraded to LibKey Link 2.0, which further accelerates article level linking. [Written information was uploaded in the Zoom chat with more details about the LibKey product suite and LibKey usage, which will be filed with the minutes].

Other (ALL)

Dejah relayed a question on Kelly's behalf regarding potential MeLCat suspension dates and notices, as related to FLITE's anticipated closing between the Spring and Summer 2021 semesters. Several date options were discussed and Dave and/or Leah will need to follow up with Kelly for additional planning.

The meeting adjourned at 11:42 pm.

Submitted by: Heather Symon Bassett
To be Approved April 2021

FERRIS STATE UNIVERSITY

FERRIS FORWARD

Dear Colleagues,

I am deeply saddened by the deadly shootings in the Atlanta area. While I do not know, or pretend to understand, the true motivations of the gunman, six of the eight people murdered were of Asian descent and seven of the eight were women. I condemn all acts of violence, hatred, and discrimination, including those based on gender and ethnicity. Sexism and violence against women are all too common, in this country and others, and such acts of violence harm everyone and should have no place in our society. As Keisha Lance Bottoms, the mayor of Atlanta, said yesterday: "A crime against any community is a crime against us all." We must commit ourselves to fighting oppression and to achieving a more just world where all people's rights and dignity are honored. As Robert Kennedy notes, "America's answer to the intolerant man is diversity."

We will continue to do our part in support of a more inclusive society by taking time to learn in coming weeks. I encourage you to join these upcoming events:

- March 25, 11:00 – 12:00 p.m. **or** 2:00 – 3:00 p.m. – RSS Diversity & Inclusion - **Briefing on LGBTQ+ inclusive practices**: Join the staff of the LGBTQ+ Resource Center to learn some basic concepts and terminology about gender and sexuality diversity, and learn to recognize practices that hurt, and help, LGBTQ+ inclusion at Ferris State University.

- March 26, 11:00 a.m. – Disability Awareness - In collaboration with the Ferris Women's Network, **Lauren Presutti on Disability and Gender.** Session held via Zoom https://zoom.us/j/96573406408.

- March 29, 1:00 – 2:00 p.m. – FCTL Book Discussion **An Equity, Inclusion, and Relationships-Focused Reading and Discussion Group**, session held via Zoom [URL: https://zoom.us/my/fctl1; call-in number: 312-626-6799 (Chicago)]. If you would like to receive a calendar invitation or have any questions, please email fctl@ferris.edu.

- March 30, 3:00 – 4:30 p.m. – FCTL presents **Advancing Inclusive Teaching: Excellence, Engagement, and Belonging**, session held via Zoom [URL: https://zoom.us/my/fctl1; call-in number: 312-626-6799 (Chicago)]. If you would like to receive a calendar invitation or have any questions, please email fctl@ferris.edu.

- April 5, 1:00 – 2:00 p.m. – FCTL Book Discussion **An Equity, Inclusion, and Relationships-Focused Reading and Discussion Group**, session held via Zoom [URL: https://zoom.us/my/fctl1; call-in number: 312-626-6799 (Chicago)]. If you would like to receive a calendar invitation or have any questions, please email fctl@ferris.edu.

- April 9, 11:00 – 12:00 p.m. – RSS Diversity & Inclusion - **Virtual Book Discussion "Haste to Rise"**, (pgs. 1-75).

- April 12, 1:00 – 2:00 p.m. – FCTL Book Discussion **An Equity, Inclusion, and Relationships-Focused Reading and Discussion Group**, session held via Zoom [URL: https://zoom.us/my/fctl1; call-in number: 312-626-6799 (Chicago)]. If you would like to receive a calendar invitation or have any questions, please email fctl@ferris.edu.

- April 13, 11:00 – 12:00 p.m. – RSS Diversity & Inclusion - **Briefing on respectful pronoun use**: Learn why respecting and using everyone's pronouns is vital to our work to make Ferris State University inclusive and equitable, learn trans-inclusive classroom and meeting strategies, swap tips and strategies, and practice with your colleagues.

- April 14, 9:00 – 10:30 a.m. – FCTL presents **Microaggressions and Relationships: How to Effectively Respond and Why it Matters**, session held via Zoom [URL: https://zoom.us/my/fctl1; call-in number: 312-626-6799 (Chicago)]. If you would like to receive a calendar invitation or have any questions, please email fctl@ferris.edu.

- April 15, 1:00 – 2:00 p.m. – RSS Diversity & Inclusion - **Briefing on respectful pronoun use**: Learn why respecting and using everyone's pronouns is vital to our work to make Ferris State University inclusive and equitable, learn trans-inclusive classroom and meeting strategies, swap tips and strategies, and practice with your colleagues.

- April 16, 11:00 – 12:00 p.m. – RSS Diversity & Inclusion - **Virtual Book Discussion "Haste to Rise"**, (pgs. 75-158).

- April 23, 11:00 – 12:30 p.m. – RSS Diversity & Inclusion - **Connected- Deliberative Dialogue on "Youth and Opportunity"**.

Distinguished Service & Excellence in Assessment Awards

Nominations for the Academic Affairs Distinguished Service Award and Excellence in Assessment Award are still being accepted. Nominees must submit documentation to AcademicAffairs@ferris.edu no later than Friday, March 26, 2021. Additional information is available here.

LibKey & Browzine

Special thanks to Dejah Rubel for her work to enhance our user experience and link resolution/acceleration through the work of enabling enhanced features in Browzine and LibKey. These already available features include My Bookshelf which allows users the ability to save their favorite journals and receive updates when new issues are available. LibKey Nomad now also helps accelerate link resolution. The browser plug-in for LibKey Nomad is available at http://libkeynomad.com/.

Akademos

Thank you to all who participated in recent meetings about Akademos. FLITE's role in this new, university-managed platform presents great potential in promoting low, and no-cost scholarly content. Because the site allows for the search and positioning of various types of content, the

goal is to help instructional faculty organize materials in a way convenient for students to make informed selection and purchase decisions. If, and when, content is available through FLITE, Akademos will allow faculty to include this option.

FLITE Enhancements

FLITE continues to undergo work to refresh study rooms, upgrade audio-visual capabilities, improve computing, and enhance overall building controls. These enhancements include the following:

- Update six rooms (108, 110, 112, 114, 133 and 135) with enhanced AV enabling hyflex instruction – an investment of $52,742.
- Refresh 26 student study rooms – an investment of $31,787. This work will take place between March and May 2021.
- Upgrade room 438 with enhanced AV enabling hyflex instruction and replace 35 computers – an investment of $39,531. These changes will occur during Summer 2021.

FLITE Building Controls Project

Johnson Controls along with their subcontractors will begin work this week on FLITE's building controls. Contractors will utilize the loading dock area for access to the building, and will be storing their tools, materials, equipment, etc. in the penthouse for the duration of the project.

Contractors for this project include:

- Johnson Controls
- B&V Mechanical
- Feyen Zylstra

Project schedule:

- On Site Construction Begins: Monday, March 15th, 2021
- Substantial Completion: Monday, August 16th, 2021
- Final Completion: Friday, August 27th, 2021

Respectfully submitted,
J. Bentley, Dean