Minutes of Librarian's Meeting, March 22, 2022 (Hybrid meeting; Votes via Zoom chat)

Attending: Heather Symon Bassett, Melinda Isler, Stacy Anderson, David Scott, Ann Breitenwischer, Mari Kermit-Canfield, Ben Boss, Dejah Rubel

Absent: Ali Konieczny, Paul Kammerdiner, Fran Rosen, Elise Bohn, Jason Bentley, Peter Bradley

Call to Order (Isler)

The meeting was called to order at 11:07 am by Melinda.

Approval of Minutes (Isler)

The 1/25/22 minutes were approved as presented.

Dean's Update (Bentley)

Please refer to the 'Dean's Update -Librarian's Update – March 22, 2022' emailed yesterday. Related to a March 2, 2022 faculty letter to the Dean concerning faculty positions, and based on information provided in the Update, it was noted librarians may now need to prioritize the Systems Librarian and Collections Strategies Librarian positions.

Discussion About Summer Assignments (Isler)

Heather announced her 12-week FMLA maternity leave anticipated for May 21st through the first week of August and proposed coverage based on emails with various individuals who indicated a willingness to help: Liaison-Psychology (Mari), Biological Sciences (Ann), Mark Thomson-Chemistry (Fran until June retirement and no anticipated needs after that until Heather returns); Librarians Minutes (Dave), Form C's (Fran to receive/redistribute to temporary liaisons until June retirement with arrangements after to be determined) and Advisory & Accountability Committee (Stacy). Work is not supposed to be completed or emails checked during the leave period. Nina and Jason will have alternate contact information available.

Review of Policy Approval Process (Isler/Breitenwischer)

Melinda and Ann introduced the topic of a policy approval process for library-wide policies requiring a librarian vote of approval. It suggested that the policy would be submitted to all faculty, staff and administration two weeks prior to the librarians meeting and that comments could be submitted to Melinda, as meeting chair, to collate and make available at the librarians meeting. Various considerations were discussed: clarifying which sorts of policies might be applicable, the possibility of slowing some policy approval down, presenting comments as received in addition to at the meeting, having a review period before this policy implementation, being inclusive of all faculty and staff input throughout the process, considering University practices and historic practices at FLITE, and determining the appropriate forums for discussion of policy (such as reestablishing regular All FLITE meetings), etc. It was agreed that a decision concerning the proposed policy would not be made today.

Other (All)

Dejah noted intermittent PRIMO performance issues today related to external issues the vendor is working to resolve.

Meeting Adjourned: 11:42 am
Approved July 25, 2023
Submitted by: Heather Symon Bassett