Minutes of Librarian's Meeting, June 22, 2021 (Zoom meeting; Votes via chat)

Attending: Heather Symon Bassett, Melinda Isler, Stacy Anderson, David Scott, Ann Breitenwischer, Mari Kermit-Canfield, Elise Bohn, Ben Boss, Dejah Rubel, Jason Bentley, Fran Rosen

Absent: Paul Kammerdiner, Ali Konieczny, Leah Monger

Call to Order (Isler)

The meeting was called to order at 11:01 am by Melinda.

Approval of Minutes (Bassett)

The 5/25/21 minutes were approved as presented.

Dean's Update (Bentley)

Please refer to the 'Dean's Update June 22, 2021' (see Appendix A) emailed during the meeting. A Wiley report concerning trends in bachelor's disciplines referenced in the Update was also sent with the email.

Non-subscription Database & Info. Resources to FLITE A-Z List Process (Rosen & Rubel)

Dejah and Fran presented a policy to the group intended to clarify and simplify the process for adding non-subscription databases and information resources to the A-Z list (see Appendix B). After some discussion, the group voted in favor of approving the 'Criteria for Linking Non-Subscription Databases and Information Resources to the FLITE A-Z List' policy as presented (Elise motioned, Mari seconded; all in favor with exception to Dave and Dejah abstaining).

Other (All)

Dejah indicated that she was sent extra books for the National Forum on Preventing Cyber Sexual Abuse cohort and offered them to interested individuals. She will send an email with more details.

Dave reminded the group that he would like to know what FLITE staff are reading this summer to include in Facebook posts.

Mari provided a reminder on behalf of the LibGuides FAQ & Best Practices Committee to continue work on LibGuides according to established timelines.

Fran reminded the group about the Kanopy subscription information she sent for FY 22 and inquired if there were any questions.

The meeting adjourned at 11:30 a m.

Submitted by: Heather Symon Bassett
Approved August 17, 2021

Appendix A

FERRIS STATE UNIVERSITY

FERRIS FORWARD

Dean's Update
June 22, 2021

Year-End & FY2022 Budget

Special appreciation to Josie VanAvery and Fran Rosen for their work to organize year-end purchases and advance FY22 contracting to pre-pay vendors utilizing carryforward. FLITE will close out this fiscal year with a balanced budget and increased flexibility for FY22 given the advanced planning for recurring acquisitions and technologies.

Michigan High School Football Showcase

Ferris hosted the biggest high school football camp in the state on Thursday, June 3, 2021. This annual event featured approximately 800 high school prep football players including some of the nation's top prospective Division I recruits, in addition to 200-plus college coaches. The event was started more than 15 years ago in 2004 in an effort to help Detroit area players be exposed to college football programs and has grown into one of the largest of its kind. During this event, Ferris introduced prospective student-athletes to our academic programs and services. Attendee feedback was extremely positive and we hope to continue hosting this event annually.

CASE Dean – Dr. Randy Cagle

Thank you to all who joined the open forums with the four finalists for the CASE Dean search process. We look forward to welcoming Dr. Cagle this summer.

State of the Education Market: Insights in Key Bachelor's Disciplines

Attached is a new report from Wiley focused on the latest research concerning trends in academic programming. I encourage you to review and to consider sharing with your liaison areas.

All-FLITE Meeting – 6/22 at 2:15 p.m.

I hope to connect with all FLITE faculty and staff later today to discuss administrative transitions. To join the discussion, please connect via zoom - https://zoom.us/j/91991027936?from=addon (Meeting ID: 919 9102 7936).

Respectfully submitted – J. Bentley, Ed.D., Interim Dean

Appendix B

Criteria for Linking Non-Subscription Databases and Information Resources to the FLITE A-Z List

Rationale: The library maintains a curated list of electronic resources on the library website. This list directs students, and other patrons, to the most complete and accurate content the library provides. Most of these resources are commercial information products made available through library subscription, the Michigan Electronic Library, or as part of vendor promotion. The librarians may also agree to add high quality, authoritative free/open source titles to the list of electronic resources. Examples of these might include data-rich sites created by governments, NGOs, and academic institutions.

Linking non-subscription databases and information resources on individual LibGuides such as Course Guides and Research Guides is the choice of the creator(s) with overall guidance from Ferris Library procedures for creation of LibGuides and other documents. However, adding titles to the A-Z list requires more consideration and should include an option for librarian review.

Criteria: The following is a set of criteria to be applied to any non-subscription database or information resource under consideration for inclusion on the FLITE A-Z list.

User Needs:

- Relevant to Ferris curriculum and university activities
- Faculty request for content related to specific courses and career-related life-long learning
- Access to content and linking requires minimal technical work
- Interface is user-friendly and easily taught
- Interface meets accessibility standards and privacy needs (required except for special cases.)

Content:

- Database is provided by credible, long-standing, and authoritative vendor/producer
- Database content is stable, current, and is updated as necessary
- Database provides free content (e.g. full-text is not pay-per-view) and connects users to other library content.

Process: Requests to add titles to the FLITE A-Z list should be directed to the Electronic Resources Management Librarian (ERML). The ERML will oversee investigation of the resource and will consult with the Collection Strategies Librarian (CSL) and others as indicated by the subject area and style of the resource.

The ERML will make one of the following determinations:
*The resource is appropriate for the FLITE A-Z list and it should be added. In that case, the ERML will add the resource, and inform librarians of the addition.
*The resource is appropriate for the FLITE A-Z list but it would be helpful to have more discussion about it. In that case, there will be discussion scheduled at an upcoming meeting. Based on that discussion, the ERML will decide whether to add the resource.
*The resource is not appropriate for the FLITE A-Z list. In that case, the resource will not be added.