



MACHIS
Michigan Association of
Consumer Health Information Specialists

AGENDA
APRIL 26, 1991
CATHERINE MC AULEY HEALTH SYSTEM

9:00 AM

Metta T. Lansdale, Jr. will present an introduction to the Health Information Library.

BUSINESS MEETING:

Minutes - Judy Barnes, Secretary

Treasurer's Report - Jack Sewell, Treasurer

Election Results - Bill Nelton, Election Committee Chair

Old Business:

Tape recorder for speaker's presentation - Judy Barnes

Discussion with Jodith Janes - Glenda Evans

MACHIS/MHSLA meeting - Judy Barnes

Membership Drive -

New Business -

Adjournment:

1:00 PM

Next meeting - Host - Patty Cappy, Henry Ford - Dearborn, June.



MACHIS
Michigan Association of
Consumer Health Information Specialists

April 23, 1991
Catherine McAuley Health System
Ann Arbor

MINUTES

The meeting was called to order by President, Glenda Evans at 10:00 AM.

PRESIDENTIAL REMARKS

Glenda reported that HealthAnswers will extend its hours to 8:00am - 8:00pm Monday to Friday.

SECRETARY'S REPORT:

Judy Barnes moved and Patricia Cappy seconded a motion to accept the minutes as presented. The motion was carried.

TREASURER'S REPORT:

Jack Sewell was not present. Glenda reported that there was at least an additional \$100.00 added to the treasury for dues.

ELECTION RESULTS:

Bill Nelton reported that the new officers were:

Judy Barnes - President
Glenda Evans - Secretary
Jack Sewell - Treasurer

OLD BUSINESS:

Judy Barnes reported that the cost of a tape recorder which would also dub tapes was not a reasonable expense for the size of the organization's treasury. Therefore it was decided that each host location would be asked to provide recording equipment for the speaker and the meeting. Tapes would be duplicated by Judy Barnes for the time being. This would make them available for loan to members who could not make the meetings.

Glenda Evans reported that Jodith Janes was not soliciting reviews from members of MACHIS.

NEW BUSINESS:

Glenda Evans reported that Alan Rees' new book Managing consumer health information services had been published. She also shared

information on the American Hospital Association's Library and Information Service. She suggested that members contact AHA to receive their monograph on consumer health information.

Another resource of some value to members is the Medical Library Association's Consumer Health Information Section's quarterly publication "Consumer Connections." Of particular value is the July 1990 issue which contained a membership list.

Judy Barnes reported on the MHSLA Conference Planning. MACHIS will meet Tuesday, October 1, 1990 at 9:00am at the Harley Hotel, just prior to the MHSLA Conference. The Conference may prove interesting to MACHIS members who share an interest in library activities. On the afternoon of October 1, there will be several round-table discussions. One will involve consumer health information. Members may wish to attend.

Judy Barnes suggested that a membership committee be created to find persons interested in the mission of MACHIS. Target groups include nursing schools, community colleges, women's health centers, children's agencies, public schools, public health services, public libraries, patient educators, medical librarians nurse educators, etc.

The Committee would be charged with communicating the advantages of membership to prospective members. Included in the benefits would be - networking for solutions to problems, learning reporting structures, seeing physical set-ups of existing facilities, collection development, and understanding diversified missions.

The Committee would be responsible for developing a membership packet to include the mission statement, sample speakers notes, and a membership form.

Judy also reported that members could acquire a database of self-help groups around the United States in an ASCII format. (Or Nutshell Plus format if requestors have that program.) Copies of the database can be requested by mailing a formatted floppy to Judy at Lansing General Hospital, 2727 S. Pennsylvania Ave., Lansing, MI 48910-3490. Either 3 1/2" or 5 1/4" is acceptable.

There being no further business to discuss, the meeting was adjourned at 11:30am.

Respectfully submitted,

Judith A. Barnes,
Secretary

MACHIS MEETING APRIL 23, 1991
CATHERINE MCAULEY HEALTH SYSTEM
SPEAKER'S NOTES

Speakers: Metta T. Lansdale
Director, Catherine McAuley Health System Libraries
Patricia Martin
Medical Librarian, Health Information Library

BACKGROUND:

Catherine McAuley has just undergone a merger between their hospital and McPherson Hospital. The McAuley Health System is comprised of St. Joseph Mercy Hospital, a 558 bed acute care hospital; the Center for Mental Health and Chemical Dependency (formerly Mercywood) and Alpha House (a Teen half way health center).

The Reichert Health Building contains the Laboratory and Radiology Departments, Outpatient Testing, an ambulatory surgery facility, MRI, OB and Internal Medicine Clinics, etc. McAuley shares a Lithotripter with St. Mary's Hospital and one other hospital.

The location of the Health Information Library was important to its success. On an average, 3500 people travel through the Reichert Health Building daily.

Originally the Health Information Library was under the Office of Health Promotion. When that department was downsized, the Library took over. The resources for the project came under control of the Library as well. Today, The Library's budget includes funding for rent, and operating expenses while the restricted funds donated to the Health Education Library are used to pay for educational materials.

When the Health Information Library first opened, 120 persons used the facility over the course of a month. Today, over 50 access services daily. Customer/Supplier interaction is very important to CMHC.

THE FACILITY & SERVICES:

The Health Information Library has been open for approximately four years. Open to the general public, the library contains over 850 books. Subjects include various health topics as well as psychology, relationships, bereavement, wellness, yoga, visualization, parenting, ethics, etc.

The collection holds various types of materials including books on tape, newsletters, pamphlets, videos, vertical file materials, etc.

The Library lends materials to anyone; you don't have to be a patient to borrow materials. Library staff will verify address of user before lending. Renewals are accepted over the phone. Videos circulate for a period of one week. Pamphlets are free and copies can be made from materials in the vertical file.

One of the problems encountered by the Health Information Library, is getting the books back on time. Users often cannot come to the Library during hours and there is not drop box currently available. Parking is especially difficult. The Huron Valley Library System has been some support for the service. Through an interlibrary loan agreement with the system, books can be returned to the public libraries.

McAuley also offers a "Book Shop" within the Health Information Library. Selected materials recommended by health care staff of CMHC are available for sale. Staff take advantage of Ingram's online ordering system to order books for the Library and for the Book Shop.

Volunteers are also utilized in the Health Information Library. Currently several nurses and librarians volunteer their time. One takes care of the Book Shop.

As for information requests, Library staff will go as far as necessary to find what the patient wants. Literature searches are sometimes done to find representative articles. PDQ is also searched at the request of a patient.

Several departments have their own health initiatives, but the Health Information Library does not do their ordering for them. Communication has not yet been established with these departments.

The initial objective of the service was to bring up business in the existing location and to keep it staffed. It is felt that taking information on the project to the inpatient departments will be a major undertaking. Letting the nurses come to the library is working well.

At the start, the Library provided only materials that the doctors wanted. Then they found out that there was a great deal of differences of opinion. Using the Librarian's own best judgement seems to have worked well.

In order to deal with controversies over materials that might arise because of the religious ties of the institution, the Ethics Committee was approached. A sign in the Health Information Library reads "The information presented here is intended to be factual but may not confirm to Sisters of Mercy philosophy or the philosophy of the users." The Ethics Committee accepted the disclaimer and encouraged the staff to continue with the project.

There are times when Library staff need to verify diagnosis. To do this, they get permission from the patient to call their physician.

The Library resists having to charge patients for information, but there is documentation that other services throughout the states do charge.

In order to encourage contributions from users, envelopes are left out for donations. Contributions are used to purchase materials for the Library.

Attendance - April 23, 1991

Judy Barnes	Lansing General Hospital
Bonnie Casarella	Sparrow Hospital Women's Health Center
Pat Martin	Catherine The Auley
Doris Mahony	U-M Tumor Medical
Andy Kruse	St. Joseph Hospital - Flint
MARY CONROY	" " "
Lisa Rhind	MI Dept. of Public Health
Bill Nelson	Mich. Dept. of Public Health
Norma Harvey	Borgess Med Center
Glenda Evans	Health Answers Bronson
Walter Sawada	Com HS
Pat Cappy	Henry Ford
Carol Reusch	Oaklawn - Marshall



MACHIS
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TENTATIVE AGENDA

June 28, 1991

Henry Ford Hospital, Medical Center - Farelane

9:00 am Round table discussion: Methods of collection
development in CHI. (Discussion Leader: Judy Barnes)
(Members are asked to actively participate and to bring
notes on specific resources to share.)

BUSINESS MEETING:

10:00 am Call to Order

President's remarks

Secretary's report

Treasurer's report

Old Business: Membership Committee
Membership Package
Progress on the database

New Business:

FYI, American Cancer Society Library Information
Service

MACHIS archives

Reporting mechanism for selected resources

Adjournment

Next meeting to coincide with the Michigan Health Sciences
Libraries Association (MHSLA) Conference, October 1, 1991 at the
Harley Hotel, Lansing, MI 9:00 am.



MACHIS
Michigan Association of
Consumer Health Information Specialists

June 28, 1991

Henry Ford Hospital, Medical Center- Farelane

Cathy Eames	Children's Hospital, Staff Librarian
Judy Barnes	Lansing General, Medical Librarian
Patty Cappy	Henry Ford Hospital, Health Ed. Center
Brenda Cascarilla	Sparrow Women's Health Center, Nurse Clinician
Mary Jo Durivage	V.A. Medical Center Allen Park, Med. Librarian
Glenda Evans	Bronson HealthAnswers, Medical Librarian
Sylvia Graham	Henry Ford Hospital, Asst. Librarian, Ref.
Pat Martin	Catherine McAuley, Medical Librarian
Marion Meyer	Henry Ford Hospital, Volunteer
Teri Racey	Henry Ford Hospital, PA Director
Mary Jo Wyels	Mercy Hospital, Medical Librarian
Andy Kruse	St. Joseph Hospital, Health Education
Peggy Zorn	Oakwood Hospital, Medical Librarian

The above people were present. Patty Cappy as hostess gave a presentation about the Health Education Center at Henry Ford Hospital. The talk was taped. This tape is available to MACHIS members for the cost of \$5.00. Please contact Judy Barnes.

Judy Barnes was the discussion leader of a round table discussion on the methods of collection development in consumer health information. Each person present gave a brief explanation of their facility and many helpful hints and much helpful information was shared. This information was also audio taped.

The presentations and the discussions will not be included in the minutes of the meeting. The tape of the meeting will be available for \$5.00 to members, \$15.00 to non-members.

MINUTES

The meeting was called to order by the President, Judy Barnes at 11:40 AM.

PRESIDENTIAL REMARKS

Judy issued an invitation to all MACHIS members to attend the MHSLA meeting in Lansing on October 1, 1991. The fall MACHIS meeting will begin at 9:00 AM. at the Harley Hotel in Lansing. It would not be necessary to register and pay the registration fee to attend the MACHIS meeting and the afternoon round table discussion on Consumer Resources on TUESDAY. This is for members of MACHIS WHO ARE NOT MEMBERS OF MHSLA.

Judy also announced that the SELF HELP DATA BASE on NUT SHELL will be available free to MACHIS members if you send a floppy disc to her. There will be a \$10.00 charge for non-members.

Patty Cappy, Mary Lou Metsger and Judy Barnes are members of the membership committee.

SECRETARY'S REPORT

Patty Cappy moved and Glenda Evans seconded a motion to accept the minutes as corrected. Motion carried.

TREASURER'S REPORT

Jack Sewell was not present. Glenda reported that there was at this time \$408.71 in our accounts. Pat Martin moved to accept, Judy Barnes seconded. Motion carried.

OLD BUSINESS:

MEMBERSHIP

The motion was made by Glenda Evans and seconded by Judy Barnes that the membership fee remain at \$10.00 for a year and that the new memberships will start as of July, 1991 and end June, 1992. Copies of the minutes will be sent to members only. Invitations to meetings will be sent to mailing list of non members. Tapes of the meetings will be available to members at @ cost, \$5.00. The charge for non-members will be \$10.00. Motion passed.

Pat Martin moved and Brenda Casarilla seconded that the officers hold office until June of 1992. Motion passed.

General discussion about increasing membership of MACHIS was held. Suggestions made to the membership committee were that a brochure be written, and that members of other professional organizations include MACHIS meeting announcements in their newsletters.

NEW BUSINESS;

Judy Barnes reported that a Cancer Library will be opening in Lansing in a mall.

A suggestion was made to ask Bill Nelson if he would be willing to be the Archivist of MACHIS. If not the material will be passed on to the next secretary.

Discussion was held on the importance of having a good reporting mechanism for the meetings. Much valuable material is shared that would be helpful to everyone interested in consumer health information. It was decided that Glenda buy a tape recorder and microphone, to spend less than \$100.00.

Judy announced that the agenda for the MACHIS meeting in October would be:

- 9:AM Business Meeting.
- 10:AM Group discussion on ETHICS.
Glenda Evans, Moderator.

Respectfully submitted,

Glenda Evans
Glenda Evans, Secretary



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MISSION STATEMENT

The Michigan Association of Consumer Health Information Specialists (MACHIS) is a diverse, special interest group formed and designed to facilitate the networking of Information Specialists in the area of consumer health.

This networking will encompass resource sharing, exchange of ideas, educational speakers, etc. Through communication from within this network, members will receive the professional support to promote improved health information services to their respective communities

SPECIAL INTEREST GROUPS INVOLVED IN MACHIS INCLUDE:

Health Sciences Libraries
Public Libraries
Women's Health Centers
Public Health Departments
Nutritionists
Health Educators
Diabetes Educators
Gerontology Services
Rehabilitation Centers
Digestive Disease Centers
Urgent Care Centers
Health Care Workers

PAPERS PRESENTED AT MACHIS QUARTERLY MEETINGS INCLUDE TOPICS SUCH AS:

Marketing of Consumer Health Information Services
Communicating the Idea to Administrators
Legal Aspects of Consumer Health Information Specialists
Developing a Consumer Health Information Collection
Communicating with Health Care Professionals
Collection Development
Ethical Issues in Communicating with the Client

TO JOIN US, CONTACT GLENDA EVANS, PRESIDENT,
(616) 341-7723
Health Answers, 252 East Lovell, Kalamazoo 49007

MEMBERSHIP FEE \$10.00



MACHIS
Michigan Association of
Consumer Health Information Specialists

September 18, 1991

Dear Colleague:

The next meeting of the Michigan Association of Consumer Health Information Specialists will be on October 1, 1991, at 9:00 am to 11:00 am, at the Harley Hotel of Lansing.

At this meeting the discussion topic will be Ethics in Consumer Health Information, moderated by Glenda Evans of HealthAnswers in Kalamazoo.

The meeting is being held during the Michigan Health Sciences Libraries Association (MHSLA) 18th Annual Educational Conference as an opportunity to look at what both organizations have to offer specialists in information services to consumers. Since I have a personal interest in both organizations, I hope you will have a chance to meet with MHSLA and MACHIS people who share your special interest.

Please R.S.V.P. to me before September 27, 1991 at (517) 377-8389 if you will be attending the meeting so that we can prepare sufficient seating for this session.

This promises to be an interesting and informative meeting. I hope to see you there.

Sincerely,

Judith A. Barnes,
President
MACHIS



MACHIS
Michigan Association of
Consumer Health Information Specialists

AGENDA

October 1, 1991
Harley Hotel, Lansing MI
Business Meeting
9:00 AM to 11:00 AM

9:00 AM Call to Order

President's Remarks

Secretary's Report

Treasurer's Report

Old Business:

- Self-Help database
- Tapes from previous meeting
- Membership flyer
- Archives

New Business:

Next Meeting: Location and Discussion Topic

Group Discussion - Ethics: Glenda Evans, Moderator

Adjournment 11:00 AM

Members are welcome to join the round table discussion on consumer resources this afternoon at 1:30 pm.

MACHIS MEETING
October 1, 1991
HARLEY HOTEL
Lansing, Michigan

Peggy Zorn	Oakwood Hospital Library
Mary Anne Wallace	McPherson Hospital Library
Dave Keddle	Ingham Med. Cent./ Mich. Health Prom.Clhs.
Frances Johnson	National Library of Medicine
Addie Heilbronn	Coord. Mich Health Prom. Clearinghouse
Andy Kruse	St. Joseph Hospital, Flint
Mary Conroy	St. Joseph Hospital, Flint
Sandra Swanson	Butterworth Hospital, Grand Rapids
Tom VanDam	W.M. Mental Health Info. Center
Deborah Wisniewski	Providence Hospital, Southfield
Carol Gilbert	Providence Hospital, Southfield
Sylvia Graham	Henry Ford Hospital, Detroit
Diana Balint	Michigan Health Center
Glenda Evans	HealthAnswers, Bronson, Kalamazoo
Sharon VanderKlok	Borgess Health Information Center
Diane M. O'Keefe	Wyandotte Hospital & Medical Center
Teri B. Racey	Patient Learning Resource Cent., Henry Ford
Carol Mason	Ed. Services, Oaklawn Hosp., Marshall
Michele Klein	Children's Hospital of Mich., Detroit
Judy Barnes	Lansing General Hospital Library
Janet Zimmerman	Foote Hospital

The above people were present.

PRESIDENTIAL REMARKS

Judy Barnes, as hostess to this meeting, asked everyone to introduce themselves. She explained that there might be other roundtable discussions as part of the MHSLSA meeting to be held that afternoon of interest to MACHIS members.

SECRETARY'S REPORT

Teri Racey moved and Sylvia Graham seconded to accept the minutes of the June 28th meeting. Motion passed.

TREASURER'S REPORT

Jack Sewell, the treasurer, was not present. Judy Barnes suggested that Glenda Evans become co-treasurer. Glenda agreed to take on this responsibility.

OLD BUSINESS

Judy announced that the SELF HELP DATA BASE , on Nut Shell or ascii, will be available free to MACHIS members if you send a floppy disc to her.

Education meetings will be audio taped. A tape recorder will be purchased to increase the quality of the tapes.

MEMBERSHIP COMMITTEE REPORT

The committee, Patty Cappy, Mary Lou Metsger, and Judy Barnes developed a Machis information sheet that was mailed out with the MHSLA newsletters. The response was ten new members.

NO NEW BUSINESS

Meeting was adjourned at 10:00 AM. The meeting was followed by a group discussion on Ethics in Consumer Health moderated by Glenda Evans. Acquisition, doctor approval, authority of sources, confidentiality, reading level and client population mix were some of the points discussed. The discussion was taped.

Respectively submitted,

Glenda Evans

Glenda Evans



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Collection Development
Ethical Issues in Communicating with the Client

1991 Dues



MACHIS
Michigan Association of
Consumer Health Information Specialists

Membership Form

Name: _____

Institution: _____

Department: _____

Street Address: _____

City: _____ State: _____

Zip Code: _____

Telephone: (_____) _____

Please indicate your specialty:

Are you a member of MCHSLA? Yes No

Make Checks Payable to MACHIS and
Mail Form with \$10.00 membership fee to:

Judy Barnes
Lansing General Hospital
Library
2727 S. Pennsylvania Ave.
Lansing Michigan 48910