

Announcing the formation of

# MACHIS

(Michigan Association of Consumer  
Health Information Specialists)

Organized to network specialists in the  
following areas:

Womens Health Centers

Public Health Departments

Consumer Health Libraries

Patient Education

Geriatric Centers

Nutritionists

Rehabilitation Programs

If interested, please complete the enclosed  
membership form.

Chair: David G. Keddle, Ingham Medical Center, Lansing

Secretary: Judy Barnes, Lansing General Hospital

Treasurer: Glenda Evans, Health Answers, Bronson Methodist Hospital, Kalamazoo

# Join us!

# MACHIS

## Michigan Association of Consumer Health Information Specialists

### Membership Form

Name: \_\_\_\_\_

Institution: \_\_\_\_\_

Department: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_

Please indicate your specialty:

\_\_\_\_\_

Are you a member of MHSLA?  Yes  No

Make Checks Payable to MACHIS and  
Mail Form with \$10.00 membership fee to:

Glenda Evens  
Health Answers  
Bronson Methodist Hospital  
252 E. Lovell Street  
Kalamazoo, MI 49007

MINICHGAN ASSOCIATION OF CONSUMER HEALTH INFORMATION SPECIALISTS  
BUSINESS MEETING  
NOVEMBER 18, 1988  
INGHAM MEDICAL CENTER

MINUTES

The meeting was called to order by Chair, David Keddle at 10:30AM.

Minutes of the September meeting were approved as read.

The Treasurer's report was approved as given.

OLD BUSINESS:

Judy Barnes reported that a display was set up at the MHSLA annual conference in Saginaw to announce the formation of MACHIS. Membership information was made available at the display.

Bill Nelton and Dave Keddle reported that MACHIS also displayed at the 1988 Health Promotions II Exhibit in Lansing.

Judy Barnes submitted a copy of the membership application for MACHIS for the record. She reported that copies of the form had been sent to all prospective members along with the announcement of the meeting.

Glenda Evans reported that there were 3 paid memberships to date.

NEW BUSINESS:

Dave Keddle suggested that the organization work to create a consumer health information bibliography. Anne Khol, Martha Studaker, Bill Nelton, Caryl Scheuer, and Glenda Evans agreed to send data to Dave Keddle for input into a database to create the bibliography.

In order to assist future hosts in locating speakers for meetings, several members agreed to talk on specific subjects. Future hosts will be provided with the speakers list. The members who agreed to speak are as follows: Anne Khol, marketing; Judy Barnes, selection; Martha Studaker, mission, scope and audience; and Glenda Evans, tracking services.

Anne Khol agreed to send a copy of the educators list from MHA to Judy Barnes for input into the prospective membership list.

Members agreed to spread the mailing of announcements among the hosts so that no one institution had to bear the cost of all mailings. This would be done until a selected list of members has been established. At that time it will be the responsibility of the Secretary to handle all mailings.

It was reported that announcements had been made to Connections,

MDMLG, and MHSLA about the formation of MACHIS.

Members agreed to discuss a possible speaker on this multitype group for MLA's annual meeting in Detroit.

Glenda will send copies of all completed membership forms to Judy Barnes for input into the database of members.

Judy Barnes will work on a Logo for MACHIS to be presented at the March meeting.

Judy Barnes will also contact MHA about acquiring a copy of their membership on magnetic format for inclusion in the database.

Martha Studaker and Glenda Evans will work on a mission statement for MACHIS and an outline for the bylaws.

The meeting was adjourned at 11:45am.

Respectfully submitted,

Judy Barnes, Secretary

March 7, 1989

TO: MACHIS Members

FROM: David G. Keddle, President  
Michigan Association of Consumer  
Health Information Specialists Group

RE: MACHIS Program and Agenda

MICHIGAN ASSOCIATION OF CONSUMER  
HEALTH INFORMATION SPECIALISTS GROUP

PROGRAM

MARCH 24, 1989  
LIBRARY OF MICHIGAN  
9:30 a.m. - 2:00 p.m.

Charles Wolfe, Speaker  
10:00 a.m. - 11:00 a.m.

TOUR  
LIBRARY OF MICHIGAN  
11:00 a.m.

AGENDA

MINUTES

TREASURER'S REPORT

OLD BUSINESS

LOGO - Judy Barnes

MHA MEMBERSHIP DATA BASE - Judy Barnes

MISSION STATEMENT & BYLAWS - Martha Studaker  
Glenda Evans

CONSUMER HEALTH INFORMATION BIBLIOGRAPHY REPORT - Anne Khol  
Martha Studaker  
Bill Nelton  
Glenda Evans

NEXT MEETING TO BE ANNOUNCED

Michigan Association of  
Consumer Health Information Specialists

Minutes  
March 24, 1989

The meeting was called to order by Chair, David Keddle.

Those in attendance were:

Richard Barnes, Ingham Medical Center  
David Keddle, Ingham Medical Center  
Glenda Evans, HealthAnswers  
Jack Sewell, HealthNetwork  
Melissa Stretch, Gardner Wellness Center  
Martha Studaker, Hurley Medical Center  
Robin Alanen Mosher, Battle Creek Health System  
Melba J. Moss, Port Huron Hospital  
Barbara Kormelink, Bay Medical Center  
Judy Barnes, Lansing General Hospital  
Bill Nelton, Michigan Department of Public Health  
Norma Powers, Munson Medical Center

The minutes of the January meeting were distributed by Secretary, Judy Barnes and approved.

Glenda Evans gave the Treasurer's report.

Judy Barnes showed the Logo that was designed for the organization. Members made the suggestion that the book in the logo be re-drawn to look more like a book. Otherwise the logo was approved.

Judy Barnes also reported that she had contacted the Michigan Hospital Association about getting a list of members so that they could be included in the MACHIS mailing list for announcements of meetings. She stated MHA informed her that they did not sell the lists on magnetic format but they would sell MACHIS a copy of their directory.

Martha Studaker reported that the mission statement had been developed and offered it for approval. The mission statement was approved as submitted.

Martha Studaker also reported that the Bylaws Committee had not started on the writing of the Bylaws as yet.

David Keddle reported that he had received slips of paper with 69 of the best books from Martha Studaker. Glenda reported that she was unable to create a list of the best videos because of hospital policy. Anne Khol had also not submitted pamphlet sources as yet.

Barbara Kormelink stated that she would also send some suggestions for the list.

The Secretary. Judy Barnes was asked to include the dates of the future meetings of MACHIS in the minutes. The 1989 meeting schedule is as follows:

June 23, 1989 - Oaklawn Hospital, Marshall  
Sept 22, 1989 - Health Answers, Kalamazoo  
Nov 17, 1989 - Port Huron Hospital

Melba Moss asked that the next meeting have a panel discussion of "soothing the fears of health professionals" over consumer health information collections. Jack Sewell and Glenda Evens agreed to lead the panel discussion at the June 23, 1989 meeting in Marshall.

Judy Barnes suggested that the organization maintain a tape library of all of the panel discussions or speakers at each meeting for the lending to members.

Glenda Evans suggested that if anyone had any questions which they need answered that they send them to her. She will coordinate them and get information to members.

Bill Nelton reported that the meeting notice had been sent to both MHSLA and MACHIS members. It was agreed that a notice of the next meeting should be mailed to MDMLG and to MHSLA for publication in their newsletters.

There being no further business to discuss, Jack Sewell made the motion that the meeting be adjourned. Glenda Evans seconded the motion and the meeting was adjourned at 10:00 am.

Respectfully submitted,

Judy Barnes, Secretary

MACHIS MEETING

March 24, 1989

TREASURERS REPORT

Deposited in bank	\$280.00
Cash on Hand	15.00
Checks to be deposited	20.00
	<hr/>
Total	315. \$235.00
	<hr/>
EXPENSES PAID IN	0.00

Respectfully submitted,

*Glenda Evans*

Glenda Evans, Treasurer



Michigan Association of  
Consumer Health Information Specialists

Minutes  
June 23, 1989

The meeting was called to order by chair, David Keddle at 10:00 am.  
Those in attendance were:

David Keddle, Chair  
Richard Barnes  
Judith Barnes  
Glenda Evans  
Bill Nelton  
Carol Reusch  
Jack Sewell

Minutes of the previous meeting were distributed to members present for review by Judy Barnes and were approved as distributed.

Glenda Evans gave the Treasurer's report and distributed a list of current members to those in attendance. The Treasurer's report was approved as given.

The revised logo was presented by Judy Barnes. Members present approved the new logo.

Glenda Evans agreed to do the text for the upcoming meeting announcement. Judy Barnes will send copies of the logo to her for her use.

Glenda Evans reported that as yet there was no draft of the bylaws to be reviewed.

Dave Keddle reported that no information had yet been received for the Consumer Health Information Bibliography. He also reported that the Consumer Sub Section of MLA is working on developing a book list. He indicated that he would be working on the MLA Committee to develop that list.

Judy Barnes agreed to re-design the MACHIS display and to take it with her to the MHSLA Conference on Mackinac Island. Dave Keddle agreed to make arrangements for a table at the Conference for the display.

The following persons agreed to run for office at the September elections:

Glenda Evans - for Chair  
Jack Sewell - for Treasurer  
Judy Barnes - for Secretary

It was agreed by all that the slate could consist of one candidate for each office since the membership was still very small.

Dave Keddle indicated he would prepare the slate for mailing with the September meeting announcement.

The next meeting will be held at HealthAnswers in Kalamazoo on September 22, 1989.

Glenda Evans indicated that she would get speakers for the program. There being no further business to discuss, the meeting was adjourned at 10:45 am.

#### ADDENDUM

The meeting was re-convened after the presentation to discuss feasibility of approaching local groups to deliver a talk on MACHIS as part of a marketing strategy for the Association.

Members present also indicated that Regions of Cooperation could also be approached as they serve a more diverse group.

Bill Nelton agreed to approach the Public Health System and to get an agenda for their annual meeting to see if such a program could be added in the future.

Judy Barnes agreed to fax Glenda a copy of the membership form and a copy of the 1988 announcement. She also indicated that Lansing General Hospital would be happy to host the March 1990 meeting.

Members agreed to discuss a survey of "what people want" from the Association at the next meeting and to discuss approaching local groups again.

With that the meeting was again adjourned.

Respectfully submitted,

Judith A. Barnes  
Secretary.

MACHIS  
OAKLAWN HOSPITAL  
MARSHALL  
10:00 A.M. - 11:00 A.M.

AGENDA

Minutes

Treasurer's Report

Old Business

LOGO - Judy Barnes

Bylaws - Glenda Evans

Consumer Health Information Bibliography Report

New Business

Bibliography of Consumer Health Books for MLA

Nominating Committee

Next Meeting

PROGRAM

11:00 - 12:00

"SOOTHING THE FEARS OF HEALTH PROFESSIONALS"  
OVER CONSUMER HEALTH INFORMATION COLLECTIONS

PANEL

Glenda Evans  
and  
Jack Sewell

MACHIS TREASURE REPORT

June 23, 1989

On deposit.....\$320.00

**MACHIS**  
**Michigan Association of**  
**Consumer Health Information Specialists**

SEPTEMBER MACHIS MEETING !!!!!

WHERE: BRONSON GILMORE CENTER  
Classroom 3  
Bronson Methodist Hospital  
252 E Lovell St  
Kalamazoo, MI 49007

WHEN: FRIDAY, SEPTEMBER 22, 1989



9:30 COFFEE  
10:00 BUSINESS MEETING  
11:00 SPEAKERS  
MARGE KARS  
Consumer Health Education and Marketing  
BOB DOUD  
Bronson Institute for Health Education

12:00 LUNCH  
WILL BE PROVIDED  
PLEASE!!! RSVP by September 18th

Glenda Evans  
HEALTHANSWERS  
BRONSON METHODIST HOSPITAL  
252 E LOVELL ST  
KALAMAZOO MI 49007

You are welcome to call 1 800 451 6310

NOTICE: IF YOU ARE UNABLE TO ATTEND MEETINGS, WE STILL NEED AND WANT YOUR INPUT. THE OFFICERS ARE TRYING TO PLAN ALTERNATIVES TO QUARTERLY MEETINGS.

1:00 BUSINESS MEETING CONTINUED



Michigan Association of  
Consumer Health Information Specialists

Minutes  
September 22, 1989  
HealthAnswers, Kalamazoo, MI

The meeting was opened by David Keddle, President at 10:20 am.  
Those in attendance were:

Glenda Evans  
Marge Kars  
David Keddle  
Carol Reusch  
Ann Schendenan  
Jack Sewell  
Martha Studaker  
Jan Tolf

Old Business:

Minutes read silently by those present. Note of where next meeting to be held. Minutes of previous meeting accepted.

Treasurer Report:

Read and accepted

Suggestion made for new Treasurer to begin process of obtaining Tax Exempt Number from government again.

Comment by David Keddle that Judy Barnes did display at MHSLSA and that it looked very nice.

The "Consumer Health Information Booklist" is being worked on.

Proposed survey of MACHIS members read aloud by Glenda Evans and discussed.

By-Laws read by Martha, discussed, and selections and corrections made. By-Laws accepted as corrected.

Survey accepted as corrected.

Election of Officers, slate accepted. President - Glenda Evans, Treasurer - Jack Sewell, Secretary - Judy Barnes.

Old Business Closed.

NEW BUSINESS:

Announcement and brief discussion of American Hospital Association monograph on Consumer Health Information to be published at future date.

SPEAKER: Marge Kars: 1. Bronson Institute of Health Education  
2. Marketing and Consumer Health Information Centers



MICHIGAN ASSOCIATION OF  
CONSUMER HEALTH INFORMATION SPECIALISTS

TENTATIVE AGENDA

November 17, 1989  
Classroom D  
Lansing General Hospital, Osteopathic  
2727 S. Pennsylvania Ave.  
Lansing, MI 48910-3490  
(517) 377-8389  
Fax Phone (517) 372-0341

10:00 AM Coffee

10:15 AM Speakers: (1) Lisa Rhind, Coordinator for the Agent  
Orange Clearinghouse will discuss this new  
project.  
(2) Anne Khol, Sparrow Hospital will discuss  
the transition from the Women's Health Center  
to Nurseline.

11:30 AM Lunch

12:30 PM Business meeting

Minutes  
Treasurer's report  
Old Business

New Business

Next Meeting

Adjournment

*Meeting Cancelled.*

PLEASE R.S.V.P. TO JUDY BARNES AT THE ABOVE ADDRESS  
OR PHONE BEFORE NOVEMBER 15.