



Attendees:

Melanie Bednarski, Nancy Bulgarelli, Diane Gardner, Mary Hanson, Susan Kendall, Steven Moore, Juliet Mullenmeister, Barb Platts, Cassandra Rollins, Stephanie Swanberg

1. **Call to Order** Cassandra Rollins
Meeting was called to order by Cassandra Rollins at 10:03 am.
2. **Approval of Minutes** Barb Platts
Juliet Mullenmeister made a motion to approve the May 24, 2022, Board Meeting minutes, seconded by Nancy Bulgarelli.
3. **President's Report** Cassandra Rollins
No report.
4. **Treasurer's Report** Lauren Jackson (absent)
Checking account balance as of 7/15/22 is \$1,456.22. CD balance is \$15,478.21.
5. **Bylaws Report** Mary Hanson
Working on updates to present at the Annual Business Meeting.
6. **Archivist's Report** Alison Konieczny
Islandora 8, the new archival platform at Ferris State University is active. Provided training for members who volunteered to assist with processing MHSLA archival materials.
7. **Committee Reports**
 - **Communications** Diane Gardner/Juliet Mullenmeister
Updated the MHSLA webpage to reflect current events, outdated links were removed. Investigating the usability of the calendar feature in Wild Apricot. Certain browsers continue to point to the old MHSLA site.
 - **Conference Planning 2022** Cassandra Rollins
 - Education Margaret Hoogland (absent)
Committee will meet in August to launch conference registration and finalize program.
 - Local Arrangements Jennifer Bowen (absent)
Hotel cancellation completed and payment was made.
 - Vendor Relations Open
Vendor registration launched on June 28, 2022. Transferred the PayPal button from the Google site to the MHSLA site due to ongoing issues. Notified all vendors of the change. Board approved a \$150 vendor fee.
 - **Membership** Melanie Bednarski
Kalyn Huson, from MCLS has limited access to MHSLA mail, consequently there may be a delay in processing membership checks.

Membership Levels as of July 15, 2022

- 8 Combined
- 36 Institutional
- 65 Personal
- 8 Student
- **117 Total**

- **Nominating** Steven Moore

Slate of candidates was presented:

President-Elect
Abraham Wheeler, Michigan State University

Treasurer
Jill Turner, University of Detroit Mercy's Dental School Library

- **Resource Sharing/Group Purchasing** Susan Kendell
Participating institutions received a revised title list. Low use titles were dropped, new titles were added. Price increase of 3% over last year. New Teton Data System rep: Shannon Glandt (sglandt@tetondata.com).

- **Outreach & Advocacy** Stephanie Swanberg
Sharing monthly MiALA newsletter with MHSLA members and participating in MiALA Health Sciences Interest Group.

Reviewed diversity, equity, inclusion, and accessibility (DEIA) statements from other library organizations.

Next steps:

- Form work group – determine if volunteers will consist of Board members only and/or other MHSLA members.
- Review the DEIA statements and resources from other professional organizations.
- Draft the MHSLA DEIA statement for review and approval by the Board.
- Review and determine if MHSLA Bylaws need updating.

- **Research (Ad-Hoc)** Margaret Hoogland (Absent)

No report.

8. Regional Group Reports

- **MDMLG** Nancy Bulgarelli

The MDMLG Summer Program and Luncheon commenced in person on June 2, 2022. Ellen Kennedy, Education and Visitor Experience Director from the National Museum of the Great Lakes, in Toledo, was the keynote speaker.

Vote on revisions to the bylaws was approved.

2022-2023 officers:

- i. President: Margaret Danowski*
- ii. President-elect: Elizabeth Bucciarelli
- iii. Board Member/Secretary: Brianna Andre*
- iv. Board Member/Treasurer: Andrea Rogers-Snyr
- v. Board Member/Membership: Stephanie Stebens
- vi. Board Member/Outreach: Steven Moore

vii. Nominating Committee: Colleen Streeter, Carla Brooks, Amanda Kelly

*Carried over from last year.

There were no applications for the \$250 MDMLG Scholarship Award. Considering changing the award date from spring to fall to attract more applicants.

The list of [Publications, Presentations, and AHIP Membership by MDMLG Members](#) has been updated on the MDMLG website.

- **WMHSLA** Lauren Jackson (absent)
Next business meeting is August 4, 2022, at Frederik Meijer Gardens in Grand Rapids.

Membership - 17 as of 7/14/2022.

Treasury - Balance \$1179.00 as of 7/14/22.

9. Other Business

- Librarian of the Year and Lifetime Achievement Awards – no nominations (Cassandra Rollins)
- Audit (Juliet Mullenmeister)
There is a binder related to MHSLA 2021 operations at MCLS. Based on the limited amount of financial activity since the spring audit, it was suggested not to amend it, but instead include the binder contents in the next fiscal year review.

Motion to adjourn at 11:04 am by Juliet Mullenmeister, seconded by Mary Hansen.

Respectfully submitted,
Barb Platts, MHSLA Secretary

Michigan Health Sciences Libraries Association

Profit and Loss

January 1 - July 15, 2022

	TOTAL
Income	
Membership Dues	2,025.00
Unapplied Cash Payment Income	0.00
Total Income	\$2,025.00
GROSS PROFIT	\$2,025.00
Expenses	
Bank Charges	3.81
Credit Card Processing Fees	67.23
Insurance	200.00
Office Expenses	147.37
Software Subscriptions	648.00
Total Expenses	\$1,066.41
NET OPERATING INCOME	\$958.59
NET INCOME	\$958.59

Note

Checking balance as of 07/15/2022 = \$1,456.22

CD value as of 07/15/2022 = \$15,478.21

Respectfully submitted,
Lauren Jackson, MHSLA Treasurer



MICHIGAN
HEALTH SCIENCES
LIBRARIES
ASSOCIATION
www.mhsla.org

Archivist's Report
July 19, 2022

The new archival system, Islandora 8, at Ferris State University's Archives is fully functional. Instructions were disseminated on May 6, 2022 to individuals who have kindly adopted print boxes. The instructions were specifically to facilitate file management as individuals examine print materials in the archival boxes. Instructions for uploading digitized documents to Islandora will be forthcoming this month.

Respectfully submitted,

Alison Konieczny

MHSLA MEMBERSHIP REPORT

July 19, 2022

Here are the current numbers as of July 15, 2022. There are 8 Combined memberships, 36 Institutional members, 65 Personal members, and 8 Student members. Our total membership is 117. There are 25 outstanding member renewals. We have discovered recently that Kalyn Huson from MCLS does not work on campus, therefore it is unclear how often she picks up her mail including MHSLA checks. We have had many members contact me to check whether their renewals have gone through especially after the last MHSLA expiration note went out. I sent them directly to her as I can only see whether they have paid or not, if the check has cashed as happened in one case, I wouldn't know that. In the situation with PayPal, it seems that it takes much longer than necessary for her to make that renewal as well. I am hoping for this communication between our members, myself and Kalyn gets better this coming year.

Also, I am hoping to figure out why the link isn't working and fix it ASAP!

Respectfully submitted,

Melanie Bednarski

MHSLA Membership Committee Chair

MHSLA Website Update Report for July 2022 Meeting

Thanks to Melanie, I was able to obtain the credentials to make changes to the MHSLA page. I updated contact information on the footer pages, and I removed some outdated links on the Events tab.

I updated the Upcoming and Past Events page, created a box which can eventually link to the 2022 Conference and Annual Meeting site once that's created. I'm very much still getting the hang of using Wild Apricot. It's not the most user-friendly interface.

Wild Apricot is supposed to have the ability to host a calendar gadget, but I haven't yet been able to figure out how to enable it, but I'm hoping to have more time to work on it in August and have an update for the September meeting. It would be nice to have a more visual and interactive calendar. As a lot of the help pages are blocked by my hospital's filters, this is something that I will need to research from home.

If anyone sees information that is incorrect or needs updating, please let me know. I'm muddling through and making the changes as I see them.

We had (though I cannot replicate it at the moment) an issue with some browsers pointing to the old MHSLA site. Alexandra was going to investigate this, but I haven't gotten any information back from her. We are thinking that it was a DNS issue that might have resolved itself, but as that's beyond my expertise, I can't say for sure.

Respectfully submitted,

Juliet Mullenmeister

Acting Webmaster

Conference Planning Update 7-19-2022

The conference planning committee met on June 17.

The hotel cancellation has gone through – I believe we are still waiting on the final payment confirmation from the hotel, but the payment has been made.

Vendor registration launched on Jun 28. There have been several issues with the payment system. The original PayPal button was not working with the Google Site so we put the paypal button on the Wild Apricot MHSLA site. We have since switched to a different PayPal button (still on Wild Apricot) as the original was not processing payments. All vendors were emailed directly once the site was launched.

The committee discussed a \$150 conference registration fee for members. This will need to be approved by the Board.

The committee will schedule their next meeting for August with next steps being to launch conference registration for members and to finalize the speaker schedule.

Respectfully submitted,
Cassandra Rollins

Nominating Committee Final Report - July 19, 2022

On June 10, 2022 the Nominating Committee shared with the board its slate of nominees for President-Elect, Treasurer, and Nominating Committee members for 2022-2023.

The nominees are:

President-Elect

Abraham Wheeler, Michigan State University

Abraham Wheeler is currently a health sciences librarian at Michigan State University. He is the liaison librarian for the College of Osteopathic Medicine, Department of Epidemiology & Biostatistics, Global Health Studies, Physician Assistant Program, and the Flint Research Group. Abe earned an MLIS from the University of Pittsburgh, MTS from Vanderbilt University, and a BA from Macalester College.

Treasurer

Jill Turner, University of Detroit Mercy's Dental School Library

Jill Turner is a Library Professor at the University of Detroit Mercy's Dental School Library. She also acts as liaison to the College of Health Professions. Previously, Jill has worked at the former Botsford Hospital in Library Services and at Shiffman Medical Library Wayne State University's School of Medicine. She held the position of MHSLA Treasurer from 2010-2016, President 2018-2019, and Chair/Co-chair of the Education committee over the years. Jill holds a Bachelor of Science degree in Nursing from the University of Pittsburgh, a Master of Library and Information Science degree from Wayne State University, and a Master of Arts in Liberal Studies from the University of Detroit Mercy. As MHSLA Treasurer, she plans to continue monitoring the fiscal health of the organization, working in concert with MCLS, and liaising between the two organizations.

Nominating Committee

Merle Rosenzweig, Taubman Health Sciences Library at the University of Michigan

Steven Moore, Sladen Library, Henry Ford Health

Rebecca Hill Renirie, Central Michigan University College of Medicine

Respectfully submitted,

Steven Moore

MHSLA Nominating Committee Chair



Outreach & Advocacy Committee Board Report – July 19, 2022

MHSLA/MiALA Partnership

- Sharing MiALA Monthly Newsletters - I've continued to forward the MiALA monthly newsletters to the MHSLA listserv to share MiALA activities and events
- I've joined the MiALA Health Sciences Interest Group to increase my knowledge and communication of that group's activities and potential partnerships with that group.

MHSLA Diversity Statement – updated

Diversity, Equity, Inclusion, and Accessibility (DEIA) Statements from Other Library Organizations

An environmental scan was undertaken to discover and collect diversity, equity, inclusion, and accessibility (DEIA) statements from national and state professional organizations in libraries and health sciences fields to be used for the creation of a MHSLA Diversity Statement. A list of the organizations with diversity statements or standards is included below in Appendix A.

The statements of three state library organizations from Michigan, Connecticut, and Illinois were selected as potential models based on being library organizations serving members at the state level which aligns well with MHSLA:

- Michigan Library Association Diversity, Accessibility, and Belonging Statement (2020):
<https://mla.memberclicks.net/assets/docs/MLA%20Equity%2C%20Diversity%2C%20Accessibility%20and%20Belonging%20Statement%202021%20Poster.pdf>
 - Michigan Library Association also provides a list of steps taken to
<https://www.milibraries.org/equity-diversity-accessibility-belonging>
- Connecticut Library Association Equity, Diversity, and Inclusion Statement:
https://ctlibraryassociation.starchapter.com/downloads/Bylaws/cla_equity_diversity_and_inclusion_statement.pdf
- Illinois Library Association Statement of Commitment to Diversity, Equity, and Inclusion
<https://www.ila.org/about/ila-and-diversity-equity-and-inclusion>

Additionally, these two articles may be of interest in drafting the Diversity Statement:

- Carnes, M, Fine, E, & Sheridan, J, (2019). Promises and Pitfalls of Diversity Statements: Proceed with Caution. *Academic Medicine*, 94(1):20-24.
<https://doi.org/10.1097/ACM.0000000000002388>
- Wilson, J. L., Meyer, K. A., & McNeal, L. (2012). Mission and Diversity Statements: What They Do and Do Not Say. *Innovative Higher Education*, 37(2), 125-139.
<https://doi.org/10.1007/s10755-011-9194-8>

Recommendations for MHSLA Board

Based on this environmental scan, it is recommended this be undertaken by a group of members, including 1 or 2 members of the Board, rather than just the Outreach and Advocacy Chair.

Specifically:

- Form a small working group of members – determine whether volunteers will come from the Board only and/or greater MHSLA membership
- Review the DEIA statements and resources from other professional organizations
- Draft the MHSLA DEIA statement for review and approval by the Board
- Review and determine if MHSLA Bylaws should be updated as well

Respectfully submitted,

Stephanie Swanberg

Chair, Outreach & Advocacy

Appendix A.

The websites of the following organizations were reviewed in addition to the three state library organizations listed above. This was not an exhaustive search, but representative of library and health sciences organizations. Some organizations did not have specific DEIA statements, but DEIA was represented through mission, vision, values, goals, bylaws, policies, standards, and initiatives:

Organization	Dedicated DEIA Statement	DEIA represented in other organization docs	Link
American Library Association (ALA)		✓	https://www.ala.org/advocacy/diversity https://www.ala.org/aboutala/governance/policymanual/updatedpolicymanual/section2/3diversity Policy Manual > B.3 Diversity
ALA Division: Association for Library Services to Children	✓	✓	https://www.ala.org/alsc/aboutalsc/edi_statement
American Medical Informatics Association (AMIA)	✓	✓	https://amia.org/communities/women_in_amia <i>"AMIA is committed to efforts, communications and actions that demonstrate AMIA's commitment to diversity regardless of age, ability, ethnicity, gender, gender identification, race, religion, political beliefs, or sexual orientation."</i> https://amia.org/about-amia/diversity-equity-and-inclusion
Association of Academic Health Sciences Libraries (AAHSL)		✓	https://www.aahsl.org/diversity-equity-inclusion
Association of American Medical Colleges (AAMC)	✓	✓	https://www.aamc.org/about-us/equity-diversity-inclusion <i>"The AAMC is committed to equity, diversity, and inclusion. We develop strategic initiatives to cultivate a diverse and culturally prepared workforce, advance inclusion excellence, imbue equity-mindedness, and enhance engagement with local communities."</i>
Association of College and Research Libraries (ACRL)		✓	Diversity Standards: Cultural Competency for Academic Libraries (2012) https://www.ala.org/acrl/standards/diversity ACRL Diversity Standards Toolkit http://acrl.libguides.com/diversity/standardstoolkit ACRL SPEC Kit 356: Diversity and Inclusion https://publications.arl.org/Diversity-Inclusion-SPEC-Kit-356/ <i>"This SPEC Kit gathers information about current recruitment and</i>

		retention strategies that aim to increase the number of minority librarians in research libraries, staff development programs that foster an inclusive workplace and climate, how diversity programs have changed, and how libraries assess these efforts. It includes examples of diversity goals, visions, and statements, committee charges, mentoring programs, research resources, and job descriptions.”
The Canadian Federation of Library Associations (CFLA-FCAB)	✓	<p>https://cfla-fcab.ca/en/guidelines-and-position-papers/position-statement-on-diversity-and-inclusion/</p> <p>“The Canadian Federation of Library Associations (CFLA-FCAB) believes that a diverse and pluralistic society is central to our country’s identity. Libraries have a responsibility to contribute to a culture that recognizes diversity and fosters social inclusion. Libraries strive to deliver inclusive service. Canada’s libraries recognize and energetically affirm the dignity of those they serve, regardless of heritage, education, beliefs, race, religion, gender, age, sexual orientation, gender identity, physical or mental capabilities, or income.</p> <p>Libraries understand that an acceptance of differences can place individual and collective values in conflict. Libraries are committed to tolerance and understanding. Libraries act to ensure that people can enjoy services free from any attempt by others to impose values, customs or beliefs.”</p>
Canadian Health Sciences Libraries Association (CHLA/ABSC)	✓	<p>https://www.chla-absc.ca/by-laws_code_of_ethics.php</p> <p>https://www.chla-absc.ca/blog/chlaabsc-blog/2021-11-12-call-for-volunteers-chlaabsc-equity-diversity--inclusion-task-force--appel-aux-bnvoles-groupe-de-travail-de-labscchla-sur-lquit-la-diversit-et-linclusion</p>
Medical Library Association	✓	<p>https://www.mlanet.org/p/cm/ld/fid=21 Core Values > Diversity, equity, and inclusion (DEI)</p> <p>https://www.mlanet.org/page/committees Diversity, Equity, and Inclusion Committee</p>
Michigan Academic Libraries Association (MiALA)	✓	https://miala.org/inclusion_diversity_equity_acc.php
Special Libraries Association	✓	https://www.sla.org/about-sla/diversity-equity-and-inclusion/



MHSLA Executive Board Meeting
July 19, 2022
Metropolitan Detroit Medical Library Group (MDMLG)
Representative Report

The MDMLG Summer Luncheon and Business Meeting was held June 2, 2022. The meeting was held in person with a virtual option for the presentation.

1. After a 2-year hiatus, the MDMLG Summer Program and Luncheon was held in person on June 2, 2022, at the Portofino Restaurant, located at 3455 Biddle Ave in Wyandotte. The topic of the program was “*Shipwrecks and Archaeology*” presented by Ellen Kennedy, Education and Visitor Experience Director, National Museum of the Great Lakes, Toledo.
2. The proposed revision to the bylaws was voted on and approved.
3. The Nominating Committee presented the 2022-23 slate of candidates which was approved. The new officers are:
 - a. President: Margaret Danowski*
 - b. President-elect: Elizabeth Bucciarelli
 - c. Board Member/Secretary: Brianna Andre*
 - d. Board Member/Treasurer: Andrea Rogers-Snyr
 - e. Board Member/Membership: Stephanie Stebens
 - f. Board Member/Outreach: Steven Moore
 - g. Nominating Committee: Colleen Streeter, Carla Brooks, Amanda Kelly

*These individuals’ terms carried over from last year.

4. Unfortunately, we did not receive any applications for the \$250 MDMLG Scholarship Award, despite quite a bit of promotion. We are considering changing the award date from spring to fall.

Respectfully submitted,

Nancy Bulgarelli, MDMLG Representative

**Western Michigan Health Science Libraries Association (WMHSLA)
Report for the 7-19-2022 MHSLA Board Meeting**

The next WMHSLA business meeting is planned for August 4, 2022 at Frederik Meijer Gardens in Grand Rapids.

Membership

We have 17 members as of 7/14/2022.

Treasury

WMHSLA has a balance of \$1179.00 as of 7/14/2022.

Respectfully submitted,

Lauren Jackson
2022 WMHSLA president