



Attendees:

Melanie Bednarski, Nancy Bulgarelli, Diane Gardner, Mary Hanson, Lauren Jackson, Ali Konieczny, Steven Moore, Juliet Mullenmeister, Cassandra Rollins, Stephanie Swanberg, Abe Wheeler

1. **Call to Order** Diane Gardner
Meeting was called to order by Diane Gardner at 10:02 am.

2. **Approval of Minutes** Barb Platts (absent)
Stephanie Swanberg shared the draft minutes from September 13 Board Meeting: Mary Hanson moved to approve; Juliet Mullenmeister seconded; minutes approved.

3. **President's Report** Diane Gardner
Diane thanked Cassandra Rollins for her tremendous efforts in leading the planning and hosting of the virtual MHSLA conference.

4. **Treasurer's Report** Lauren Jackson (technical difficulties – reported by
Melanie Bednarski)
Checking account balance year to date is \$5,668.58. CD balance year to date is \$15,479.77.

5. **Bylaws Report** Mary Hanson
Two legacy items to address from last year that need:
1) the MHSLA institutional membership. Diane proposed the January Board meeting focus on discussing and reaching a final decision about institutional membership and participation in consortia agreements. The Board agreed. Please come prepared with discussion points.
2) the NNLM 6 regional representative. There was previous mention that the bylaws may need to be updated with the NNLM Regions reorganization and MHSLA no longer having a formal representative. There is nothing in the bylaws that names NNLM GMR so nothing needs to be updated in the bylaws.

6. **Archivist's Report** Alison Konieczny
The Ferris Institutional Repository is fully functional and ready for items to be deposited. MHSLA needs to create an account in the new repository system and Ali reported an email is needed. Juliet believes this would be under her purview as Web Master, but is unaware of any master MHSLA email. There is an email account attached to the Wild Apricot account. The Board discussed and agreed that creating a separate Gmail account for archives use would be best. Ali will look into whether we can set-up an account without an email address before proceeding.

In addition, Ali raised the question of whether the MHSLA Treasurer's reports should be excluded from the Archives, which are currently being uploaded with the meeting minutes? She raised concerns about potential hacking and our financial information. As the account will be closed to the public and the reports do not include account numbers, the Board agreed to keep Treasurer Reports in the archive to maintain transparency with the membership.

7. **Web Master** Juliet Mullenmeister
The MHSLA website on Wild Apricot is now properly displaying in various web browsers after many months of issues with redirecting to the old MHSLA website.

The draft meeting minutes have been uploaded, new events have been posted to the events calendar, and new members have been added to the Board listserv.

8. Committee Reports

- **Membership** Melanie Bednarski
No changes in membership numbers since the annual business meeting in October. Melanie reported that with the changes to the website, the renewal process will be much smoother this coming year.
- **Communications** vacant
- **Conference Planning 2023** Abe Wheeler
The President-Elect typically serves as the chair of the upcoming conference planning committee. Diane will confirm with Abe of his willingness to lead this.
- **Nominating** Steven Moore
No report. Steven will serve as chair this year and the committee will be starting the nominations process soon.
- **Outreach & Advocacy** Stephanie Swanberg
The MHSLA Diversity Statement approved at the Annual Business Meeting has been posted to the MHSLA website.

The MHSLA brochure has been updated with the proper website URL and removal of Mid-Michigan group. Additional changes include adding the reciprocal, free student membership with MDMLG and removing the word “legacy.” Stephanie will make these updates and send to Juliet for posting on the website.

There was discussion about MHSLA’s advocacy role in hospital librarian job postings in the state. The Board agreed that a more active role is needed that promotes to hiring committees the need to hire librarians with Master’s in Library and Information Science, experience in health sciences, and the importance of joining professional organizations in the health sciences. Stephanie will make this a priority and investigate existing advocacy resources in MLA, MiALA, and other organizations for the January Board Meeting.

MiALA Health Sciences Interest Group – Stephanie reported out on the activities of the group. They are meeting quarterly and having a variety of meetings including journal clubs and topic presentations. The November meeting featured a presentation by Jessica Sender on systematic reviews. The group is also interested in leading the planning of another pop-up conference with MHSLA next summer. The Board agreed that we are interested in co-hosting a pop-up conference and Stephanie will communicate this back to the group.

- **Research (Ad-Hoc)** Margaret Hoogland & Merle Rosenzweig (absent)
An email from Margaret detailed they plan to pursue a research project this year. More details to come.
- **Resource Sharing/Group Purchasing** vacant
Susan Kendall is stepping down as chair of the committee with her current job transitions. There were concerns about potential cost increases if we lose libraries participating in the Stat!Ref Agreement.
- **Vendor Relations** vacant

9. Regional Group Reports

- **MDMLG** Nancy Bulgarelli
With the unexpected and tremendous loss of MDMLG President Margaret Danowski on October 25, 2022, the MDMLG Board is currently discussing ways to honor her memory and recognize her outstanding work. There will be a separate meeting held in December. Elizabeth Bucciarelli has now taken over for the remainder of the year as President while remaining co-chair of the Program and Professional Development Committee to finish her term.

The Programming and Professional Development Committee obtained funding from NN/LM Region 6 to host the MLA October webinar Uninformed Participants and Informed Choices: Social Media Data in Health Sciences Research. The live webinar is Wednesday, November 16, 2022, 2:00pm-3:30pm. A recording will be available for viewing within 180 days for those who register for CE credit. MDMLG will not be holding a live viewing at a particular site; all participants will participate remotely. Region 6 funding covers 25 CE codes for 25 individuals. These will be available on a first-come-first-served basis with MDMLG members receiving priority. Registration opened to MHSLA members on November 4, 2022. The registration deadline is November 14, 2022. There is a link to the registration form on the MDMLG website .

The Outreach Committee has had a number of applications for the MDMLG Student Scholarship and will finalize their selection soon.

The Nominating Committee has put out the first call for nominations the 2023/24 year. They are seeking nominations for President-Elect, Secretary, Outreach Officer, and Nominating Committee (3).

Current membership stands at 29 regular, 10 institutional, 1 student, and 5 emeritus members.

The next General Business Meeting will take place Wednesday, January 25, 2022. The program will be a panel discussion on Mis/Dis-Information in Health Sciences Librarianship. The meeting and program will take place virtually via Zoom.

- **WMHSLA** Lauren Jackson
The final meeting of the year was held on November 10 at the DeVos Center for Interprofessional Health. Membership is 20. Treasury balance is \$1209.00. Jennifer Barlow is the next WMHSLA President and as such will become the new MSHLA representative.

1. Other Business

- a. No other business to discuss

Next meeting of the Board is scheduled for Tuesday, January 17 @ 10am on Zoom.

Meeting adjourned at 10:56 am by Diane Gardner having completed all business.

Respectfully submitted,
Stephanie Swanberg, MHSLA Outreach & Advocacy, taken on behalf of Barb Platts, MHSLA Secretary



**MICHIGAN HEALTH SCIENCES
LIBRARIES ASSOCIATION**
www.mhsla.org

**MHSLA Executive Board
Meeting
November 15, 2022
10:00 AM
Virtual**

- | | |
|--------------------------------|---------------------------------|
| 1. Call to order | D. Gardner |
| 2. Approval of minutes | |
| 3. President's Remarks | D. Gardner |
| 4. Treasurer's Report | Treasurer |
| 5. Bylaws | M. Hanson |
| 6. Archivist's Report | A. Konieczny |
| 7. Web Report | J. Mullenmeister |
| 8. Review of Committee Reports | |
| a. Membership | M. Bednarski |
| b. Communications | Chair |
| c. Conference Planning 2023 | Chair |
| d. Nominating | Chair |
| e. Outreach and Advocacy | S. Swanberg |
| f. Research (Ad-Hoc)* | M. Rosenzweig/Margaret Hoogland |
| g. Resource Sharing | Chair |
| h. Vendor Relations | Chair |
| 9. Regional Group Reports | |
| a. Region 6 Regional Council | Representative |
| b. MDMLG | N. Bulgarelli |
| c. WMHSLA | Representative |
| 10. Other Business | |

Michigan Health Sciences Libraries Association

Profit and Loss

January 1 - November 8, 2022

| | TOTAL |
|------------------------------------|-------------------|
| Income | |
| Membership Dues | 2,280.00 |
| Non Profit Income | 4,565.00 |
| Unapplied Cash Payment Income | 0.00 |
| Total Income | \$6,845.00 |
| GROSS PROFIT | \$6,845.00 |
| Expenses | |
| Bank Charges | 3.81 |
| Credit Card Processing Fees | 274.87 |
| Insurance | 200.00 |
| Non-Profit Corporation Filing Fees | 20.00 |
| Office Expenses | 147.37 |
| Software Subscriptions | 1,238.00 |
| Total Expenses | \$1,884.05 |
| NET OPERATING INCOME | \$4,960.95 |
| NET INCOME | \$4,960.95 |

Note

Checking balance as of 11-8-2022 = \$5,668.58

CD value as of 11-8-2022 = \$15,479.77

Respectfully submitted,

Jill Turner
MHSLA Treasurer



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Archivist's Report
November 15, 2022

At the WMHSLA meeting on 11/10/2022, the MHSLA Archives were discussed. Seven archives boxes were distributed in November of 2021 to volunteers who will organize and scan the materials. Box distribution is as follows:

- Box 4: Mary Hanson
- Box 6: Jennifer Barlow
- Box 7: Cassandra Rollins
- Box 8: Mary Hanson
- Box 9: Lauren Jackson
- Box 10: Caralee Witteveen-Lane
- Box 11: Lauren Jackson

Now that the Ferris Institutional Repository (FIR), the site that hosts the MHSLA Archives, is fully functional, a group email is desired to create an account to allow individuals to add materials to the Archives.

Two questions:

- 1) What is the MHSLA email account?
- 2) Who has access to check this email account in case verification of the FIR account is needed?

Respectfully submitted,

Alison Konieczny



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Webmaster Report

11.3.22

I have updated the Board List-serv to reflect the changes to the incoming members, and I will transition the former members off after the November meeting. I have been updating the general MHSLA list as errors have been hitting from job transitions/retirements and so forth.

The Annual Business meeting draft minutes have been uploaded to the website for review. I have been adding events for continuing education opportunities to the events tab.

Respectfully submitted by,

Juliet Mullenmeister, MILS, AHIP



Outreach & Advocacy Committee Board Report – November 15, 2022

MHSLA Diversity Statement

- The MHSLA Diversity Statement was approved by the membership at the annual meeting on October 12 and has been added to the MHSLA homepage!

MHSLA Promotional Brochure

- The MHSLA Brochure, which is linked on our About page (<https://mhsla.wildapricot.org/About>) on the website, has also been updated to reflect the new website URL and remove the Mid-Michigan Group.
 - See Board Wiki > Promotional Items Folder > MHSLA Brochure 2022.pdf for brochure.
- Question: Are there any other revisions before being added to the website?

MiALA Health Sciences SIG

- The HS SIG is holding quarterly meetings and met on September 9 and November 4:
 - September 9 meeting was a journal club discussion of the article: Lerner H, Berg C. [The concept of health in One Health and some practical implications for research and education: what is One Health?](#) Infect Ecol Epidemiol. 2015 Feb 6;5:25300. doi: 10.3402/iee.v5.25300.
 - November 4 meeting featured a presentation, “All About Systematic Reviews,” by Jessica Sender at MSU followed by Q & A.
 - The next HS SIG meeting will be held January 13, 2023 and Stephanie Davis from MCLS will be presenting on consortium agreements.
- The SIG is also interested in partnering with MHSLA to host another pop-up conference, perhaps in Summer 2023. They offered to lead the planning, but were interested in seeking a couple of MHSLA members to participate.
 - Questions for the Board:
 - Is the Board interested in pursuing another pop-up conference?
 - How would you like to solicit volunteers from MHSLA?

Respectfully submitted,

Stephanie Swanberg
Chair, Outreach & Advocacy



**MHSLA Executive Board Meeting
November 15, 2022
Metropolitan Detroit Medical Library Group (MDMLG)
Representative Report**

The MDMLG Executive Board met November 2, 2022. The meeting was held in virtually via Zoom.

1. It is with great sorrow that I share that current MDMLG President Margaret Danowski passed away on October 25, 2022. The Executive Board is exploring options for recognizing Margaret's contributions to the organization and profession including establishing a scholarship in her name. A separate meeting will be scheduled to continue this discussion.
2. In accordance with MDMLG Bylaws, President-Elect Elizabeth Bucciarelli will complete Margaret's term and serve as President for the remainder of this year as well as next. She will also continue as Chair of the Program and Professional Development Committee for the remainder of this year.
3. The Programming and Professional Development Committee obtained funding from NN/LM Region 6 to host the MLA October webinar *Uninformed Participants and Informed Choices: Social Media Data in Health Sciences Research*. The live webinar is Wednesday, November 16, 2022, 2:00pm-3:30pm. A recording will be available for viewing within 180 days for those who register for CE credit. MDMLG will not be holding a live viewing at a particular site; all participants will participate remotely. Region 6 funding covers 25 CE codes for 25 individuals. These will be available on a first-come-first-served basis with MDMLG members receiving priority. Registration opened to MHSLA members on November 4, 2022. The registration deadline is November 14, 2022. There is a link to the registration form on the [MDMLG website](#).
4. The Outreach Committee has had a number of applications for the MDMLG Student Scholarship and will finalize their selection soon.
5. The Nominating Committee has put out the first call for nominations the 2023/24 year. They are seeking nominations for President-Elect, Secretary, Outreach Officer, and Nominating Committee (3).
6. Current membership stands at 29 regular, 10 institutional, 1 student, and 5 emeritus members.
7. The next General Business Meeting will take place Wednesday, January 25, 2022. The program will be a panel discussion on Mis/Dis-Information in Health Sciences Librarianship. The meeting and program will take place virtually via Zoom.

Respectfully submitted,

Nancy Bulgarelli, MDMLG Representative

Western Michigan Health Science Libraries Association (WMHSLA) Report for the 11-15-2022 MHSLSA Board Meeting

WMHSLA members met in person (and virtually) on November 10, 2022 at GVSU's health sciences library at the DeVos Center for Interprofessional Health. This was the last business meeting for 2022. There were 7 people physically in attendance and another 5 who attended virtually. We are currently looking for someone to fill the president-elect position for 2023.

After the business meeting, we decorated bags for West Michigan's local chapter of Meals on Wheels.

Membership

We have 20 members.

Treasury

WMHSLA has a balance of \$1209 as of 11/10/2022.

Officers for 2023

Jennifer Barlow, President

President-Elect (need someone to fill this position)

Anna White, Secretary

Caralee Witteveen-Lane, Treasurer

Respectfully submitted,

Lauren Jackson

2022 WMHSLA president