

**Ferris Library for Information, Technology and Education
Memorandum**

TO: Scott Garrison, FLITE Dean
FROM: Emily Mitchell
SUBJECT: FLITE Diversity Committee – Annual Report
DATE: December 14, 2012

FLITE Diversity Committee

Meeting dates:

August 20, 2012
August 30, 2012
December 12, 2012

FLITE Diversity Committee Activities

- Re-elected Mari Kermit-Canfield chair of the committee, and Emily Mitchell secretary.
- Worked with the University's Beyond Project
 - Created an interdisciplinary research guide on the Silk Road:
<http://ferris.libguides.com/silkroad>
 - Hosted a Silk Road display case in FLITE.
 - Coordinated with Beyond to allow informative signs about the Silk Road to be placed throughout FLITE.
- Arranged for gender neutral bathroom signs on FLITE's lower level, which have now been installed.
- Began work on converting existing diversity subject research guides from LibData to LibGuides format, improving their utility and aesthetics.

Next Steps

- Finish converting diversity subject guides to LibGuides format; consider adding new topics.
- Investigate Safe Place training for library staff.
- Make sure diversity and inclusion are prominently discussed during FLITE's upcoming review of its mission and vision statements.
- Continue to work with the Beyond project.
- Reach out to the Latin@ Center.
- Examine committee membership.