

Present: Rick Bearden, Scott Atwell, Leah Monger, Yuri Konovalov, Ali Konieczny, Mari Kermit-Canfield, Stacy Anderson, Fran Rosen, Emily Mitchell, Dave Scott, Ann Breitenwischer, Scott Garrison, Melinda Isler

Scott reported on two Dean's Council meetings.

May 7:

- They heard about diploma printing. FSU could speed it up by outsourcing – the result would be done quicker & be harder to forge.
- Tammy Grunow talked about problems with FSU's compliance with wage & hour laws. For example, exempt employees are only supposed to request time off if they will be out of the office for 4 hours or longer. She suggested we let a supervisor know if we'll be away for a couple of hours but not do a leave request. There will be a policy released. In some further discussion later if the meeting it was clarified that we can take off short periods of time during the day if we need to and are expected to make sure our work gets done.
- Scott talked about the Rick Media Text Initiative
- They looked at & approved positions in Education & Human Services.
- They talked about student success indicators. The question of persistently challenging courses is an ongoing one.
- They talked about a proposal to send some FSU staff to Chengsha, China to see how things work there; this might include student affairs staff and other professional staff.

May 21:

- Shelly Armstrong told the Deans that the search for an Associate VP has failed; there will be a new search and a search firm will be used. There is more turnover in Advancement & Marketing. Yolanda Barnes is leaving, Leah Nixon has left, and also a web developer left. Cash donations to FSU are up and in-kind donations are down. We need to do a better job of recognizing donors. For FLITE this would require having good uses for that money so we could tell the donors what we are using the donation to accomplish. There is a draft advancement policy which will help line up approaches to donors, so the right person approaches the right donor for the right donation at the right time.
- They talked about changes in health care coverage.
- Bruce Gregory is retiring.
- Julie Coon will be the Interim Associate Dean in the College of Health Professions, beginning in July.
- The Honors Program is looking to increase diversity.
- People shouldn't forget to use vacation time & personal time.

Emily brought up the question of how we will work with the Vision Research Institute. This is a big research-heavy program & Emily doesn't have time to be proactive in giving

it the time that is required, plus she doesn't have the training in the subject area. It would be good if a librarian could be involved, talking to the researchers about literature reviews, options for publishing, etc. There was some discussion about the needs of the MCO. Fran said that the group working on the liaison program document should get back to it soon, and Scott mentioned that he would be looking at library organization & what people are doing.

Ann said that she wanted to make sure people have a final opportunity to discuss the mission/vision/core values.

Emily said that the kickoff web conference with Primo is scheduled for May 29<sup>th</sup>. The usability team has met, and will do the first round of tests on June 6<sup>th</sup>. They will work with students too. Ex Libris thinks our version will up in the 2<sup>nd</sup> week of July. Once our own system comes up we'll be doing usability tests on it. We're going to take a highly iterative approach, and keep making changes that improve search results.

Leah said that EEO is OK with who the search committee wants to interview for the Digital Associate job; there are some scheduling conflicts so interviews will be scheduled to happen in 2 weeks.

Stacy said that people in RIS are working on libchat & RefAnalytics and she promised us inFLITEs.

Fran said that ARTStor should be available by June 20<sup>th</sup>, when Elise Brown is scheduled to present an inFLITE on it at FLITE. She also mentioned that MI-SPI retention notes will be put in the 912 field in the catalog records. These notes won't be visible to the public but can be found in the MARC record display in the classic catalog.

Scott said that BRCL will be moving in on August 5<sup>th</sup> and he is working with Ken from McKessie House on the contract.