

Present: Rick Bearden, Randall Schroeder, Leah Monger, Stacy Anderson, Scott Atwell, Emily Mitchell, Fran Rosen, Kristy Motz, Ali Konieczny, Scott Garrison, Yuri Konovalov, Ann Breitenwischer, Mari Kermit-Canfield

Scott reported on Deans Council meetings. Lately they've been seeing many visitors, including Brenda Vasicek (FSU Emeriti Association), Mike Hughes (Physical Plant), Fred Heck (General Education), Carla Miller (Merit Grants), Tammy Grunow (HR), Anne Hawinsbadge (Lab Safety Coordinator), and Carlos Sanchez (Latino Business and Economic Development Center).

Other topics the Deans have discussed include: position justifications, changes in academic advising, student debt (they had a long & detailed conversation about it in November), an Administrative Forum that Fritz wants to establish, evaluations for CTs and Admin Support personnel (need to be done by May 31), internal faculty equity, President's Council's role in reviewing new academic programs, Friends of Ferris dinner/auction (scheduled for Feb. 22), and the Hospitality Gala (scheduled for March 1).

Randall will attend the Deans Council meeting on Jan 29<sup>th</sup> (Scott will be at ALA Midwinter) and will give a brief overview of where we are in adding a discovery service.

Emily spoke about libguides. She keeps hearing we should have gotten the images module. Do we want to do that? It is \$200/year. Everybody says yes. Kristy pointed out that we have a big bank of Architectural photos of the building on the T drive.

There was an update from the webscale discovery committee. Rick has been calling other libraries that have implemented one recently, or have transitioned from one to another, or have transitioned link resolvers. He will try to summarize what he has learned & get it to everybody.

Stacy has been compiling responses from people. If you have input for her please send it. She has extra copies of the surveys. Surveys can be anonymous.

Leah will be attending presentations and talking to vendors at ALA Midwinter. The committee is working on an evaluation rubric: important areas to consider are content (including scope & depth, plus the number of titles we have that are covered), quality of results & relevance ranking, end user experience (including ease of use and intuitiveness), technology fit, and cost (including staff time).

Randall reported on meeting with the Arts & Sciences chairs/coordinators leadership retreat. They talked about the plans for a discovery service. There was discussion about searching, timing, and implications for syllabi. Scott suggested we might want to work with the Faculty Center on training. Kristy said we should also have a tutorial.

Rick noted that Smart Search collects failed searches. They have been looking at those to see what kind of things our students search for & will use that as a gauge to see if the discovery service will meet the needs of our students.

There was discussion about Reserves, and the questions involved in choosing putting reserves in Ferris Connect vs. using FLITE's E-Reserves system. Kristy pointed out that when titles are in FLITE's E-Reserves they are discoverable in the catalog. Ann said that we can also put the information in the libguide. Ali said there is an e-reserve module in Ferris Connect that hasn't been investigated. She isn't sure if it is turned on. Scott said we should have one approach to E-Reserves. Campus Guides is probably the single most consistent thing we offer so we should use it. Of course faculty can link to things we subscribe to from their Ferris Connect courses. He said that if all courses were required to have shells we might consider moving to Ferris Connect. Rick said it is good to have materials discoverable in the catalog & Helen has done a great job. Emily wondered if we should let faculty have a Campus Guides account? If so they would also be able to create guides. Do we want that? We agreed to mull it over & talk about it again.

Rick said he is happy to see the MI-SPI lists. When he looked at Q-QE he noticed some things. There are titles on the list that shouldn't be weeded. We need to remember that there are books that were moved from Reference to General less than 2 years ago & these titles might have no circulation but might have browses. We need to look at the browses. Also, sometimes students come in to use a book and the browses don't get counted because many students use it without it being reshelved. Leah said she is working with Kriss Tessin to get the MI-SPI lists into Sierra so that we can look at the browses. There was some discussion about the criteria for retaining a book; there is the list that came from GVSU. Fran commented that if a book is held within the MI-SPI group then it could be considered retained, and Scott noted that we want to retain books with an FSU connection. There was also some discussion on how much we depend on the stability of the delivery system (MeLCat), and whether students and faculty will be OK with waiting a week to get a book. Fran will modify the Libguide to include the list of retention criteria. We talked about getting information out to the University & to faculty.