

STUDENT AFFAIRS ADMINISTRATIVE COUNCIL

MINUTES

September 20, 2012

Present: Dan Burcham, Nick Campau, Sara Dew, Deanna Goldthwait, Elise Gramza, Cindy Horn, Kathy Lake, Angie Roman, Mark Schuelke, Linda Telfer, Renee Vander Myde, and Leroy Wright.

Absent: Mike Cairns, Matt Chaney and Kristen Salomonson.

Guest: Dr. Cliff Franklund

Assessment

Dr. Burcham explained that the Division of Student Affairs just finished their Mid-Year Assessment Highlights. Dan indicated that our goal is to bring the University's strategic plan, divisional plans, and the department goals together. The division has hired an Operations Analyst to work with the Strategic Plan, Goals plus budgets.

Dr. Franklund explained that he began working with assessment in July after Dr. von der Osten. He noted that Student Affairs is where he would like the University to be and that Student Affairs is the model for doing assessment, correcting data, and looking for ways to do their jobs better. Dr. Franklund noted that he is offering workshops in order to change peoples' ideas of assessment and that some areas do not have outcomes yet. He indicated that Blackboard is a tool that can be used for this initiative.

Angie Roman explained the co-curricular learning certificate regarding outside-the-classroom activities. Discussion followed on how Org Sync works in recording volunteer hours. She indicated that we need to teach students how to reflect on their outcomes and that it is a positive thing. We also have models where faculty are working with our division on outside-of-classroom initiatives. It was suggested that Dr. Franklund join the Student Affairs Assessment Team.

Approval of Minutes for 9/6/12

Approved the September 6, 2012, Administrative Council minutes.

Travel Discussion

Student Life side approval flow will be:

Staff Person \Rightarrow Director \Rightarrow Operations Analyst \Rightarrow Dean of Student Life \Rightarrow VP (for out-of-state travels).

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The Enrollment Services approval flow will be:

Staff Person \Rightarrow Associate Director (recruiting) \Rightarrow Acct.Clerk \Rightarrow Dean/Associate Dean
 \Rightarrow VP (for out-of-state travel)

Financial Aid approval flow will be:

Staff Person \Rightarrow Office Manager \Rightarrow Director \Rightarrow Dean/Associate Dean \Rightarrow VP (for out-of-state travel)

This approval flow will take effect immediately.

Tinto Retention Model

The directors were asked to review the Tinto retention model (copy distributed). Lengthy discussion pursued.

Student Debt-Assessment

The Student Debt Task Force was formed by President Eisler with Dan Burcham and Sara Dew both serving on this task force. The task force was divided into three sub-groups and will need to report to the President by the first part of November. Dan questioned how the student debt situation could be assessed. For example, if we look at the loan debt figure we have to take into account that costs will go up. Do we look at the rate of growth for the loan debt? Can we measure behavior from the workshops being offered?

Faculty/Staff Appreciation

Linda Telfer reminded the directors that the Faculty/Staff Appreciation Lunch will be held on October 18 at 11:00 in the Dome Room.

Respectfully submitted,

Linda Telfer
Executive Secretary to the
Vice President for Student Affairs