

STUDENT AFFAIRS ADMINISTRATIVE COUNCIL

Minutes

September 22, 2011

Present: Dan Burcham, Mike Cairns, Sara Dew, Renee Douglas, Cindy Horn, Kathy Lake, Kristin Norton, Angie Roman, Kristen Salomonson, Mark Schuelke, Linda Telfer, Alli Witucki and Leroy Wright.

Guest: Mary Kay MacIver

University Center

Mary Kay MacIver indicated that she had been at a conference at the University of Vermont and had visited their student center. She took pictures and the group reviewed those. Below are some items that were of interest:

1. Water fountains designed for filling water bottles.
2. Bathrooms with showers.
3. Study areas under staircases.
4. Computers in hallways on stands.
5. Several different seating areas.
6. Inside bookstore was a coffee shop.
7. First floor conference center. Ballroom could seat 500 but could be divided also.
8. Bookstore was four floors. (One floor for textbooks, one floor for gifts, one for medical supplies, etc.)

The directors felt that the following should be considered also in the new University Center:

1. Review the outside areas for presentations as well.
2. Acoustics and video technology.
3. Computers
4. Security cameras
5. Not as many entrances
6. Careful selection of furniture and upholstery.

The University Center Visioning consultants will be on campus September 27 and 28. Everyone was encouraged to attend the open forum on September 27th at 11:00 a.m. in Rankin Center 109.

Title IX

Mike Cairns explained that many people have been reviewing the new Title IX regulations. He noted that the Student Complaint policies will need to be worked on more but that we are kind of limited because we do not have a Title IX Coordinator. Renee Douglas noted that we are doing many things right according to Title IX even though there are many things that need to be worked on. A recommendation will be presented to the President's Council in a few weeks.

Continuity Planning

Mike Cairns stated that everyone should be working on their Continuity Plans. He noted that there may be questions that can't be answered but instructed the directors to just skip those questions. Should any department need assistance with this task, Mike McKay is willing to assist. NOTE: If you include other people in your plan, please tell those people. All plans are due before the December holiday break. Dan asked that the departments be thinking about who should be together in the new University Center also.

Party

Everyone is invited to the welcome back party at the Burcham's on October 5 at 7:00 p.m.

Announcements

Mike Cairns

- Leroy Wright and Mike met with John Urbanick regarding the Student Employee Initiative which he was very interested in. Have also met with the College of Business.
- Thanked Alli Witucki and her crew for Bulldog Beginnings.
- Assessment buddies will be meeting soon.

Cindy Horn

- Thanked Kristen Norton for her assistance with a student who forged a letter.
- Is the Advisor to the Professional Recreation Association.
- Reel Rock Video on October 5 in Williams Auditorium (regarding rock climbing).
- Pool is doing well; however the noise level is higher now.
- Swim lessons are packed.
- Discussion followed on membership rates for same sex relationships. Dan indicated that Cindy should contact HR as there is a process to go through to qualify for same sex benefits.
- Under staffed currently as students are stressed and cannot work the hours assigned.

Kathy Lake

- ½ of the recruiters are out recruiting with the other ½ going out next week. Will be recruiting in Michigan and the surrounding states.
- Filled Linda Tingley's position with Shelli Garland; however, that leaves an opening in the Transfer area.
- Dawg Day is Saturday with 220 registered. The schedule has changed so that they will be eating earlier.

Kristen Salomonson

- Met with the new Retention Committee yesterday.
- Discussed workflow product tool to connect processes in Banner. The first process was the grade change. The next process that will be reviewed is the program change. Others that will be discussed are employee tuition waiver and outside scholarship.
- Kristen Salomonson thanked Kristin Norton for attending their clerical retreat.

Sara Dew

- Stated that if a student is convicted of selling or possessing drugs they could lose their financial aid. First conviction would be no aid for one year from date of conviction. Second conviction would be two years from date of conviction.
- Noted that many changes are happening in Financial Aid which also includes the filing of FAFSA. The student has the opportunity to go to the IRS website to copy the information. If they do not do that, they will be selected for verification.

Mark Schuelke

- All summer long it has been too cold in Rankin Center, now it is too hot.
- Purchasing vendor show is today beginning at 11:00.
- Setting up tours of other University Centers around the state.

Kristin Norton

- Issued two suspensions already.
- Holding a UCD tomorrow.
- Ten days ago, had 31 MIPs already.
- Thanked Cindy Horn for her assistance.

Angie Roman

- Have been speaking to FSUS classes.

Alli Witucki

- Survived sorority recruitment. Received 35 bids.
- Thanked Kristin Norton and Angie Roman for judging the spirit competition.
- Ferris Fest survey has been distributed; 1000 people have responded.
- Will be having a session on "How to be a Five-Star Organization."
- Will be having a couple of TIPS training sessions for Greek organization.
- King and Queen competition will be coming up.
- Will be hosting a Hazing Prevention speaker.

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- October 1 – Disc Toss at 5:00 in conjunction with Paint Big Rapids Pink. Volunteers are needed.
- Kristin Norton questioned if we received free athletic passes this year. No one has received them.

Angie Roman

- September 22 & 23 – Pharmacy Career Day for P3 and P4 students in Williams Auditorium.
- Distributed a Career Fairs – Student Preparation Booklet created by her students.
- October 5 is Employers Information Sessions.
- October 6 is the Career Fair
- October 7 – employers will be interviewing all over campus.
- 116 employers are registered for the Career Fair.
- More rooms are needed.
- September 28 – Leadership Conference
- Career Services is meeting with more and more accreditation teams for various academic programs.

Renee Douglas

- 25% increase in clients so far this year. Major issues are depressed, bipolar, or eating disorders.
- Doing many program presentations for FSUS classes.
- Using Master’s level counselors and the Bachelor’s level student is working on case management.
- September 27 – Sponsoring a movie with Community Mental Health.
- Significant repair is being done to the entrance roof of the Birkam Health Center.

Leroy Wright

- 14 students are participating in the Ferris Youth Initiative this year. One student is seeking assistance already and trying to be proactive.
- “The Traveler” newsletter will be coming out shortly.
- Diversity report memo should be coming out soon also.
- Spiritual Exploration consisted of 20 different organizations. It was suggested to have this event during Welcome Week next year.

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Dan Burcham

REMINDER: The University Center Visioning Consultants will be on campus September 27th and 28th. An open forum will be held at 11:00 a.m. in Rankin Center 109.

Respectfully submitted,

Linda Telfer
Executive Secretary to the
Vice President for Student Affairs