

STUDENT AFFAIRS ADMINISTRATIVE COUNCIL MEETING

MINUTES

July 21, 2010

Present: Dan Burcham, Mike Cairns, Matt Chaney, Cindy Horn, Kathy Lake, Kristin Norton, Angie Roman, Kristen Salomonson, Linda Telfer, Troy Tissue, and Leroy Wright.

Absent: Matt Chaney, Mark Schuelke, Paul Sullivan, Rob Wirt, and Alli Witucki.

Guest: Karen Bohren

TEXTBOOK OPTIONS

Karen Bohren, Manager of Barnes and Noble, indicated that:

- 65% of the students compare prices for textbooks.
- 60% of the students purchase all the required textbooks.
- 32% of the students share a textbook.
- 16% of the students swap textbooks.
- 22% of the students skip textbooks.
- 11% photocopy the textbooks.
- 50% of the students prefer used textbooks.
- 21% of the students prefer to buy new and used.
- 14% of the students prefer to buy new textbooks.
- 5% prefer rentals.
- 3% prefer etextbooks.

With that said, Barnes and Noble is offering a rental option where students can rent their textbooks either on-line or in-store. If the student chooses to rent a textbook, they will need to provide a credit card number so that if the textbook is not returned in 10 days following the last day of exams, they will be charged.

Karen also indicated that used books are 25% off the new book price with the rental price being 50% of the new book price. She did indicate that highlighting is OK in books but that water damage is not.

Barnes and Noble have this information on their website as well as have sent e-mail blasts. Karen will provide information to Admissions to include with their materials.

Student Affairs Retreat

Dan Burcham indicated that all directors were to send Linda bulleted items for their annual reports that include both "Significant Areas of Success" and "Challenges." Linda will compile these and each director will give a five minute presentation on these at the July 28th retreat. The below topics will be discussed at the retreat:

- Annual Report (all directors)
- Goals (Dan Burcham)
 - SPARC Materials (sent previously)
 - Evaluate Failure to Enroll (Kristen Salomonson)
- Budgets
- Reorganization (How to Communicate)
- Services to Other Campuses (Discussion of New Efforts)
- Chronicling Retention Efforts

Linda Telfer was asked to invite the secretaries/assistants to lunch.

Commuter Students

Leroy Wright explained that a Commuter Student Work Group met and define what a commuter student is. A survey was sent out with a 22% response rate with the majority of the students from the Big Rapids area. Leroy distributed information that was gathered from the survey and indicated that the work group divided them into three tiers: low to no budget initiatives, medium budget initiatives, and wish list initiatives. Discussion followed and the directors were asked to participate in this initiative.

Continuity Committee

Mike Cairns distributed a “Things to Do @ FSU” list and explained that more activities would be needed should a faculty strike take place. He asked that the directors review this list and possibly add events that they could do.

HLC Update

Mike Cairns asked that each director:

- Review “The Informal Interview: Questions of the Hallway.” in case they are asked these questions when HCL is here.
- Participate in the Fall focus groups that will be held.
- Write an “advertisement” for their area which lists the talking points (what their department is). Example was distributed.
- Review “Examples of Evidence from the Division of Student Affairs that Support the HLC Criteria” which was distributed.

Behavior Review Team

Mike distributed a handout on The Behavior Review Team as to what is the purpose and what can they do. The question was asked if this is part of any of the union contracts since it also deals with employees.

Assessment Highlights

Mike Cairns thanked everyone for getting their assessment highlights in on time.

Announcements

Kristin Norton

- Currently conducting Hall Director training.
- Conference call will be held tomorrow with PAVE regarding the software for Student Conduct as the company does not want to provide maintenance on their version.
- Thanked Dan for allowing her student to work on revamping the website and the “Know the Code” campaign.

Angie Roman

- Enterprise has become a Partner in Success.
- Job Fair registration is now open with 10 employers registered.
- Leadership conference is going well with all presenters confirmed and one sponsor check received.

Troy Tissue

- Housing will be using a software program where students can go on-line and pay and select a roommate for Fall 2011.
- Will be serving on the Athletic Director Search Committee with a target date of the search complete by the beginning of Fall semester.
- Orientation was up by 15 students this year and students were asked to complete a survey in the registration room regarding receiving additional information.
- Working with the on-line graduate application.

Mike Cairns

- Thanked Dan Burcham for providing the house for the Orientation Leader party last night and everyone who participated in Orientation.

Dan Burcham

- Distributed the Michigan Lobby Registration Act memo dated June 29, 2009 and asked that the directors review with any questions being directed to Governmental Relations.
- Negotiations are continuing with more sessions scheduled. The directors felt that the memo that was sent campus-wide regarding negotiations was very informative.

Cindy Horn

- The Wish-A-Mile bikers will be on campus Friday so the Rec Center will close at noon on Friday.
- Board of Trustees approved \$560,000 for renovation of the pool to begin next summer.
- Received for new pieces of equipment: two adaptive motion trainers and two stair masters.

Leroy Wright

- Had a great group of student orientation leaders this year with rave reviews coming from the Educational Counselors. Some leaders are looking for job opportunities.
- Working with Jon Shaffer and the football team to develop a new athlete mentoring program.
- Working with David Pilgrim on the Foster Care Initiative for new and current students.

Kristen Salomonson

- Orientation is over and many staff are on vacation.
- Continuing student numbers are down with 43% of the decline coming from the College of Engineering Technology.

Kathy Lake

- Reminder that you need to let her know if you will be attending "Take Your Dog to the Park" event on August 1.

Respectfully submitted,

Linda Telfer
Executive Secretary to the
Vice President for Student Affairs