

STUDENT AFFAIRS ADMINISTRATIVE COUNCIL

MINUTES

March 25, 2010

Present: Mike Cairns, Matt Chaney, Jo Gerst, Cindy Horn, Kathy Lake, Kristin Norton, Kristen Salomonson, Mark Schuelke, Linda Telfer, Troy Tissue, Rob Wirt, and Alli Witucki.

“Share Your Success”

Mike Cairns indicated that our “Share Your Success” time with President Eisler will be April 8th from 1:00 – 3:00 p.m. in the Founder’s Room. The directors were asked not to have handouts or a powerpoint presentation. The session will begin with the Student Affairs Administrative Council and Assistant Directors at 1:00, then at 2:00 p.m. all Student Affairs staff are welcome to join the group. Some suggested topics in addition to those listed are: Student Learning Outcomes, Org Sync, Big Event etc. All directors were encouraged to join the conversation at any time and be prepared to talk about no more than three items from their area.

Presidential Lunch

The former Presidents will be on campus for the 125th Anniversary celebration April 21-23, 2010. A lunch is schedule with the former Presidents and the Student Affairs Administrative Council. The directors were asked to talk about the significant changes in Student Affairs since they were here. Mike distributed a handout regarding the significant changes in Student Affairs since the last HLC meeting. He indicated that this was developed for HLC but it would be a start to developing something for the former Presidents. He noted that the Presidents may just want to reminisce about the past also.

Hall Director Interviews

Mike Cairns indicated that he and Kristen Norton had been involved in the Hall Director interviews. He noted that Housing was very disappointed that more Student Affairs staff did not attend the interviews. The directors were encouraged to contact John or his staff should they like to be included in the interviews.

Out of the Classroom Overview

Mike Cairns distributed a flier from the University of Pittsburgh entitled, “The Outside the Classroom Curriculum.” He asked that the directors read this article and noted that Pittsburgh uses a card swipe system for their events.

OrgSync

Alli Witucki reported that OrgSync has 645 users, 28 advisors, and 204 organizations currently. More training will be taking place.

HLC Update

Mike Cairns announced that Sandy Balkema is finished with chapters 1, 2, and 3 and is currently working on chapters 4 and 5. Page 110 of Criterion Three was distributed and the directors were asked to review.

Assessment Update

Mike Cairns indicated that all departments need to not only assess what they are doing but to also apply the assessment data to what they are doing. He stressed the importance of doing this to make the needed changes. Mike also distributed the “Division of Student Affairs Instruction Packet for Preparing Your Assessment Highlights.” He asked that the directors answer the questions that are asked. Mike will send this document electronically to the council members.

Announcements

Kristen Norton

- Will be upgrading their student conduct database and will be able to send decisions electronically.
- Review will be done on the process used if a student is dishonest on their admissions application.

Troy Tissue

- Developing a workforce task force to review communication plan for Timme.
- Calling being done to students who have submitted their FAFSAs but haven't applied to the University.
- Revamping the campus and Dawg Day tours to include showing the new east campus housing.
- Hiring for Student Ambassadors for next year is currently in process.
- Placed Honor students into orientation session as they have been notified of their selection.
- Increase of admitted students and a slight increase of applications are being realized.
- Showing good results from the Great Lakes Scholarship initiative.
- Two more Dawg Days will be held.

Matt Chaney

- Doing more with programming and tying it with student learning such as the documentaries.
- Increase of traffic into OMSS with the multi-purpose office being used also.
- Working on the annual progress report.
- Library has expressed an interest in cooperating with OMSS.

Rob Wirt

- Currently processing time in Financial Aid.
- FAFSAs received are up 1699 which is a 14% increase; verified students at 403 which is an increase of 28%; and awarding it up 939 which is an increase of 24%.
- Scholarship offers are up and are only sending paper notifications to new students resulting in a savings.
- The legislature tried to raise interest rates for Perkins Loans; however, it didn't pass.
- The State's proposal is to eliminate Phase II of the TIP program and cap Phase I at the average community college tuition rate. This would have a huge impact on Ferris.

Mark Schuelke

- Dealing with water leaks and employee health issues.
- Dome Room is very busy this time of year.
- Spaghetti Bridge Building competition was held last weekend with more teams participating this year.
- This weekend is "Sibs and Kids."
- Habitat for Humanity concert in the Dome Room of Saturday.
- Next Tuesday, the Grad Fair will be held.

Alli Witucki

- Interviewing for new student staff with eight positions opened.
- Census office is open and looking for business.
- Upcoming Events:
 - April 8 – Comedian Ben Kronberg, 8:00 p.m. Dome Room
 - April 13 – Comedian Roy Wood, Jr., 8:00 p.m. Dome Room
 - September 29 – Professional Career and Leadership Conference (Will Keim speaker)
- Fall programming is coming together for EU. All events will be placed on the campus calendar as soon as possible.

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Cindy Horn

- Bulldog Beginnings planning is under way and going well.
- Upcoming Events:
 - March 29, Easter Egg Hunt, 6:00 a.m., Top Taggart Field.
- Will be accepting credit cards in the rec center.
- Currently in the process for hiring for summer and fall.
- Surveillance cameras are being installed in the rec center.
- Intramural basketball team will be heading to the national tournaments.

Jo Gerst

- Registration began last Monday with no issues.

Kathy Lake

- Jo Gerst's retirement party will be at 2:00 p.m. today.

Kristen Salomonson

- New Enrollment Services website will be developed. The new design will look more like the main webpage.

Respectfully submitted,

Linda Telfer
Executive Secretary to the
Vice President for Student Affairs