

STUDENT AFFAIRS ADMINISTRATIVE COUNCIL

Minutes

June 16, 2009

Present: Dan Burcham, Mike Cairns, Jo Gerst, Cindy Horn, Kathy Lake, Kristin Norton, Angie Roman, Kristen Salomonson, Mark Schuelke, Paul Sullivan, Linda Telfer, and Leroy Wright.

Guests: Cindi VanderSloot and Alli Witucki.

Higher Education Opportunity Act

Dan Burcham distributed a memo from Hogan and Hartson regarding the Higher Education Opportunity Act. He indicated that he received this from our General Counsel's Office asking that this be reviewed. Dan noted that it looks like the government is requiring more and more reporting. All directors were asked to review.

Higher Learning Commission

Mike Cairns indicated that he would send electronically the HLC survey results as there is interesting information about our various areas. He encouraged Student Affairs to be in the ongoing discussions of our strengths and opportunities for improvement.

Assessment Form

Mike Cairns announced that the Assessment Committee is trying to simplify the form used for assessment. He indicated that the procedure will be the same as in the past and encouraged the directors to be ready by July 1. He reminded the directors that this is being done to improve what we are currently doing.

Dan Burcham explained that Robbie Teahen and Don Flickinger have been attending conferences at different levels and the "proof of data" seems to be escalating and that the government is putting more pressure on accrediting bodies.

Student Affairs Administrative Council Retreat

Mike Cairns reminded everyone that the Student Affairs Administrative Council Retreat will be held on Friday, July 24. It will begin with Dan speaking about intentionality and Ric Underhile discussing developing student learning outcomes and has asked that the directors read Chapter 1, 2 and 6 from Assessment Reconsidered. Before lunch, Matt Chaney will give us a tour of his new office in FLITE. An afternoon team-building exercise is planned at North End River Park with dinner at the Blue Cow.

Pandemic Flu

Dan Burcham explained that the Center for Disease Control is currently developing protocol and that on Wednesday Paul Sullivan will attend the President's Council to explain the plan. Paul Sullivan explained that he is developing continuity plans for other disaster plans as well. He explained that a treatment drug for the Swine Flu has been distributed to public health care facilities but not to private practices. Birkam has 48 doses available free of charge to people when they get Influenza A and that they must instantly report. Paul explained that there are no differences in symptoms between the Swine flu and the common flu. He asked if classes needed to be cancelled for an extended time, do we have plans in place to assist with this and who would be cancelling the classes as the government is not going to step in like we had thought. He did note that the government would make the determination for the K-12 schools.

Financial Aid

Dan Burcham explained that Financial Aid funding is uncertain and that the Michigan Merit is being reviewed closely. Kathy Lake indicated that we have six major financial aid programs sponsored by the government. She also indicated that 125 additional students have been assisted in the amount of \$315,000 due to their parents' job situation.

Dan Burcham indicated that we need to assist with the census this year to get an accurate count to assist with funding. The "census lady" will be invited to the next Administrative Council meeting.

Enrollment

Kristen Salomonson reported that enrollment looks flat for the Fall.

Announcements

Mike Cairns announced that progress is continuing to be made with the Behavior Review Team and the Threat Assessment Team.

Kathy Lake indicated that Dan Burcham represented Ferris well on the TV 9 and 10 News last night where he was talking about financial aid funding.

Kathy Lake also questioned the cleanliness of the bathrooms during Orientation as there seems to be a problem again this year. Leroy Wright will look into this further to get this corrected.

Alli Witucki distributed information on Initiative 125. She encouraged the directors to participate. Alli is also reviewing software that will assist with the Volunteer Center in logging co-curricular activities as well as management of student groups which allow the Student Leadership and Activities Office to go paperless.

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Mark Schuelke indicated that there will be a new opportunity for Welcome Week as FLITE would like to have an indoor disc golf course.

Cindy Horn reminded everyone that the Rec Center is currently busy with summer camps and that University Recreation is working the Job Fair at Orientation to seek student employees for Fall. Cindy also indicated that Housing has determined that only athletes will be moving into the residence halls early, which is a problem for the recreation center student training. Cindy Horn was instructed to send Dan Burcham a note concerning this and she was also instructed that she was not to open the recreation center unless the employees were trained.

Angie Roman announced that she and Carrie Adams had recently attended three conferences and has a better understanding of the NACE link and replacing e-recruiting. She also indicated that they are looking at a federal service agency job fair which will probably need to be held in Grand Rapids in collaboration with other institutions.

Angie also indicated that they will be putting on a conference for the Michigan Works Summer Youth program for approximately 300 students on July 28 and 30 which will include break-out sessions on the empowerment theme. This is all being sponsored by Michigan Works.

Kristin Norton noted that she is working on policies and procedures in Student Conduct, reviewing the Student Community Standards, and will be conducting Hall Director training.

Leroy Wright indicated that he is collaborating with Michelle Johnston, Dean of the College of Education and Human Services, regarding a conference in October for students focused on emerging leaders.

Make-A-Wish bikers will be on campus July 24 and 25.

Sincerely,

Linda J. Telfer
Executive Secretary to the
Vice President for Student Affairs
Acting Vice President for Academic Affairs