

## STUDENT AFFAIRS ADMINISTRATIVE COUNCIL

### MINUTES

**March 12, 2009**

**Present:** Dan Burcham, Mike Cairns, Matt Chaney, Jo Gerst, Cindy Horn, Kathy Lake, Kristin Norton, Angie Roman, Kristen Salomonson, Paul Sullivan, Rob Wirt, and Leroy Wright.

**Guests:** John Calabrese, Marie Hall, and Gretchen Spedowske.

#### **125<sup>th</sup> Anniversary Celebration**

Gretchen Spedowske noted that on April 22 a Presidential Symposium would be held in conjunction with the 125<sup>th</sup> Anniversary celebration with the former Ferris Presidents. It would begin with a breakfast with the Deans, lunch with Student Government in the new Rock Cafeteria, and an afternoon symposium in Williams Auditorium where the Presidents will present on their views of Ferris and how it has changed and evolved. At night, a community dinner will be held (invitation only) with activities scheduled throughout dinner. She would like to see the students as involved as possible with Student Government greeting at the dinner. This is being scheduled on Ferris Fest weekend when the students will be on campus also.

#### **Michigan Works Initiative**

Marie Hall, from Michigan Works, indicated that federal stimulus money has been received for a summer work program for youth. Money can be used this summer and carried over into next year as well. This initiative covers five counties, pays minimum wage, and is intended to put money into kids' pockets. The stipulations are that the student must be a resident of the five county area, be between 16-24 years old; funding is also available for 10% of the students that are not residents of these counties. Marie explained that the criteria for qualifying is very low, i.e, a single mother working a job at minimum wage with one child would not qualify. She asked that we encourage students to apply and they will review each application individually. She will also supply applications to FSU. The application is available on their website also. The directors offered to assist with workshops while the students are at Ferris. The following staff expressed their interest: Cindy Horn, Angie Roman and Matt Chaney. Leroy Wright will bring this group together.

#### **Hiring Exceptions**

Dan Burcham announced that there will be fewer and fewer hiring exceptions and that departments will be asked to do a full search. Discussion followed on a standard, division-wide search committee.

#### **NSSE**

Kristen Salomonson distributed data on the NSSE (National Survey of Student Engagement) survey. She noted that this allows us to look at our freshmen to freshmen nationally and also our peer groups. Our response rate was 26%. Kristen also indicated that more information is available on the website. The directors were encouraged to review this further. If anyone has questions, Jason Cronkrite can assist.

### **Diversity Recommendations**

Dan Burcham questioned if we need to include diversity recommendations in our strategic planning and is there something that we need to be aware of. The directors felt that Student Affairs is good on this as the Student Affairs Diversity Reports address these items.

### **Savings Opportunities**

Dan Burcham indicated that two Savings Opportunities sessions will be held, March 18<sup>th</sup> and 19<sup>th</sup> and will be handled like an in-service. Sally DePew will briefly discuss the budget and the group will break into groups to discuss:

- **What are the opportunities for savings in our budget?**
- **What are the challenges that accompany these opportunities?**
- **Having identified both the challenges and opportunities, what work is needed to realize these opportunities?**
- **What are the impediments to reaching these opportunities and how do we overcome those roadblocks?**

Dan asked for volunteers to work with the groups as a scribe. Dan indicated that the best ideas come from individuals who are not directly related to the area.

### **Planning**

The planning documents were discussed in detail. Directors were reminded that requested positions must include salary and benefit dollars. The changes that were discussed should be submitted to Linda as soon as possible.

### **Review Draft of Student Affairs Evidence to Support HLC Criterion**

Mike Cairns indicated that he has examples of evidence to support the HLC criterion that Student Affairs previously completed. He asked that the directors review this document to insure the accuracy and to make sure that the website links go to the correct place. If there are any changes, please let Dana Bissett know. It was noted that the links could be in more than one place.

### **Review of Assessment/Learning Outcomes Matrix**

Cindy Horn distributed her learning outcomes and noted that she introduced her expectations which turned into positive outcomes. All directors were asked to complete theirs with the due date to Dana by the next Administrative Council meeting.

Student Affairs Administrative Council  
Page 3  
March 12, 2009

**HLC Progress Report**

Mike Cairns asked for any feedback on the HLC progress report.

Respectfully submitted,

Linda J. Telfer  
Executive Secretary to the  
Vice President for Student Affairs  
Acting Vice President for Academic Affairs