

## STUDENT AFFAIRS ADMINISTRATIVE COUNCIL

### MINUTES

July 24, 2008

**Present:** Dan Burcham, Mike Cairns, Matt Chaney, Matt Eickhoff, Jo Gerst, Cindy Horn, Kathy Lake, Kristen Salomonson, Mark Schuelke, Mike Slocum, Paul Sullivan, Troy Tissue, Rob Wirt, and Leroy Wright

Guest: Nicole Wheelock

#### Introduction

Matt Eickhoff introduced Nicole Wheelock, recent FSU graduate, who will be assisting Student Leadership and Activities in Welcome Week activities, staff training, and Homecoming. She will be employed for 10 weeks then going on to do AmeriCorp service.

#### Good News

Cindy Horn announced that “Wish a Mile” bike tour will be on campus tomorrow consisting of approximately 800 participants. FSU will supply the participants with a t-shirt.

Mike Slocum indicated that he was collaborating with FLITE in offering an in-service to their staff on the front-line.

Cindy Horn indicated that Jane Hardybala passed a spot audit for U-rec.

Matt Eickhoff noted that he was working with FSU-GR in getting student organizations started and indicated that he feels confident in the model that they are developing for their campus.

Leroy Wright announced that he is finishing up 10 hours of interviews for the Director of Student Conduct position. It was also noted that interviews are being conducted for the Director of University Recreation.

Kristen Salomonson and Bruce Gilchrist presented at AACRAO in Boston on Xtender and Self Service Banner.

Dan Burcham noted that he has met with University Advancement and Marketing to talk about the possibility of UA&M using the Communication Center after hours for calling in the Fall.

Leroy Wright indicated that he had been contacted by Yoplait regarding partnering with them on a diversity initiative.

Troy Tissue indicated that a meeting will be held regarding retooling the parents’ webpage.

The Student Community Standards will be distributed to new students on a CD. This will include general Ferris facts and Ferris' history. Ted Halm and Leroy Wright will be working on this. Dan questioned Paul Sullivan on possibly including the Alcohol and Drug Free Workplace on this CD. Paul Sullivan indicated that this was included in the academic guide and is on the web.

### **Enrollment**

Kristen Salomonson reported that Arts and Sciences and Technology enrollment has picked up recently. She also indicated that 2348 students had attended orientation this summer. Scholarship accepts are up as well and that the Founders' may double. It was also noted that Housing business has increased also. Discussion followed on the continuing students who had not enrolled yet.

### **Career Services**

Cindy Horn, Matt Eickhoff, Leroy Wright and Mark Schuelke met to discuss Career Services regarding the feasibility of combining Student Leadership and Activities with Career Services. They indicated that this would be an excellent idea in regards to co-curricular transcripts and working with the students on their resumes when they first arrive at Ferris. They also spoke about the possibility of explaining this new concept at FSUS courses and the logistics of the office. Further discussion followed on this concept with no decisions being made. The council felt that faculty members should be involved to get their feedback as well. The NSSE Survey, the Graduate Follow-Up Study, as well as other schools will also be reviewed. The group was asked to make a recommendation. It was also indicated that the search for the new coordinator would continue and the candidates would be informed that Career Services may be enhanced.

Kathy Lake questioned if Student Employment would be needed for the Job Fairs in the future. It was determined that Rankin Center staff will assist with this.

### **Student Affairs Fundraising**

A webinar was held on Student Affairs Fundraising and it was noted that we have the connections but we do not get at it because it is not the focus of our job. They stressed the need to have someone specifically work on fundraising. It was suggested that the directors need a list of things needed to talk to people about. Discussion followed on how to get this started.

S.A. Administrative Council

Page 3

July 24, 2008

**Student Affairs Administrative Council Retreat**

Reminder – The Student Affairs Administrative Council Retreat will be held on Friday, August 1 from 8:30 – 4:30.

**Announcements**

Paul Sullivan indicated that a meeting will be held next week on the formation of the Threat Assessment Team.

Troy Tissue indicated that a number of searches will be taking place in Admissions with one search for a recruiter fluent in Spanish. He indicated that two recruiters will be hired who will be knowledgeable in financial aid and these recruiters will be in Traverse City and Dowagiac. Recruiting will begin for a CT person in the Transfer Office as well as an administrative transfer equivalency processing person. The part-time position working with military personnel will be switched to full-time and will work with NCAA verification as well.

Cindy Horn indicated that Jason DaDay will have a group on campus in which she has given them access to the rec center facility.

Matt Eickhoff distributed a Welcome Week calendar. He indicated that Rock'in in the Rankin will now be Rock'in in the Rec Center. The Ferris Family Picnic will be held on September 1. He also reminded everyone of the Blues in Football event on September 13.

Mike Slocum indicated that he will be doing Hearing Officer training with five returning hall directors and six new hall directors.

Leroy Wright indicated that he is working on Bulldog Value Day skits as well as orientation.

Respectfully submitted,

Linda J. Telfer  
Executive Secretary to the  
Acting Vice President for Academic Affairs  
Vice President for Student Affairs