



## **March 20, 2013 Ferris Library Advisory Council Meeting**

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**Chairperson: Scott Garrison**

**Present:** Scott Garrison, Leah Monger, Rick Bearden, Josie VanAvery, Randall Schroeder, Kristy Motz, Carrie Weis, Karen Simmon, Melinda Isler.

### **Topics**

#### **Artwork @ FLITE Proposal – Carrie Weiss**

Carrie Weis presented a proposal requesting authorization from FLITE to display some artwork. FLITE already has some artwork and she would like us display additional collections. She presented brochures of selected art consisting of the Curtis Collection. This artwork dates back to the 18<sup>th</sup>/19<sup>th</sup> Century and is very valuable. These should be handled with extreme care and although she would like them in a secure location she would also like them available on display. Currently, it is in storage on the lower level of FLITE. Another collection is the After Audubon Traveling Exhibit that is also in storage on the lower level of FLITE. She would like this collection also available for display.

Carrie suggested another collection named the Canadian Collection but they are unframed and there would be an additional cost for framing as well as a regional artist gallery fee at the cost of \$500 a year.

Carrie mentioned that the Art RSO at FSU is also an opportunity for art to be displayed at FLITE and those students are really excited to display their artwork at FLITE. Melissa Diverti is the president and is currently working on a proposal for displaying items at FLITE.

Scott noted that he would not only like to view some new artwork on the walls of FLITE but he would also like to see some color on the somewhat neutral walls of FLITE.

Scott noted we would need to contact Physical Plant for installation of the artwork.

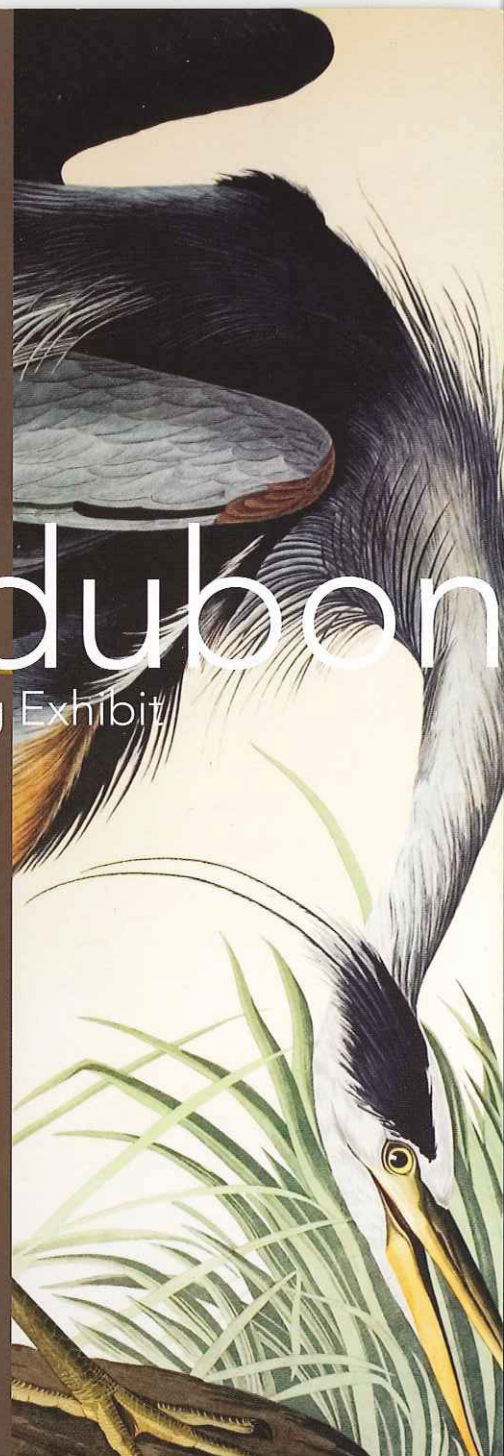
Artwork brochures are attached on page 2 of these minutes.

The **Curtis** Collection

After  
**Audubon**  
Traveling Exhibit



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### **Furniture Options – Karen Simmon-Physical Plant**

Karen presented some handouts of optional furniture that could be used at FLITE. Node seating will be used in FLT 133 as well as a few Aeron chairs. The furniture currently in 133 will be moved to room 446 and she will make arrangements with physical plant for that move.

The furniture options presented were for the lower level, the second, third, and fourth floors. She is also working on drawings and pricing for the Reading Room. She presented four options of this furniture with drawings and pricing.

The council was able to view some samples of furniture that Karen had arranged to be delivered prior to the meeting. Drawings and pricing are included in these meeting minutes.

### **BRCL Temporary Relocation**

Scott updated the council with new information gathered from the BRCL Town Hall meeting held on March 19, 2013. Scott noted that temporary location did not need to be presented to the Ferris Board of Trustees because the move is less than one year. There will be a contract between the City of Big Rapids and Ferris for the time frame that is decided and that shall be signed by the City of Big Rapids and Ferris State University. The details of the temporary relocation were discussed emphasizing the parking situation and the networking solutions.

### **Mission and Values Statement Update**

Scott distributed his concept of the words received from FLITE personnel at the last All-FLITE meeting regarding what and how they think regarding FLITE's values and mission. His concept displays how he has listed everyone's thoughts and then condensed, streamlined, and coordinated those words to blend with the Ferris State University Core Values. He plans to compare those similarities and eventually move us forward to FLITE's Mission and Values statement. Scott then left the floor to suggestions.

Rick noted that there should be another bullet point concentrating on the student. He thought the statement should not just include the business side but also include why we are really here and that being "for the students".

Adjourned at 3:15 pm.

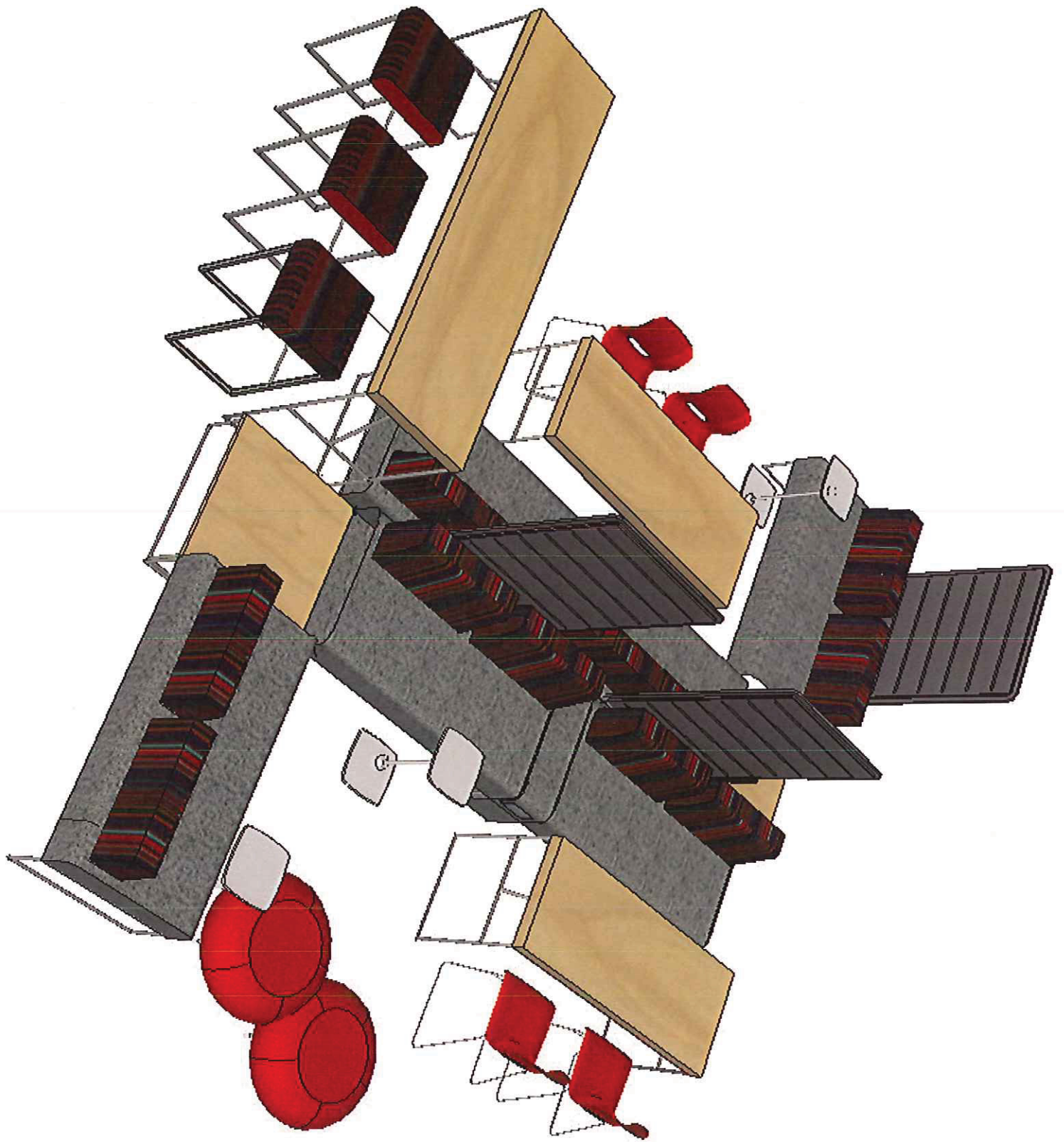
### **On deck for future meetings:**

- \* moving forward on reconfiguring and filling Chris Jacobs' former position
- \* assessment of last year's reorganization. What has gone well? What needs to be revisited? What remains unfinished?
- \* managing building partner relationships
- \* cafe logistics
- \* Vision/mission/values/strategic planning

### **Next Meeting**

**April 17, 2013, 2:00-3:00 p.m.**





**Project Request  
Budget Estimate  
3/20/2013**

**Request Number: 383R**

**Project Name: FLITE Furniture**

Description	Quantity	Unit	Cost per unit	Total Cost
<b>Basement Furniture</b>				
Chairs - casters, mesh back, with arms	16	EA	\$ 200.00	\$ 3,200.00
Tables - 30x60 folding, nesting, casters, laminate top	8	EA	\$ 440.00	\$ 3,520.00
Lounge Chair - used with tablet arm, mobile	4	AL	\$ 280.00	\$ 1,120.00
Mixed Use Collaborative Pod	1	AL	\$ 15,000.00	\$ 15,000.00
Subtotal:			\$ 22,840.00	
<b>Second Floor Furniture - Area A</b>				
Chairs - casters, mesh back, with arms	60	EA	\$ 200.00	\$ 12,000.00
Tables - 30x60 folding, nesting, casters, laminate top	30	EA	\$ 440.00	\$ 13,200.00
Subtotal:			\$ 25,200.00	
<b>Third Floor Furniture</b>				
Chairs - casters, mesh back, with arms	78	EA	\$ 200.00	\$ 15,600.00
Tables - 30x60 folding, nesting, casters, laminate top	39	EA	\$ 440.00	\$ 17,160.00
Private Lounge Chair w/ Study Table	6	AL	\$ 3,700.00	\$ 22,200.00
Mixed Use Collaborative Pod	2	AL	\$ 15,000.00	\$ 30,000.00
Subtotal:			\$ 84,960.00	
<b>Fourth Floor Furniture</b>				
Private Lounge Sofa	2	AL	\$ 3,000.00	\$ 6,000.00
Private Lounge Chair	6	AL	\$ 2,200.00	\$ 13,200.00
Private Lounge Chair w/ Study Table	2	AL	\$ 3,700.00	\$ 7,400.00
Mixed Use Collaborative Pod	1	AL	\$ 10,000.00	\$ 10,000.00
Subtotal:			\$ 36,600.00	
			<b>Sub Total</b>	<b>\$ 133,000.00</b>
			<b>Delivery and Installation</b>	<b>\$ 10,640.00</b>
			<b>Contingency</b>	<b>\$ 6,650.00</b>
			<b>Total Budget</b>	<b>\$ 150,290.00</b>

This estimate is intended for budgetary planning purposes only and does not reflect a fixed cost for the project. Actual project costs may vary from the budgetary cost estimate as scope of the project and construction methods change