

STUDENT AFFAIRS ADMINISTRATIVE COUNCIL

MINUTES

January 28, 2010

Present: Dan Burcham, Mike Cairns, Matt Chaney, Jo Gerst, Cindy Horn, Kathy Lake, Kristin Norton, Angie Roman, Kristen Salomonson, Mark Schuelke, Linda Telfer, Troy Tissue, Rob Wirt, and Alli Witucki.

Guests: Gary Lutz, Telecommunications
Susan Hastings-Bishop, Leisure Studies & Wellness
Lisa Ortiz, Residential Programs and Services

Mobile Device Policy

Gary Lutz explained that Ferris needs to comply with the IRS regulations in regards to individuals' FSU cell phones which will be 75% paid by the department and 25% paid for by the individual through payroll deduction. All directors who have Ferris cell phones were asked to sign the payroll deduction form which will be approved by Dr. Burcham.

Emergency Call List

Dan Burcham explained that he will attend a table top exercise and had called a group together and asked them what information is still needed and what would happen if we had a major incident. All directors listed on the sheet distributed were to send Linda all phone numbers required for their respective area.

Dan instructed the directors to do what they feel is necessary if an emergency should arise and do not wait for him if a decision needs to be made immediately.

Service Learning Grant

Susan Hastings-Bishop explained that she would like to apply for a Michigan Campus Compact Service Learning Grant which could expand on the GEAR-UP Program in Muskegon, Muskegon Heights, and Baldwin. This initiative requires that mentors be used and that Ferris would have to come up with matching funds. This initiative would expose students to career-based activities that emphasize critical reading, writing, math and science skills in three to four half or all day workshops.

Retention/Planning for Future Events

Lisa Ortiz addressed the directors and explained that she felt that there was a need to pool our resources to plan future events to assist in retaining students. She asked if the directors had ideas on how to accomplish this. Following are some suggestions for the residence halls:

- Get involved in Homecoming as they have not participated in this event in recent years.
- Promote Student Community Standards in the residence halls.
- Encourage residence halls students to attend Five Star events and maybe offer an incentive for doing so.
- Participate in the United Way campaign.
- Participate in Ferris Pride initiatives.
- Promote five star programs by offering incentives and expand programming in the residence halls.
- Participate in the census.
- Participate in Bulldog Beginnings.

Haitian Relief

Dan Burcham reported that over \$1000 has come in for the Haitian Relief with funds going to the American Red Cross. He explained that the Red Cross was used as it is a recognized organization and that they were ready to assist.

Friends of Ferris

Dan reminded everyone that Friends of Ferris tickets are available by contacting Linda Telfer.

125th Anniversary Celebration

Following are the suggestions for sharing with the Presidents about Student Affairs during the 125th celebration.

- Admissions – new method for engaging prospective students as well as ethnicity (changing categories).
- Student Leadership & Activities – OrgSync
- Student Rec Center
- OMSS

Announcements

Angie Roman

- Job Fair (March 25) registration is going well with many new employers registering.

Kristen Salomonson

- Offers of admission are up and enrollment is doing well.

Troy Tissue

- New Student Receptions will be taking place in February at Dearborn, Traverse City, Grand Rapids, and Big Rapids.
- Dawg Day this Saturday will have the College of Engineering Technology labs open.
- Hometown Recruiter initiative will be taking place over Spring break and will be expanded to other Fridays in March due to testing in the high schools.

Mark Schuelke

- Distributed Organ Donor Registry brochures. If you sign up, you will receive chocolate.

Jo Gerst

- Schedules are out for Summer and Fall.

Alli Witucki

- Currently have three students who have recorded 125 volunteer hours.
- Walk for Warmth will be on February 27th at Crossroads School.
- “How to Get Fired” is tonight at Williams.
- February 2 – free coffee mug with your picture on it.
- January Jams had 1642 in attendance.

Cindy Horn

- Today is the last day to register for WOW between 11:30-1:00 p.m.
- Intramurals are running with hockey, more than 50 teams for 5 on 5 basketball, and broomball is back. Suggested that Student Affairs form some teams also. They are charging per person this year instead of per team.
- Informed the directors of an ROTC incident that happened in the pool with the lifeguards quickly responding.

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Matt Chaney

- MLK is behind us with a great turnout for the MLK march (switched from Sunday to Monday).
- Black History Month is February
- Planning for a Bus Tour in Chicago.

Mike Cairns

- Leroy Wright is still on medical leave but is feeling better.
- HLC Update – developing a chart where materials are located for HLC.
- Directors informed Mike of who is updating their websites.

Dan Burcham

- Dawg Days overloaded The Rock last weekend. A message needs to be sent to the current FSU students prior to Dawg Days, informing them of the extra students. Lori Helmer will be asked to attend the next SET meeting.
- Some Student Government members had difficulties with grades for Fall semester so there will be some changes so that they can focus on grades.
- Would like Rankin Center to be involved in the census count but not to actually count. Kristen indicated that Admissions would provide signage free of charge for this.
- The county United Way went over \$500,000 this year.

Kristen Norton

- The Pioneer had an article about Brad Kitson (former FSU student) who pleaded guilty to second degree CSC. Also, the gun was found that the visitors had at West Campus apartments.

Respectfully submitted,

Linda Telfer
Executive Secretary to the
Vice President for Student Affairs