

STUDENT AFFAIRS ADMINISTRATIVE COUNCIL MINUTES

August 9, 2012

Present: Dan Burcham, Mike Cairns, Nick Campau, Matt Chaney, Sara Dew, Deanna Goldthwait, Elise Gramza, Cindy Horn, Kathy Lake, Angie Roman, Kristen Salomonson, Mark Schuelke, Linda Telfer, and Leroy Wright.

Guest: Fred Heck, General Education Task Force Chair

General Education Task Force

Fred Heck, Chair of the General Education Task Force, discussed the following:

- Will be discussing the general education outcomes during Faculty Week.
- The outcomes will be approved at the October Academic Senate.
- 18 outcomes, ranked order.
- Trying to convey that these are student learning outcomes.
- Will be assessing 3-4 every year.
- HLC requires that we constantly assess.
- Encouraged Student Affairs personnel to give feedback and ideas on this.

Angie Roman reported:

- She has worked with Sandy Alspach and Sandy has developed an academic leadership service learning certificate and Angie has developed an informal career, diversity and leadership certificate by being involved in campus events.
- Student need to attend events and discuss what the student learning outcomes were using the OrgSync Co-Curricular record.
- OrgSync learning outcomes reflect the university-wide learning outcomes.

Approval of Minutes

The minutes from the June 14 and July 12 Administrative Council meetings were approved.

WNF Scholarships Update

Sara Dew explained the 2013-2014 scholarship changes. Below are the changes:

- Cleaned up the ACT and GPA requirements
- Added a Provost's Scholarship as well as a Ferris Gold and Ferris Crimson
- Added some incentives for year 3 and 4 on three of the scholarships.
- WNF Scholarships are no longer available for Summer Semester.
- Students must maintain continuous full-time enrollment (not including summer).
- The highest ACT composite (English, math, reading and sciences) is used or the SAT combined score (reading and math, not writing).
- Students are automatically upgraded to a higher level scholarship based on improved test scores received until the first day of fall semester classes.
- The University will use the high school grade point average provided by the student's high school.

- Scholarships may be renewed up to three times with a maximum payout of 4 years (or 8 semesters).
- If a student does not meet the renewal GPA, they will be allowed a ONE TIME ONLY slide to the next lower scholarship that they qualify for.
- If the student has the Ferris Crimson or Ferris Gold Scholarships, and does not meet the 2.75 required GPA, they will lose the scholarship altogether.
- This will be for incoming students and the students here will be grandfathered in.

Below is the new criteria sent by Sara on 8/9/12 for the 2013-2014 academic year.

Scholarship	ACT/SAT	GPA	Year 1 & 2	Year 3 & 4	Renew GPA
Founder's	31/1360	3.9	Full Tuition (30 Credits)	Full Tuition (30 Credits)	3.75
President's	29/1290	3.7	\$5,500	\$5,500	3.5
Provost's	26/1170	3.5	\$4,000	\$4,000	3.25
Dean's	24/1120	3.4	\$3,000	\$3,500	3.0
Ferris Gold	22/1020	3.25	\$2,000	\$2,500	2.75
Ferris Crimson	21/980	3.0	\$1,000	\$1,500	2.75

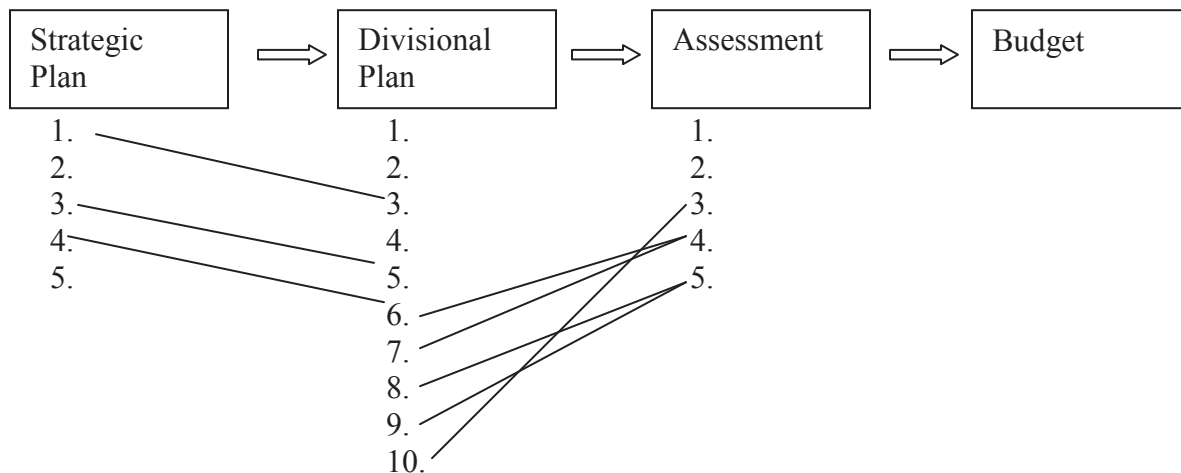
NOTE: The Residential Life portion is still being discussed.

First Drop

Dan questioned if there was a problem with August 16 being the first drop date. Sara indicated that she didn't have a problem with that as that would give the students more time to take care of these before classes start. Dan will inform Jerry Scoby of this decision.

Strategic Plans

The departments were encouraged to continue the assessment in their departments. They were also asked to review how they are assessing the assessing and supporting the institution's Strategic Plan by developing action steps. Below is the graph developed by Dan. (handouts provided)



It was stressed that we will need to do the above as part of our assessment. The directors were reminded that we are not going to have more staff and that departments will need to carefully choose what they will do this year. Please document what you are doing that fits into the Strategic Plan and Goals. Dr. Burcham indicated that Deanna Goldthwait will be working with Dr. Cairns on assessment and will be developing a matrix for this.

Title IX

Dr. Cairns distributed a memo and form that needs to be completed concerning minors on campus. He asked that all directors return this to him.

Announcements

Cindy Horn

- Pool renovations are beginning again on items that they didn't do last time. This time it will be costing them more money.

Kathy Lake

- Communications Center Social Media Coordinator position had 50 applications. The committee narrowed it down to 16 phone interviews and EEO narrowed it down to 13.

Kristen Salomonson

- IPEDS definitions have been posted with a really big change in the HR section.

Elise Gramza

- End of term is next week.
- They will be working on summer graduation.
- Changing priority registration with completion of project in September.
- There will only be four kinds of students: freshman, sophomore, junior or senior.

Sara Dew

- This spring the State programs were reviewed and there was only one small finding.
- Federal auditors will be here next week.
- Students will be reviewed for SAP requirements.

Mark Schuelke

- An architectural and engineering firm has been hired: Neumann & Smith.
- Focus groups will be held at the end of August for the University Center.

Nick Campau

- Currently cleaning up the cases from this past year.
- New handbook has been printed.

Angie Roman

- The offices are up and running and duties have been assigned.
- In the process of finalizing initiatives for next year.

Leroy Wright

- Welcomed Nick Campau as the Interim Director of Student Conduct.
- RA training is taking place.
- Nick Campau has worked with the Hall Directors being Hearing Officers.
- Have spoken to the football players.
- Director of Housing search has started.
- The Birkam Health Center will have an open house on August 24 and September 8 from 2:00-4:00 p.m.
- Birkam Health Center will have a display in the case at FLITE and will also be doing a PR campaign.

Deanna Goldthwait

- Meeting with departments.
- Working on tying the strategic plan and assessment together.

Sincerely,

Linda Telfer
Executive Secretary to the
Vice President for Student Affairs