

STUDENT AFFAIRS ADMINISTRATIVE COUNCIL

MINUTES

August 7, 2008

Present: Dan Burcham, Mike Cairns, Matt Chaney, Matt Eickhoff, Jo Gerst, Kathy Lake, Kristen Salomonson, Mark Schuelke, Mike Slocum, Paul Sullivan, Linda Telfer, Troy Tissue, Rob Wirt, and Leroy Wright.

Guest: Angie Mishler

Assessment Quickie

Angie Mishler, member of the Student Affairs Assessment Committee, provided the council with an Assessment Quickie. She stressed the following:

- Time is valuable both for those assessing as well as the staff.
- Keep it short and simple.
- Make sure that your question is actually what you want. (Others may interpret differently).
- Determine how to disseminate your final data and that it is worthwhile. Trial run and field test before mass printing or implementing.

Assessment

Matt Eickhoff addressed the group since he was the first person to present his findings. He stressed that fact that it is easy to assess “things” in Student Leadership and Activities because it can be connected to student learning. For example, he indicated that because of assessment the Torchbearers’ Awards location was changed to enable freshmen, family and friends to attend. Matt also indicated that the Homecoming Bonfire, a long-time Homecoming tradition, was changed to a Pride Day event due to the inclement weather that the Homecoming Bonfire Committee had to deal with.

Matt distributed copies of a survey that was being used and a draft of a revised survey. He noted that ☺ and ☹ were used to call attention to the choices. He also indicated that questions 9-11 are intentionally mentioning diversity issues, classroom education, core values, etc. and that we are trying to teach students.

Discussion followed on the University Mission Statement and how our former mission statement will be a statement of purpose and should allow with the core values. Mark Schuelke questioned if other institutions had their assessment on their websites. Paul Sullivan questioned the assessment website that was supposed to be created and link to other assessment efforts. Kristen Salomonson and Mike Cairns indicated that was not yet completed.

T-Shirts

Dan Burcham indicated that we had several t-shirts left over from the "Wish a Mile" event and questioned how we could put them to good use. Mark Schuelke indicated that we could give them to the "Wish a Mile" group to use. Other council members indicated that students always like t-shirts and maybe they could be used at Welcome Week events. Mark Schuelke agreed to work on this.

Good News

Kristen Salomonson reported that orientation sign-up is going well.

Mike Slocum indicated that he had spent 16 hours with the Hall Directors on Student Conduct training. He will spend another two hours with them since all the material did not get covered.

Paul Sullivan noted that everything went very well in both the Counseling Center and Health Center this summer with planning for Fall and Winter semesters done.

Rob Wirt announced that additional Ferris grant money was received which is very much appreciated. Rob indicated that he would like to assess the scholarships as to the impact that the scholarships have on students and if they are doing what we think they are doing.

Mark Schuelke reported that the 60 applicants have been reviewed for the Coordinator of Career Services position and that further review will take place to further for telephone interviews. He is looking at a selection being made by mid-September. He also indicated that he is looking at moving Career Services to Rankin 135. He also announced that Tony Kettel will be retiring at the end of October. He stressed that fact that his expertise cannot be replaced.

Leroy Wright reported that the search for the Director of Student Conduct is progressing and that he is looking forward to moving to Rankin 255.

Matt Eickhoff announced that an outdoor movie will be held tonight by Henderson Hall beginning at 9:30 p.m. He also reported that training for his staff will be taking place soon and that they will tour various offices as well. Student Leadership and Activities is also working on Welcome Week and Rock your Vote. He also indicated that the Hometown Recruiter Program will be presented to other universities as an example of creating meaningful connections.

Troy Tissue indicated that Student Ambassador Training is coming up.

Kathy Lake reported that the Founders scholarships are up over 86 offers from last year which would total \$300,000.

Good News (continued)

Matt Chaney indicated that they have worked on Fall scheduling this summer and have solidified these events earlier this year. He also reported that four candidates will be brought to campus for the Director of University Recreation position. Multicultural Student Services will be moving to FLITE in the very near future.

360°

Dan Burcham reported on his 360° that was recently done using the Administrative Council, Campus Community Task Force, President's Council, Enrollment Blue Ribbon Task Force, and Student Government and it was more positive than last time. Following are the findings:

- Dan has a tendency to be happy.
- Dan is seen as a friend.
- Received an A for setting goals and communicating.
- Large cadre of individuals reported that he should fire the lazy people.
- Dan is seen clearly as representing the University. The individuals didn't always want him to do that but would like him to represent himself.
- Dan is seen as calm.
- Individuals indicated that just because he doesn't act, doesn't mean he doesn't know.
- Dan received good scores on team building.
- Comments were made that employees are paid more at other institutions. Dan indicated that it is hard for him to give raises when staff do not practice good politics

Dan indicated his desire to share more information at a future meeting.

Mike Cairns reported that he had met with Paul Sullivan and Marty Bledsoe regarding developing a Threat Assessment Team. He has contacted Steve Romano and Gene Rogalla who would like to review the Behavior Review Team in action as well.

Respectfully submitted,

Linda J. Telfer
Executive Secretary to the
Acting Vice President for Academic Affairs
Vice President for Student Affairs