

STUDENT AFFAIRS ADMINISTRATIVE COUNCIL

April 7, 2011

Minutes

Present: Dan Burcham, Mike Cairns, Sara Dew, Renee Douglas, Kathy Lake, Kristen Norton, Angie Roman, Kristen Salomonson, Mark Schuelke, Linda Telfer, Troy Tissue, Joe Ward, Alli Witucki and Leroy Wright.

The council meeting began with a tour of the new Michigan College of Optometry building provided by Marsha McDaniels.

Student Affairs Retreat

Dan Burcham indicated that July 27 is the date for the Student Affairs Administrative Council Retreat. He questioned if Assistant Directors and secretaries should be invited for a part of this to discuss goals. The directors indicated that previously the secretaries were invited for lunch only. The retreat will be discussed at the next meeting.

University Center Visioning Committee

Dan Burcham indicated that the University Center Visioning Committee held their second meeting. The committee discussed architects who could assist with visioning. Diane Nagelkirk and Brian Craig were suggested for assistance. Dan noted that this also needs to be run through SPARC.

Share Your Success

The Student Affairs "Share Your Success" session will be held on April 28. All directors are to forward their bullets to Linda by April 25. Dan will not say much at this session but requests that the directors take over and present. Dan will ask Student Government for a bullet on The Big Event.

Recognition of Management Trainees

Dan Burcham discussed the Management Trainee initiative and indicated that at least two other divisions have expressed an interest. He noted that the General Education Task Force is very interested in this. Additional funding may be available for this initiative.

HLC Schedule

Mike Cairns distributed the latest HLC schedule for April 18-20 with a list of people who will be visiting campus. He asked that the directors spend time with the hallway questions and answers document that was previously distributed. The HLC team will not try to stump us on questions but are trying to determine if what was submitted is real. Discussion followed on how HLC works and what to expect.

Enrollment

Kristen Salomonson shared that we are about even with on-campus enrollment; however, 175 more pharmacy students need to be added. State-wide students are down 150 but have gained a little recently. We are currently up 400 in orientation sign-ups. Enrollment for summer is a little less than last year; however, many students are indicating that they need to work this summer.

Announcements

Sara Dew

- Hearing many students saying, “I don’t want any loans.”
- Loans are available until May 1.
- TIP students look good and commuter students are minimizing their package.
- Special considerations opened April 1 for those experiencing a significant change in income.
- New SAP (Student Academic Progress) rules go into effect 7/1.
- Carla Erlewine is working on new policies for this.
- Will meet with Dean Potter for assistance on academic advising
- Student will only be able to repeat core work two times (3 attempts).
- Reviewing procedures of a complete withdrawal to clarify some things.
- Trying to get summer awards out.
- 3500 records need to be manually evaluated.
- Federal Government is constantly clarifying things with 1/3 of the FAFSAs going through verification process.
- Due to tax credit, 1500 already revised and could affect their financial aid awarding.
- Sara to send Dan a note to take to President’s Council.
- New Financial Aid Specialist starts on Monday.

Leroy Wright

- 22 new Orientation Leaders were hired.
- 2 Team Leaders were hired
- 2 returning Orientation Leaders were hired.
- Training is being developed presently.
- Created commuter student posters to raise awareness.
- A survey was distributed for feedback to 5000 students about their needs as a commuter or non-traditional student.

Angie Roman

- Winding down but still receiving calls from employers who want to come on campus who have not been here before.
- Huge decrease in students at the Career Fair (400 less) but they were full of employers.
- 27 Plastic employers were at the Career Fair.
- Last session on business etiquette will be held at lunch today with 18 certificates being presented.

Joe Ward

- New motto “Limp In, Leap Out”
- E-mailing the Student Health Newsletter
- Just completed the Spring satisfaction survey.
 - Positive experience = 97% (2007 was 88% positive)
 - Wait Time = 97% (was 94%)
 - Comparable to hometown = 95% (was 79%)
 - Should we keep health care on campus = 99% (was 94%)

Mark Schuelke

- After graduation, Student Conduct and Residential Life will be moving into Helen Ferris Hall.
- Telecommunications will be moving into that space and 20% of the conference room space will be off-line then.

Kristen Salomonson

- After HLC, a new group on Retention Pro software will begin.
- Dan expressed that the Communication Center needs to be a part of that.
- Working with Dean Potter on developmental education on campus.
- Reminded everyone to complete the mid-year assessment review survey.
- September 1 – contract management on the web piece due.

Mike Cairns

- Student Government elections are occurring with write-in candidates only.
- Be thinking about how we expand leadership potentials.
- Received letter regarding Title IX Coordinator as it pertains to sexual assault procedures. Leroy Wright to determine who the coordinator will be.

Dan Burcham

- Assisting Sally Depew with a response regarding a letter received from Department of Education regarding doing business in other states.

Troy Tissue

- Last Dawg Day is April 16, same day as Ferris Fest.
- Dawg Day lunch will be earlier and this might continue for future Dawg Days.

Alli Witucki

- Conducting Student Activities Advisory Council interviews next week.
- Greek Week is next week.
- Five-star applications are due April 18.
- EU activities coming up (flier distributed):
 - April 7 – Pop Culture Clash, 7:00 p.m., Dome Room
 - April 12 – Comedian Mc. Mr. Napkins – 8:00 p.m. – Dome Room
 - April 16 – Ferris Fest with Sean Kingston – noon to 5:00 p.m.

Mark Schuelke

- Tuesday's Grand Rapids Press had an article regarding a campaign at Grand Valley State University to allow concealed weapons on campus.

Kristen Norton

- Today at 11:00, New York Mike, (Grand Valley's version of Tom) IRC 120.

Renee Douglas

- Completing satisfaction information. Huge success in terms of numbers with more service provided than previously.
- Re-doing the website to make it more accessible to students.
- Will have 40% less counselor time available but will reach out to graduate programs for internships.
- Also, working with Wendy Samuels in the Social Work Program.

Troy Tissue

- Housing/Dining will have an on-line registration process with communication going out yesterday.
- On-campus student population already went through this new process.

Administrative Council
Page 5
April 7, 2011

Respectfully submitted,

Linda Telfer
Executive Secretary to the
Vice President for Student Affairs