

## **Ferris State University**

### **Academic Senate**

*Minutes of the Meeting*

*October 6, 1992*

#### **Attendance**

1.1 Members Present. Anderson, Bacon, Bandstra, Bartholome, Beetley, Breault, Brown, Caskey, Conati, Cook, Etienne, Haneline, Heidemann, Horn, Kebler, Key, Keys, King, Kosanovich, Matrosic, Peterson, Pomnichowski, Rupe, Russell, C. Slywka, G. Slywka, Spaulding, Teferra, Thapa, Totten, Uniacke, Valas, von der Osten, Whitmore.

1.2 Members Absent. Billings, Burtch (excused), Griffin (excused), Holihan, Travis (excused).

1.3 Guests. I. Barnes, H. Baut, J. Elfrink, L. Green, K. Krive, L. Lunsted, R. Woycehoski.

#### **Call to Order**

2.1 President Breault called the meeting to order at 10:05 a.m. in the President's Room, Rankin Center.

#### **Approval of Minutes**

3.1 The minutes of the September 8 meeting were approved.

#### **Open Forum**

4.1 No concerns were expressed at this time.

#### **Announcements**

##### *Acting Vice President Barnes*

5.1 Acting Vice President Barnes conveyed to the Senate the President's appreciation of the hard work done by the Senate and the committees on semester transition. This year will be a busy year, with work continuing on the Strategic Plan and the Self Study for North Central Accreditation. Requests for information will also be coming to faculty from the Outcomes Assessment Council and the Internal Communications Committee which is conducting a survey of the climate of the institution. These activities are coordinated and not designed to elicit the same information twice. Please be patient.

5.2 Barnes noted that advising for semesters begins next quarter and reassured the Senators that the faculty is not liable for problems occurring in advising because of semester transition. This advising is the same as any advising previously done. The university is responsible, and this responsibility is evidenced through the deans' offices. A signature from the dean's office is required.

5.3 Barnes announced that there is money available this year for faculty development and research. The criteria and process for allocating this money will be developed through the faculty committees.

5.4 Barnes reported that the Outcomes Assessment Council has had its first meeting.

##### *President Breault*

6.1 On behalf of the Senate, David Russell presented a plaque to Harold Baut for service to the Arts and Lectures Committee from September 1978 to August 1992.

6.2 President Breault reported that the following items were discussed by President Popovich, Vice President Barnes, the Senate Executive Committee, and representatives of the Colleges in a meeting on September 26.

A. Designing Your Future

President Popovich and other university presidents have signed the document called *Designing Your Future*. While this document does standardize admissions policies, institutions still have some autonomy regarding their own admissions policies. Four copies of this document are in the Senate office, one in each Dean's office, and two on reserve in the library to be read by anyone who is interested.

B. Distance Learning

The concern expressed regarding Distance Learning is that it seems to be driven by the Office of Business Affairs rather than by the Office of Academic Affairs. There will be a pilot project beginning the end of fall quarter involving Kitty Manley, Education, and Julie Coon, Allied Health. The Board of Control approval of funding for the T3 line is pending.

C. NCAA Steering Committee

Elizabeth Turpin has assumed a staff position for the NCAA Steering Committee, and Paul Prins is being utilized as a resource person.

D. Hockey Coach Search Committee

When the committee was formed to search for a new hockey coach, the faculty, through its Athletic Advisory Committee, was not asked for input.

E. Media Distribution

The Academic Skills Center brought a complaint about being charged by Media Distribution for use of media. The Academic Skills Center should not be charged.

Media Distribution will stay as it is until the end of fall term.

F. Vice Presidential Search Committee

The Ferris Faculty Association Executive Board and the Senate Executive Committee will suggest names to the President for the Vice Presidential Search Committee.

G. Football Team

The football team has raised money by its Liftathon for the tuition giveaways. Coach Otterbein is to be commended for that. The fireworks were paid for by donations.

H. Health Science Library

Longer opening hours are being recommended for the Health Sciences Library.

6.3 Breault requested that if Senators have concerns about the Senate Charter, they bring them to the Senate Office. The Executive Committee will bring changes to the Senate as amendments to the Charter.

6.4 Breault announced the following appointments:

Jim Saladin, Optometry	Chair, Graduate/Professional Council
Robert von der Osten, Arts & Sciences	Senate Representative to University Curriculum Committee
Garth McHattie, Education	Strategic Planning Committee
Rick Anderson, Arts & Sciences	Strategic Planning Committee
Elsie Lovsted, Pharmacy	Strategic Planning Committee
John Valas, Business	Strategic Planning Committee (one-year term)

6.5 Breault announced that Roger Peterson will chair the Senate Election Committee. One Senator from each college and unit will be appointed to serve on this committee.

6.6 Breault invited Senators to have lunch with the Board of Control on Friday, October 23, from 12:30-1:30 p.m., at the Clarion.

## **Committee Reports**

### *University Curriculum Committee*

7.1 Chairwoman Etienne noted that the University Curriculum Committee has three new members, Richard Hanna, James Saladin, and Robert von der Osten. On the Undergraduate Council, Elaine Nienhouse replaces Carole Jones. Representatives from Pharmacy and Education are needed. The Graduate/Professional Council needs representatives from Business and Technology. On the Academic Program Review Committee, Roland Ream and Mark Kosciuszko have been appointed to three-year terms.

7.2 Etienne reported that the UCC is currently dealing mainly with changes to programs which have already been approved for semester conversion. These are minor changes which require department and college votes and then are forwarded to the Vice President for Academic Affairs.

7.3 Etienne brought up the issue of who is monitoring the seven programs which were reviewed last year. According to Vice President Barnes, the Board of Control has charged the Vice President for Academic Affairs with monitoring these programs. The Vice President and the Dean and faculty involved will meet to set up a monitoring process. Any recommendations to close a program will come to the Senate.

## **New Business**

### *Program Closures*

**8.1 *Valas moved that the Academic Senate consider that any action or proposed action to restrict or close enrollment in a program is functionally a closure of that program. The terms of the Academic Senate Charter require that such actions be referred to the Senate for its consideration. The Senate may endorse, refuse to endorse or refer the issue to the University Curriculum Committee for its consideration and recommendation prior to Senate action. Heidemann supported.***

**8.2 *Russell moved to substitute the following motion for the original motion:***  
***Any action or proposed action to restrict beyond established caps or to close enrollment in a program will be referred to the Senate for its consideration. The Senate may endorse, refuse to endorse or refer the issue to the University Curriculum Committee for its consideration and recommendation prior to Senate action.***

***Valas supported. The motion to substitute carried.***

**8.3 *The main motion carried.***

## **Open Forum**

9.1 Al Uniacke requested a copy of the revised Strategic Plan. A copy will be sent to each Senator.

## **Next Meeting**

10.1 The next meeting of the Senate will be on Tuesday, November 3, 1992, at 10:05 a.m. in the President's Room, Rankin Center.

## **Adjournment**

11.1 President Breault declared the meeting adjourned at 10:58 a.m.

Respectfully submitted,

Alice Bandstra

Approved:

---

---