



October 17, 2012 – FLITE Technology Meeting Minutes

Chairperson: Scott Garrison

Present: Scott Garrison, Josie VanAvery, Sharon Hamel, Kriss Tessin, Emily Mitchell, Andrew Peterson, Leeann O’Neal, Randall Schroeder, Leah Monger, Rick Bearden, Mike Johnson.

Topics for Discussion

Password Expiration Periods - Rick

Rick noted that there were issues with patrons regarding their password expiration periods and their access to Web sharing in Windows 7. Their passwords controlled by Active Directory expire without notification. Rick explained that he contacted Scott Claerhout and the dialogue mentioned in these minutes regarding the password situation took place prior to this meeting. He asked Scott C. about the password expiration period for passwords controlled by the AD. Scott C. explained to him that it was 120 days for staff but for students, there was not an expiration period. Rick noted his understanding was that the password would be effective for a year and feels the password issue needs to be addressed. Rick strongly suggested to Scott C. that as his role on the AD migration team he should be sure that they look into changing the password rule to 15 characters for the year because the literature supports long passwords and long expiration periods. In addition, Rick mentioned that the password expiration as short as it is right now creates difficulty when trying to get work done and although security is important, getting work done is difficult when the password is expiring. Rick also noted that he feels security is more of an issue with short passwords. He doesn’t feel people will have a problem with setting up a long password and emphasized that they should try to change their password before it expires by making a calendar note.

Action: Rick will pursue remedying this issue.

Video Modulators – FLT 460 - Sharon

Sharon noted that the 5 video modulators installed in FLT 460A have died. These modulators were originally purchased to run the FLITE monitors. When the current working modulator that Steve Cox pulled from a disposal cart dies we will no longer be able to send the video signal to the building monitors. Sharon noted this should be considered when deciding the direction of the digital signage and inquired as to the status of digital signage.

Scott noted there was a meeting regarding the digital signage issue with other Ferris groups but nothing has been determined at this time. He asked Sharon to find out the cost of a new modulator.

Rick added that we should compare the costs to the need.

Action: Sharon will obtain a cost for the modulator so we can make an educated decision as to what might be worthy to replace.

Sharon’s Update since the meeting: Steve Cox talked with Allen Sutherby from Telecommunications. With the move from Masselink, Telecommunications has several analog modulators that will no longer be needed and they can be given to Media Production if needed. These modulators would allow Media Production to continue to send a signal to the current monitors in FLITE but they will not work with an HD signal.

Building Wireless Update - Scott

Scott reported that IT is still working on the wireless project. Rod Gardei and Steve Dockham have done some mobile testing within FLITE but there are still issues on some devices.

Other business/roundtable

- ❖ Kriss noted that there were some issues regarding the access of our Chinese faculty and that those issues have been resolved by setting up those faculty members as visiting faculty.
- ❖ Kriss also noted that the MI-SPI extract is in progress and he will send more information when possible.
- ❖ Randall noted Rod Gardei will not be at FLITE Thursday, October 18 and Friday, October 19. Bill Quigley will cover any issues.
- ❖ Sharon asked Andrew about the renovation of FLT 405 and whether she should remove that room from the schedule. Andrew noted that the funding is available but the FCTL is waiting for the FOAP number regarding the upgrade/renovation to FLT 405. Currently, there is no actual schedule to begin the renovation but they are hoping to start in the spring. Scott requested from Andrew a look at the planning documents to discuss at the next technology meeting.
- ❖ Leeann mentioned that she has received confirmation from 50-60 percent of PCR recipients but she will send out another reminder regarding the PCRs. Since this meeting, Leeann has received confirmation from all parties involved. Rick requested cooperation from FLITE employees and students to gather any unused print cards to give to John Ruark for consolidation. This might allow the cards to last until next spring when the new process of print management is completed. At that time, John and Rod will handle the transition of transferring card values to individual accounts.
- ❖ Rick and Emily are installing the Encore software on the new server and then it can be updated to Millennium. Rick noted that the Sierra database server will probably be installed in early November. The Sierra migration will then take place.
- ❖ Scott would like reschedule the next technology meeting from the November 21 date to November 28 if it works well in everyone's schedule.

Next FLITE Technology Meeting

November 28, 2012 / 10:00-11:00 a.m.

Adjourned at 10:30

Respectfully submitted by Josie VanAvery