

Present: Richard Cochran, Yuri Konovalov, Jodi Shepherd, Julia Buryk, Maureen Watson, Rick Bearden, Paul Kammerdiner, Deborah McGowan, Ali Konieczny, Leah Monger, Fran Rosen, Ann Breitenwischer

Richard reported back from Dean's Council. He said Robbie Teahen is looking for direction on programming for the FCTL Spring Institute and Richard pointed out that there is always interest in learning about library resources.

Richard reported that Randall Schrader has accepted the position of Department Head for Public Services.

Richard said he received a quote for moving and combining the Service Desks. It will cost \$23,000. We have \$10,000 from the President and can take another \$10,000 out of a library development fund and Richard can find the other \$3000. There will need to be some additional wiring work done to move the electrical. All this has been approved by Tom Oldfield. Work is scheduled for the week of December 17<sup>th</sup>.

Richard noted that there was discussion at the Dean's Council about a proposal presented by Don Flickinger to increase the requirements that have to be fulfilled for a student to graduate from Ferris. Don Flickinger is proposing that transfer students have to take 40 credit hours at 300 level or above at FSU in order to get an FSU degree. Bill Potter proposed that the Deans look at what other universities do.

The Dean of the Library at GVSU is bringing a group to tour FLITE on Monday.

Leah asked if people thought LSO should go ahead with a project to refine item types to give better access to electronic resources. We could have item types of e-docs, e-ref, and e-books. There was some discussion. Paul wondered about journals but that is hard because so many of our e-journals do not have catalog records. If we refine the item types, and let people search by item type, then they can limit a search to a particular type of e-resource. There was general agreement that this would be a good thing.

Leah also mentioned that maybe we can add more information to the item types. The length is limited but we might be able to do away with the fsu prefix, and add locations, so that the item type for government documents, for example, might be something like "govdoc-2<sup>nd</sup> floor". There was support for this idea too.

We also discussed maps. Currently people are working on revising the library maps. Once they are revised, we can have them available at the Reference Desk, and we could also look at linking to them from the catalog.

Rick reported that we have submitted a request to Innovative to turn on the LDAP link for MeLCat requests. SVSU, Wayne and Andrews all have it turned on so we can see what it would look like. It makes both login options available. However, the current

version is not modifiable so it won't say "MyFSU ID"; instead it will say "Campus ID Number". Once servers are upgraded the interface will be modifiable and patrons will actually be logging in to the MeLCat system; this means we won't have to repopulate our information to make a MeLCat request but it also could cause a problem if people use a public computer & don't log out. Also, when the servers are upgraded the MeLCat button will appear at the point of the failed search which they hope will make it more clear to users that MeLCat is an option.

Rick talked about the printer/copier contract renewal. We are looking at getting a color printer/copier that will work with many sizes of paper and also will do duplex. This would be a larger printer/copier and will not be too big to go on one of the printer counters that we have. He thinks we could put a couple of copiers in the area where the South Service Desk is now located. There was some discussion, including confirming continued access to the cupboards behind the SSD, looking at how the copiers will be serviced, and what work space will be available for students who are using the copiers. Rick said they hope to move the vend-a-card machine closer to the check-out desk, but also that we are planning to implement an account-based system. A similar system is fully functional at WSU and Ferris can do it too. Richard mentioned that we have to make sure all necessary electrical changes/additions are known so we can have them done.

There was discussion about a copier on the Lower Level, and whether we still need a copier in the alcove; there is a question of how many copiers can we afford to maintain. Rick said the copier combination on the 2<sup>nd</sup> floor covers a lot of functions & we probably don't want to remove functionality from the 2<sup>nd</sup> floor.

There was more discussion about the SSD and the new Service Desk. We'll have to figure out what pieces of the SSD we want to keep. There is some concern about the design of the new service desk, and Richard encouraged people to look at it & figure out if some small changes would help.

Rick said we will be putting in the next upgrade of Pharos. It is self-installable so users can put it on their laptops, and it will also self-install on VISTA. Rick will send a link to the info which can be posted on the Reference Blog. Joe S. is looking at whether it can be self-installable on Macs. Jody Gardei is still looking for a printer for the Reference Desk.