

**MHSLA**  
**MICHIGAN HEALTH SCIENCE LIBRARIES**  
**ASSOCIATION**  
**1997 EDUCATIONAL CONFERENCE**  
**LOCAL ARRANGEMENTS COMMITTEE**  
**OCTOBER 10, 1996**  
**MINUTES**

1. The meeting of the Local Arrangements Committee was called to order at 12:00 on October 10, 1996 at the Dearborn Inn.
2. Committee members present : J. Emahiser, D. O'Keefe, D. Blauet, D. Bradley, P. Zorn, A. Estabrook, E. O'Donnell, D. Piskorowski, and S. Skoglund. Also present :S. John, K. Nelson and R. Mosher.
3. The minutes of the June 19, 1996 Local Arrangements Committee were approved.
4. Subcommittee Reports :

Accommodations : Sue Skoglund distributed a written report (see attached).

Audio-Visuals : Doris Blauet had no report.

Exhibits/Vendors : Diane Piskorowski reported that she contacted Judy Barnes for a list of vendors from the 1996 conference several times and was still waiting to get the list from her.

Hospitality/Special Event : Joan Emahiser and Diane O'Keefe reported that arrangements had been made with Greenfield Village to host the special event. Plans were being made to have a horse-drawn tour of the Village followed by a dinner at the Eagle Tavern.

Mailing : Alexia Estabrook reported she was working on getting mailing labels from MHLSA, MDMLG, SLA, Northern Ohio and Ontario.

Post-Conference Evaluation : Doreen Bradley had no report.

Printing : Ellen O'Donnell had no report.

Publicity : Diane O'Keefe and Joan Emahiser reported that the theme of the conference had been determined by the Education Committee. The

theme will be "Information, Innovation, Illumination." The logo has yet to be decided on. Joanie will write an article for the MDMLG News, MHSLA newsletter and Midline. The MHSLA Wed Page and Listserv

will

be utilized for publicity & announcements.

Registration : Peggy Zorn and Doreen Bradley had no report.

5. Old Business

No old business.

6. New Business

Each subcommittee should submit a written estimate of projected expenses. The Co-Chairs will present the proposed budget to the MHSLA Board in March 1997.

Next meeting was tentatively scheduled for January 14, 1997. Location was to be determined at a later date. It was suggested that a morning meeting in a non-restaurant setting would be beneficial in order to break up in smaller groups.

7. Adjournment

The meeting was adjourned at 3:20 p.m.