

**Ferris State University
Academic Senate Meeting
November 2, 2010
West Campus Community Center**

Minutes

I.	Action Items	
	A.	The Minutes of the October meeting, as amended for typographical errors, attendance and acknowledgment of Deb Dawson's position as Director of the School of Computer, Electrical, Energy, Mechanical and Surveying Systems (CEEMS), were approved (Jewitt, Griffin).
	B.	Four programs in Education were deleted: <ul style="list-style-type: none"> - Specialist Certificate in Philanthropic Studies Program, Academic Service Learning - Master of Education = Philanthropy Education Concentration - Philanthropic Studies Certificate - MSCTE Educational Technology (Drake, Alspach).
	C.	The Medical Informatics Minor was approved. (Skrocki, Daugherty)
	D.	The Sports Communication Minor was approved. (Alspach, Nagel)
II.	Vice President Berghoef asked for guidance from the Senate on the appointment of faculty to unfilled Senate committee positions. The consensus was that the Senate Executive Committee should fill vacancies at the request of the committee, keeping the criterion of broad representation as a primary concern.	

Attendance

Senators attending	Abbasabadi, Alspach, Berghoef, Bokina-Lashaway, Boncher, Brandly, Colley, Cook, Dakkuri, Daugherty, Drake, Fox, Gillespie, Griffin, Hancock, Haneline, Heaphy, Isler, Jewett, Joyce, Klatt, Liszewski, Lukusa Barnett, Luplow, Marion, McNulty, Nagel, Prakasam, Reynolds, Sanderson, Skrocki, Sun, Taylor, Thapa, Wagenheim
Senators absent with cause	Rewers, Hanna, Compton, Maike
Senators absent	
Ex Officio and Guests	Eisler, Erickson, Teahen, Flickinger, Burcham, Cron, Hill, Johnston, McKean, Nicol, L. Johnson (UCC), D. Balmer (Student Government), Mary Holmes (IT Services), Carol Quigley (Academic Affairs), Theresa Raglin (Allied Health Sciences), Greg Zimmerman (Allied Health Sciences), Barbara Ciaramitaro (Business), Jim Jones (Business), Shikara Watkins (Student Government), Deb Dawson, Grant Snider, Ali Witucki

Narrative

1.	Pres. Haneline called the meeting to order at 10:05 when quorum was achieved.
2.	The Minutes of the October meeting, as amended for typographical errors, attendance and acknowledgment of Deb Dawson's position as Director of the School of Computer, Electrical, Energy, Mechanical and Surveying Systems (CEEMS), were approved (Jewitt, Griffin).
3.	Open Forum
	A. Leonard Johnson invited Senators to the SPARC meeting Tuesday, Nov. 9 at 3:00 pm in West Campus Community Center.
	B. Sen. Jewett led the Senate in a moment of silence in memory of Dean Ellen Haneline.
	C. Sen. Griffin invited Senators to stop by Westview Dining Hall in the Rankin Center between

		8:00 pm and 12 midnight this evening to watch the election returns. The Political Engagement Project (PEP) will pay for food and beverages during this event.
	D.	Sen. Alspach thanked all who had participated as either judges or competitors in the 6 th Annual Campus-Wide Public Speaking Contest last week. She reported that there were 16 contestants speaking on the theme "Voting Issues in 2010". The three winners: 1 st Natasha Gibbons, 2 nd Sam Callen and 3 rd Kaylee Moreno split cash prizes of \$600 and took home Ferris Torch trophies custom designed and made by David Murray and the Welding program.
4. Reports		
	A.	Pres. Haneline welcomed new Senators Bernadette Fox and Beth Reynolds, representing the Part-time Faculty. He thanked Sen. Sun, chair of the Elections Committee, and Paula Hadley, Senate administrative assistant for their persistence in securing a complete list of part-time faculty from Human Resources.
		He reminded Senators that there is a special meeting of the Senate to hear the report of the Academic Program Review Council on Tuesday, Nov. 16 at 6:00 pm in West Campus Community Center. Senators may enjoy dinner at the Rock beginning at 4:30 before the meeting by signing the voucher at the register upon entry. Senators who cannot eat before the meeting should contact Paula Hadley so that she can order food for the meeting for them.
	B.	VP Berghoef reported that the chairs of the Senate committees had met for lunch at the Rock on October 28 to discuss their committees' charge and process. He briefed the chairs on the committee review process being undertaken by the ad hoc Task Force on Senate Committees co-chaired by Sen. Heaphy and Sen. Skrocki. He reported that there were more students requesting seats on committees than needed. He suggested that committees consider adding a student representative to their committee.
	C.	Secretary Alspach reported that the Rules Committee has been formed: 1-year terms, Melinda Isler and Keith Jewett; 2-year terms, David Marion and Bernadette Fox (1 year, renewable). Carol Rewers and Bob Loesch will advise the committee during the fall semester, anticipating a recommendation for Charter revisions at the December Senate meeting. The Rules Committee is focusing on the election process and other details suggested by parliamentarian Loesch. Senators are invited to offer suggestions for Charter revision to this committee.
5. Committee Reports		
	A.	Mary Holmes reported on the status of the conversion to Ferris Connect 2.0
		There was discussion about the conversion process, the analysis of competitive software options, and the importance of support "24x7" for this new product.
	B.	Don Flickinger reported on the next phase of the General Education Task Force process, announcing two town hall meetings scheduled for Nov. 18 at 11:00 and Nov. 19 at 3:00; moderated by Doug Haneline and Leonard Johnson. The focus of the town halls will be on the essential learning outcomes, especially the knowledge category. Senators were encouraged to participate in their College meetings to discuss General Education outcomes.
	C.	Robbie Teahen reported on the Higher Learning Commission site visit. Team members have been announced for the site visit in April. She invited Senators to visit the HLC website to learn more about these visitors.
		She reported that there were 5 submissions for the video competition. The prizes include \$1000 for 1 st place, \$750 for 2 nd , \$500 for 3 rd , and \$50 for Honorable Mentions. Patrick Bishop will chair the evaluation team, with Mike Cairns, Chris VonderHaar, Fred Wyman, Jeff Gabalis, and Leah Nixon assessing the submissions. Monday, November 22 the video entries will be featured in a 'film fest'.
		She reported that posters will be posted around campus celebrating the Ferris Core Values.
		She shared that all the data has been analyzed and evaluated for the final report. The HLC

		team plans to submit a “Reflections” piece in February, containing comments captured during the focus group sessions held this semester across campus.
		She reported that the Doctorate in Community College Leadership (DCCL) program is entering its second year with a new brochure and marketing plan featuring a display that was presented at a conference in Orlando. She announced that Andrea (Andie) Wirgau has been appointed Program Coordinator for the DCCL and is the only full time employee in the program; and she thanked Mike Cooper for his leadership as interim director. She reported that the first cohort group is ‘up and running’ and that revisions have been made in the program following the first summer series of courses. She invited Senators to consider volunteering to serve as members of doctoral committees.
		She responded to questions from Senators about the DCCL.
	D.	Leonard Johnson reported that there are six proposals forwarded by the University Curriculum Committee that will need Senate approval during the New Business period.
	E.	Maureen Heaphy, with Marilyn Skrocki, reported that the Task Force on Senate Committees has communicated with all committee chairs and faculty members. Rubrics for evaluating committee processes have gone out and the reports are being collected. She is inviting the chairs of the committees to a meeting to finish the evaluation process.
		Matt Wagenheim reported that the APRC will meet with the Senate Executive Committee next week to share their report. Members of the Task Force on Committees are invited to attend this briefing.
	F.	Pres. Haneline asked for Senate support to amend the agenda to move the report from Vice President Burcham on Org-Sync to the December Senate meeting. He thanked VP Burcham and his staff for their preparation for the meeting and acknowledged their gifts of Org-Sync bags for all Senators.
	6. New Business	
	A.	UCC chair Leonard Johnson invited the Senate to consider the four proposals eliminating programs in the College of Education as a block. The motion to eliminate all four programs was passed unanimously (Drake, Alspach).
	1)	The Specialist Certificate in Philanthropic Studies Program (Academic Service Learning) was eliminated.
	2)	The Master of Education – Philanthropy Education Concentration was eliminated.
	3)	The Philanthropic Studies Certificate was eliminated.
	4)	The MSCTE Educational Technology masters program was eliminated.
	5)	Marilyn Skrocki (Allied Health) and Barbara Ciaramitaro (Business) spoke to the Medical Informatics Minor. The proposal was passed unanimously (Skrocki, Daugherty)
	6)	Sandy Alspach (Arts and Sciences) spoke to the Sports Communication Minor. The proposal was passed unanimously (Alspach, Nagel).
	B.	VP Berghoef asked for Senate deliberation of the process proscribed by the Charter for filling vacant committee seats. The general consensus from observations offered by Senators was that the VP should continue to make appointments to vacant committee seats, keeping the desire for broad representation across the University as the first goal. It was noted that off-campus faculty could still participate in committee action by conference phone, arranged by Administrative Assistant Paula Hadley.
	7. Announcements	
	A.	FSU President Eisler reported on the changes in Lansing following the mid-term elections. He encouraged Senators to attend the budget meetings Tuesday at 1:00 and Wednesday at noon in West Campus Community Center. He reported enjoying his visits with Provost Erickson at

		College meetings. He considered the dinner before the APRC report to the Senate “an annual piece” he was happy to support. He reminded Senators of the Foundation Gala on Friday, which supports merit grants and scholarships.
	B.	Provost Erickson announced the finalists for the position of Interim Dean for the College of Allied Health Sciences, following a similar process to the one employed to fill ‘interim’ positions in Colleges where deans had retired last summer. He remarked that this time in Ferris’ history, with five Interim Deans, marked an unprecedented time for talking about the academic structure of the University. He hopes to create a process for addressing this issue this semester so that he can engage the process next semester. He responded to questions from the floor, and encouraged Senators to talk with him.
	C.	Senate President Haneline reminded Senators of the extra meeting on Tuesday, Nov. 16 at 6:00 pm in West Campus Community Center to vote on the recommendations of the Academic Program Review Council (APRC).
8.	Open Forum	
	A.	Sen. Hancock reported concern that the Banner/MyFSU system went down on Monday, the first day of registration. This issue was referred to Informational Technology (IT).
	The meeting was adjourned at 11:50 am.	

Respectfully submitted,

Sandy Alspach
Secretary

Douglas Haneline
President