

Present: Alison Scott, Deborah McGowan, Melinda McMartin, Rick Bearden, Julia Buryk, Scott Atwell, Joe Weber, Kristy Motz, Maureen Watson, Yuri Konovalov, Ann Breitenwischer, Fran Rosen, Dave Scott, Leah Monger, Richard Cochran.

Richard said he has been trying to acquaint the VPAA with our various initiatives. Richard plans to invite the VPAA to visit the library to see what is going & to get briefed on our activities.

Richard talked about assessment measures. There will be a meeting to look at some assessment options. The library carried out an internal scan, and one of the results was the reorganization that created the Public Services department. We are looking at LibQual, and at SAILS, which assesses information literacy. Once we get results we might set up some discussion groups to talk about the results.

FLITE has submitted a proposal to increase the salaries for APT's in line with the increase in the minimum wage.

Rick talked about the new database from Gale: Academic OneFile. It does have some unique content. Gale is working to get it working with SFX as of October, and then we'd have the information when we do our next SFX knowledgebase update. Rick will put Academic OneFile on the databases page as soon as the update shows up. We'll have to discuss how we will distinguish the Gale databases for students. Academic OneFile has some significant new content, plus there are subject areas that can be searched individually.

The F5 box will be taken off-line and things will work better. We'll be able to get IP info. on chats from off-campus.

There was a meeting with IKON concerning the services we get from them. The number of usages is staying steady; fax usage went up & microform usage is going down. Printing is staying the same. Microform usage is down to 1-200/month. Rick asked if there are services that students are looking for; send those ideas to Rick or to Chris Jacobs. We are looking to get a self-serve color copier; the one on the 2nd floor has to be operated by staff and also we charge \$1/page which is too much. Staples charges 39 cents/page. If we can get a simpler machine we can provide copies for 50 cents/page. Julia asked if we could provide printers that do double-sided printing.

Rick asked if there are problems/issues with the North Service Desk. Rick feels he is getting better questions from the North Service Desk. However, there are questions about quality control in evenings & weekends. It was brought up that we don't know what their skill sets are. Dave mentioned problems with helping people print from WebCT, but part of that is a problem with WebCT, and what faculty post & whether they post content that can be formatted for printing. Julia mentioned 1 worker who always has headphones on, which is off-putting to the students.

Richard said we need to communicate what competencies the student workers need to have. Also there is an issue about coverage and we need to be able to make it clear why we need coverage until closing time. Another issue is that some stuff used to be done at the North Service Desk because TAC was nearby and the TAC people could reset passwords. People are reluctant to recommend that that power be given to a student.

Ann brought up that any judgments about North Service Desk usage should wait until we've been through at least a semester, since use will vary depending on the time of the semester. There was some general discussion about resetting passwords, and the single sign-on environment. Ann also mentioned that we need to be prepared for the switch to Vista.

Alison brought up the question of the placement of Find A Periodical, and the desire to have it available from every page on the website. There was a lot of conversation which I will not attempt to fully summarize. The upshot of the discussion, as I understood it, was:

There is a proposal that Find A Periodical (FAP) should be more prominently placed on the front page, with a description, and should be visible/available from every library web page. One solution is to make it a 3rd item with the Online Catalog & the Databases page, and have a 3x3 navigation link matrix which includes FAP. Another solution is to keep it in the front right corner and add links on other pages where appropriate.

Other issues have been brought up in the past, and were brought up again, such as having a search box on the front page, or a citation linker. There was discussion about looking at how other library web pages present their journal locators. We also talked about how to involve all the people who might have contributions to make, including non-RIS librarians and the Circulation Staff.

Richard suggested that the faculty should figure out how to deal with these issues. He thinks there should be a mechanism to address questions about the web page, and to look at how we are supporting student-centered learning.

There was agreement that we need to figure out a process (or processes) to deal with questions about the web page, and to respond to the needs of the students. Again, there were lots of suggestions. The conclusion is that we will have a faculty meeting to start to discuss setting up mechanism(s) to deal with these questions. Rick proposed that this wait until after the tenure review process is finished. We didn't discuss that proposed time-frame.