

Present: Dave Scott, Richard Cochran, Kristy Motz, Ann B., Julia Buryk, Melinda McMartin, Rick Bearden, Paul K., Scott Atwell, Fran Rosen, Ali K., Yuri K., Deborah McGowan, Leah Monger, Maureen Watson, Jodi Shepherd.

Richard passed out a copy of an e-mail from Enid Carlson-Nagel suggesting that some librarians might be interested in applying for grants from the Laura Bush 21st Century Librarian Program.

Richard said they talked about the Foundation Benefit at Dean's Council. They plan to evaluate how the profits from the benefit is distributed.

They also talked about general education and a project to develop learning outcomes. This is part of revving up in terms of assessment on campus. Paul is on the team to develop learning outcomes for Speech, and Melinda is on the team for Cultural Enrichment.

Robbie Teahen described results of a September 07 survey of online students. There was a 25% increase in enrollment in online courses. Richard will send us the questions. He said 35% said the experience was Excellent, overall. There was some discussion about the need for a library component for online courses, and an information access component. There is a library module being created and we should let people know about it.

Richard talked about the library hosting proctoring of exams. They worked out a policy that faculty members will have to bring the exam to FLITE & pick it up.

Richard talked about the policy for assignable spaces. Tom Oldfield said there is a 1999 policy for assignable academic space, and is planning to meet with Deans to discuss a policy. Richard will give them the new FLITE policy, when approved.

Richard went to his first meeting of the MLC Board. He reported that there is a new report from OCLC on distribution of OCLC resources through the networks, which includes a call on rethinking the relationship between OCLC & networks (like MLC). Randy Dykhuis is going to a meeting of network directors to discuss this further. The report from OCLC looked at software vendors/computer companies as a model, and seems to want to reduce the networks to extensions of "OCLC Central." But MLC, for example, only gets 27% of its budget through OCLC revenue streams. Richard warned that there may be lots of change ahead.

Richard reported on a meeting of the FLITE budget team. Richard is looking to have a report to Tom Oldfield of what we are looking for in a budget. FLITE used to have a carry forward of around \$300K but Michael Harris asked us to reduce the carry forward and now it is around \$20K. Our cushion has diminished. We are looking to communicate our message and solicit support.

Also, Richard pointed out that the Ikon contract for the last couple of years has been a big money-loser for the library. We've been running a deficit of \$60K. One question is how much copying is generated by us, since that includes internal copy expenses. Rick reminded us that we moved our internal contracts all into the same contract so this deficit amount also covers maintenance of the internal machines.

Richard said he had heard nothing about the University or State budget situations.

Leah reported on the work of the Department Head Search Committee. They have 4 names to pursue (out of 8 total applicants). She'll be contacting references.

Leah said that we are currently paying 55 cents/line for putting call numbers on bound periodicals. She would like to stop putting call numbers on them since it doesn't look like we are going to organize them by call number. The consensus was that we can stop putting call numbers on bound periodicals.

Melinda initiated discussion on her memo on space allocation. There were some comments on the memo noting that it didn't include the FLITE mission statement and maybe should include more discussion about FLITE's educational purpose. Richard mentioned that there had been some discussion recently about room reservations, and do we give any weight to the purpose that the room is being requested for? There were some other comments about the document, including that space might need to be re-purposed even if it isn't currently "available." Melinda will do another draft and send it out.

There was a brief discussion about our plans for 108/114. Richard has approved Kristy's memo so turning 114 into an Instruction Studio is a 'done deal'. A letter will be written stating this plan so all the librarians can initialize it.