

Present: Stacy Anderson, Leah Monger, Yuri Konovalov, Scott Atwell, Dave Scott, Rick Bearden, Ann Breitenwischer, Kristy Motz, Ali Konieczny, Paul Kammerdiner, Emily Mitchell, Mari Kermit-Canfield, Fran Rosen.

Rick pointed out the flyer for faculty/staff and for student focus groups to discuss the HLC self-study. Leah said that Robbie Teahen wants to make arrangements for a couple of members of the Steering Committee to meet with the colleges and she wondered if we thought this should happen during a Librarians meeting or be separately scheduled. The feeling was that it would be best to try to do it at the September Librarians meeting on Sept 28<sup>th</sup>.

Randall has been looking at library hours to see if there are times FLITE could close to save money. The budget is currently short approximately \$9000 for student wages and \$7000 for APT wages. Randall proposes that FLITE close at 6 pm on Fridays (rather than 9 pm) and open at 12 pm on Saturday (instead of 9 am) and close at 5 pm on Saturday (instead of 6 pm.) He also proposes cutting some hours around holidays and the end of the semester. This would save FLITE a little less than \$2000. Leah clarified that the salary savings from recent retirements will be applied to our Phase 3 reductions. She pointed out that FLITE has always been underfunded for student and APT wages and over the past few years student wages have gone up along with the minimum wage and work study has gone down. Randall clarified that the library can't close during hours that regular full-time CTs are scheduled to work because they can't be forced to take time off so they have to be able to work – this is why FLITE can't close early the Wednesday before Thanksgiving or be closed the week before Christmas.

Randall said that one way to save more money would be to cut the hours of the extended study area. He is exploring the idea of keeping it open 4 hours after the library closes, and then be open 24 hours around midterms and finals. There was some discussion about whether library money should be used to keep that area open all night, and about what we might say to students and administrators if we do cut those hours. Randall asked what we might cut instead? Dave is investigating what other academic libraries in Michigan do. Kristy suggested that we should make sure to use the correct name: Extended Study Area, rather than calling it the 24-hour Study Area. Rick clarified that the proposal right now is to change Friday & Saturday hours, and some trimming of hours and days at the end of the semesters. Randall listed the days affected. This information will be gotten to Lyle and Dorothy so rooms are not scheduled at times the library is closed, and also to Laurie to update the web page.

Rick said that the main topic for the meeting is where are we and what can we do to kickstart the process of looking at what we do here at FLITE. He pointed out that there was a flurry of activity during Spring semester but since then there has been almost no activity. He wanted to talk about how we can move forward; he said it was pretty clear from the recent meeting with Fritz that Fritz is looking for us to move on with the planning process. Leah explained the history of trying to hire a consultant and that she is

ready to go to Plan B, whatever that is. The original proposal from the consultant was close to \$10K, the revised proposal was down to around \$2K but Leah felt it was a bad proposal. Leah had hoped the consultant would facilitate discussion of our mission, values & vision. There was some discussion about what we need to do and what our goal is. Several people suggested that we could start talking about what the library should be doing, what are the proper tasks of a 21<sup>st</sup> century academic library, and what resources and staff do we require to carry out those tasks. Kristy suggested that it would be helpful to document some of the transformations of library space that have occurred since the library was opened, to make it clear that library space has been usefully repurposed whenever the need and opportunity arose.

Rick proposed that we have a Steering Committee to figure out how to get started. There was a lot of agreement with that proposal. We talked about how getting a deeper understanding about where the library is going will strengthen the next Dean's search. There was some discussion about whether we need to start with mission/vision/values, or whether those will come out of the process as we look at the tasks and responsibilities of the library. Rick suggested that he work with a couple of other people and quickly put together a charge for people to look at, and there was general agreement that this was a good plan.