

Present: Richard Cochran, Alison Scott, Melinda McMartin, Yuri Konovalov, Rick Bearden, Fran Rosen, Paul Kammerdiner, Maureen Watson, Ray Dickinson, Leah Monger, Scott Atwell, Dave Scott, Julia Buryk, Joe Weber, Kristy Motz, Deb McGowan

Richard gave us an update from Dean's Council. There was a discussion about hiring new faculty members using the VPAA's growth model. The VPAA said that the President has requested that we delay hiring new faculty in September using the growth model. We should assume that we will go ahead and hire, but not until November. Richard said that we should have further discussions about technology and about who does what, but we won't be able to hire a new librarian right away even if we get a position approved.

Richard also mentioned the Deans & Department Heads retreat on July 17<sup>th</sup>. The topic will be hiring practices generally. Practices across campus are inconsistent so there needs to be discussion. FLITE has been signaled out for good hiring practices. Pat Klarecki said that anybody who wanted to attend this retreat is welcome. Paul pointed out that we have a candidate for our open librarian position that day.

Richard told us he met with Scott Thede yesterday. They have a new plan. Scott proposed that instead of taking Kriss out of the building, he would set up a whole new team to be based at FLITE. This team will be Team Central, and will consist of the people who have general responsibilities for campus servers & applications. Sean O'Grady, one of the other technicians in Team Central, will also be given the assignment of learning what Kriss does. Sean & Kriss will share an office. The shared office will be the big room across from where Kriss's office is now. That corridor was originally planned for library Technology people so this makes sense. Having Team Central based in FLITE will give the IT people a kind of academic home on campus. There are still some unresolved details, including that Scott Thede requested a room for people who do maintenance on the servers, and it isn't clear what they will do or need. Richard and Rick both expressed approval of this new plan, and Richard said the final thing necessary is to come up with some kind of indicators of success to show that the plan is working well.

Richard talked about the other part of IT support. Brent Kundering is now situated in Room 115 and will oversee the students providing support at the North Service desk. Brent, plus somebody from Team Central, will attend FLITE's monthly technology meetings. TAC is leaving soon, they are waiting for furniture in their new space.

Richard briefly commented on the most recent all-Staff meeting, and noted that security of the building is important, and that when people make mistakes the best thing is to talk to the people who do it individually & figure out problems.

Joe reported that he had received word from Debbie Cox at University College that the Counselors are implementing their workload policy. They are waiting for final approval

from the VPAA. Joe suggested that we should look at our draft & come up with a workload policy for the library. Joe doesn't think we need to wait for the new faculty contract because he doesn't think there will be language changes about workloads that would affect a FLITE workload policy. The draft version that we have was created by a faculty group, and Rick said that we could create a faculty group to revise it. There was some discussion about whether Joe is right in saying that there won't be any language changes in the new contract that might affect a library workload policy.

Joe brought up the question of the use of room 114. He proposes that it be used as a Curriculum Resource Center/Teacher Education Center. It would house the JUV and JUV-EASY books, and a textbook collection that the College of Education has, plus relevant titles from our general collection. There was a lot of discussion. Fran wondered about pulling books out of the general collection, and several people objected to that idea. Rick said that when we moved from Timme we said that we wouldn't have special collections within our collection. Yuri strongly opposes having books in a special collection, out of call number order. Melinda said she is still concerned that we would be developing a resource for the College of Education and this could be seen as unfair by other Colleges that might want resource centers.

We also discussed the JUV/JUV-EASY books and what the purpose of that collection is. Leah said that those books do not circulate much to MICHI card users, so we can be confident that they are being used by the Ferris community.

Joe asked if there are other ideas about what to do with room 114. Many people feel that we do need to reclaim that space for the library. Maureen suggested putting videos, DVD's and CD's in there. Another idea which has been discussed is proposing a satellite writing center.

Joe also talked about some shifting of materials. He & Dave have talked about moving the cassettes and music CD's down to the first floor, behind where the new book section will be. Also, the videos and DVDs could go on the shelves outside of the Instructional Studies. We can get rid of some of the print indexes. Joe, Paul & Fran will look at these indexes and make a proposal. One possibility is to move some indexes onto the empty shelves in 140. Paul stated that he would advocate keeping the volumes with retrospective indexing that isn't available online.

Once maintaining things in LC order was brought up, there was some inevitable discussion about putting the journals into call number order. This wasn't resolved.

Julia brought up that there is sometimes an issue because students ask for a room with several computers where they can work together. We need a policy about when the Instructional Studios can be opened up for after hours use. We have an overflow policy and maybe it can be tweaked.

Richard pointed out that the UAP contained an action item about our shelving issue, and that we might be looking at putting in compact shelving on the 2<sup>nd</sup> floor. Fran suggested looking at print volumes with content that we have fully & permanently available online.

Julia is working on a little glossy handout for the New Faculty Orientation, and to have as a handout for visitors. New Faculty Orientation is the week of August 14<sup>th</sup>-18<sup>th</sup>, and the library presentation is on August 18<sup>th</sup>. Richard will make a powerpoint presentation like he did last year.

Rick announced that campus-wide access to the Foundation Directory will be up on the menu today. Richard suggested that something be put together about the Foundation Directory & its availability, to be brought to the DDH retreat. Fran said she would work on that, and also on other ideas for publicizing this acquisition, such as talking to Larry Blackmer, the Grants consultant.