

Present: Ann Breitenwischer, Julia Buryk, Melinda McMartin, Rick Bearden, Joe Weber, Scott Atwell, Deborah McGowan, Fran Rosen, Kristy Motz, Leah Monger, Richard Cochran, Paul Kammerdiner, Dave Scott.

Richard thanked the faculty librarians for looking at the Academic Department Head job description and making suggestions that improved it. He passed out a copy of the finished job description & pointed out the differences between it & the final version that Rick had given him.

Richard reported on the Dean's Council meeting held earlier in the day. They are working on a charter for Dean's Council. They are going to have meetings scheduled for every Tuesday morning, this time will include regular meetings, task force meetings, and meetings with the President & the VPs. The Deans have a real desire to share communication from the colleges up to the top. Richard distributed Leah's presentation on LibQual. Since there will be regular meetings, Richard will provide statistical information to the Dean's Council every month. He will distribute the FLITE log, which has statistics on 1 side and library information on the other. This is a chance to promote specific things. Richard told the Dean's Council that FLITE has a monthly Technology meeting & this is useful to keep FLITE up to date on IT developments. The Dean's Council heard a presentation about FerrisConnect and training for it. They also discussed TurnItIn.com and now there is a committee of Richard, Matt Klein, and Julia to work on a faculty policy re: TurnItIn.com. They also talked about assessment.

Rick said he'll be distributing a form to those of us who are getting new computers. This will enable us to tell IT what programs we use so they'll get transferred to the new computer. We'll be able to choose a bloc of time to have the computer swapped out. It won't happen while we're on vacation. The new computers do not come with floppy or zip drives but we can request one. Also they will get the printer connections in correctly, and there will be a space on the form to tell them what printer connections we want. Office 07 will come with the new machines.

Rick said he thought it would be useful to us to hear what we can expect out of FerrisConnect & other things & how it will affect the library. Julia is doing an InFLITE in July on the Portal & FerrisConnect. In early July there will be a meeting to discuss what to do about non-Banner courses in FerrisConnect. Currently FerrisConnect classes are populated by Banner. Since the library doesn't have enrolled students it doesn't come up. There needs to be a way for non-Banner classes to come up.

Richard said that Robbie Teahen has a whole list of issues concerned Distance Education and Richard pointed out that the library had a deep interest in becoming involved in the end product.

Rick announced that Project MUSE was down last night & this morning. It is up now. But he asked that if people find an e-journal or database not working, they should let several people know, including Rick, Fran, Tammy, Julia. Also, Rick is working on putting in a link to an email form that people can use to report problems.

Leah said we don't have anything new on Encore. They told her they are still working on the 1st round of installations.

Leah said that since we've replaced Find A Periodical with the SFX A-Z list, Tammy suggested she might do a little info-session to demo it, and share some of the issues & caveats that have come up.

Leah is working on creating new charts from LibQual. Also, we'll have Focus groups that look at some of the issues of concern, and to help us get a handle on "hot spots", where there are expressions of dissatisfaction. There may be as many as 10 focus groups, of different sizes & different character. Some of the information will go on the web. Ann pointed out that we also need to know where we've done exceptionally well so we can promote that. Kris Salomonson will be coming to the next Assessment team meeting and there will be discussion about how to do some more statistical analysis.

Richard said that the department head posting should get to the university this week, and they might take a week or so until it is actually posted. Richard suggested the position probably wouldn't be filled til the end of 2007.

Kristy mentioned that she spoke to the student orientation leaders about 2 weeks ago & wondered if people had noticed any change in their remarks about the library. So far, people haven't heard any changes.

Joe said that he's been working with a small group on a proposal to weck the print index collection. He'll be sending a list out soon. Joe also promoted Dave's presentation on Iliad.