

Present: Rick Bearden, Melinda McMartin, Joe Weber, Fran Rosen, Yuri Konovalov, Ann Breitenwischer, Ray Dickinson, Dave Scott, Kristy Motz, Deborah McGowan, Julia Buryk, Scott Atwell, Leah Monger

The bulk of the meeting was devoted to discussing some issues relating to Access Services.

Dave Scott wants to propose that we change the way that the due date is set for books checked out by faculty. We could have books due at the end of each semester. This would put us in line with what other people are doing. Dave distributed a chart of library loan periods for faculty at other institutions. Also, the way we do it now creates a loan period of over 1 year (for books checked out in early May of 1 year that are not due til sometime in May of the following year), and Innovative doesn't handle that; the circulation staff have to do a manual over-ride in order to check out a book for more than 1 year. Other advantages are that if books are returned, other people might find them and use them. Dave said that the Recall function doesn't get used, if a book is checked out then patrons just move on to another book. We discussed whether faculty would have to bring the book back in order to renew it.

There was some feeling that having books due at the end of each semester might cause problems, both in technical issues & service issues. We'd have to know if it was close to the end of the semester & then check the book out through the end of the following semester; plus sometimes faculty want books before the semester begins to prepare for classes and then also throughout the semester. There was a general feeling that we should have a set checkout period for faculty. We discussed having a term of 6 months, or 180 days. This would stagger the book returns so that books could be reshelfed more easily. Also having all books due at the end of a semester means books are being returned when student workers aren't here to reshelve them. We decided to propose 180 days.

We discussed how this decision would actually get made and implemented. Does it have to go through the Senate? Even if it doesn't, it would be good politics to bring it to the Senate. First it would get taken to the Senate Library/Historical/Archive committee. Dave would need to have good arguments, Dave feels that the delay in getting books back on the shelf if they are all returned at once in May is a good argument.

Ann asked whether we should have a different, longer than 3 weeks but shorter than 180 days, loan period for graduate students. Currently we don't have a separate patron class for graduate students. Some universities give graduate students the same loan period as faculty get.

Dave also said that they would like to remove the volumes of Chemical Abstracts that we have on the shelf. We no longer subscribe but we have several years worth from the 90's and they take up a lot of space. Rick said that these volumes are used as a learning tool

so students can see how to search. Rick suggested that we keep the most recent 2 years that we have and discard the rest. In the fall Rick will talk to the Chemistry department to see whether they will still need the print volumes. Also, a trial of SciFinder Scholar (the online source for Chemical Abstracts) will be run in the Fall and we might be able to add that resource.

Fran brought up some issues around Videos, DVDs and CDs. The CD section is overflowing and we have over 100 new CDs that will need to be shelved. Sally and Scott looked at the area and thought some overflow could go onto 3rd floor shelves that are currently empty, after the Z's. Yuri said we should form a team to figure out a classification scheme for the music CDs. The Videos need to be weeded, and Fran is doing some initial work on that. We currently have a freeze on adding new videos. It would also be good if videos could have call numbers; currently they just have Accession numbers so that they aren't grouped by type and even 2 copies of the same video are shelved separately. We need more room for DVDs and a better display. We are adding new DVDs to support the film minor. Dave is aware that these materials are coming down and will look at shelving options.

Rick announced that we are moving to Iliad for ILL, and he has put in an ESARF for the server. People will create accounts on Iliad and then when they request ILL materials, their personal information will be pulled in automatically. This makes ILL easier. Other academic libraries that have Iliad report that ILL requests increased. However, Iliad makes the work easier so we expect that current staff will be able to handle the increased number of requests. Iliad also comes with a feature that will replace Ariel and will allow patrons to track requests. We had some discussion about the fact that patrons will have 2 records, their regular patron record & their Iliad patron record and that it would be good if those could be linked. It isn't clear if that will be possible.