

Present: Rick Bearden, Stacy Anderson, Ali Konieczny, David Scott, Yuri Konovalov, Scott Atwell, Ann Breitenwischer, Kristy Motz, Mari Kermit-Canfield, Fran Rosen, Emily Mitchell, Paul Kammerdiner, Leah Monger, Randall Schroeder

Leah said there was a joint meeting of Dean's Council and the President's Council to review the list of recommendations from SPARC for possible cost-saving measures. The president wanted to refine the list, and particularly wanted the Councils to look at the list that had been deemed not advisable. President Eisler is putting together a list of particular reductions that would be administrative in nature, such as some kind of levy on university-issued blackberries and cell phones. There are 2 things that the president wants to see right away: (1) a group to look at creating efficiencies across campus and (2) research on how FSU can be more energy-efficient and sustainable. The president passed out a budget sheet with a breakdown of the allocation for each college, and it turns out that the allocations he is asking to have cut by 2% includes fringe, so the amount the library could have to cut is higher than we originally thought. 2% of the total library allocation is around \$79,000. It still isn't clear how much the colleges might need to cut, since Academic Affairs expects to be able to absorb some of the cut. Also, President Eisler said that 5% of the 2% cut would come out of administrative costs; Leah said she would make it clear that any cut to the library's budget will ultimately reduce the Acquisitions budget since leftover money we have in any area tends to end up in Acquisitions.

Leah said she had received the invoice for next year's membership in MALC, for \$200. Her understanding is that very few COLD libraries are still participating in MALC, so she won't renew the membership. Ann said that MALC was trying to collect statistics from all the academic libraries & she feels this should be done, at least for the COLD libraries.

Rick presented on Melinda's behalf the charge proposal for the Business Continuity/Disaster Plan Team. There was some discussion about whether we have a previous plan, and the answer was that there are bits and pieces. The charge was approved without objection.

David proposed that we start charging fines for late MeLCat books. He proposed a 4-day grace period and then fines would be charged. Other libraries charge fines for MeLCat books. Dave thought a 4 day grace period would be good because they aren't our books so we should be more strict. Several people felt the grace period should be the same as for our own books, which is 7 days, so that we'd be consistent. Dave said he would check on generating courtesy notices that would come before the book is due, reminding the person that the book will be due soon. The maximum fine is \$20 and then the patron is billed; if we collect replacement costs that goes to the library that owns the book. The proposal was approved as amended, with a dissent from Fran who thinks library fines should be abolished. Dave will write it up as a proposal and will take it to the Library/Historical/Archival committee.

There was a progress report on the search for a Library Dean.

Rick reported that he and Emily are working on a potential replacement for RefWorks and it looks good.

Leah said that we're going to stop paying the maintenance fees for some III modules that we don't use. That saved \$1476/year. Then she found out that FLITE had been paying all III maintenance fees out of the FLITE general fund, instead of using the FerrisNet account (since all FerrisNet libraries should share in the maintenance of the ILS), so that will be changed. Rick estimated that there is \$5850/year that should be paid out of the FerrisNet account instead of the FLITE general fund.

Leah said we are still looking for somebody to share the van with, and student affairs is a possibility.

Yuri said that we have access currently to around 130,000 full text e-documents. He is working on reorganizing the records in the catalog. If we have something in both print & electronic format there will be 2 records. Yuri said we might see some inconsistencies in the catalog as this work is going on so please be patient; he will let us know when he is done & then we can start reporting inconsistencies again.

Kristy said the projector and backscreen in 114 are up. Both screens are on all the time.

Leah reminded us that at the liaison meeting there was discussion about using donated money as seed money for online reference resources. Rick had suggested we should commit this money for 3 years. Leah's concern is what if we want to cancel the subscription before then because we think it isn't a good use of the money. There was general agreement that that would be fine, we just want the 3 year commitment so that we can be assured that we won't be forced by lack of money to cancel the subscription after a year or 2. There was general consensus that the librarians approve the idea of using some of our donated money for this purpose.