

Present: Melinda McMartin Isler, Rick Bearden, Scott Atwell, Paul Kammerdiner, Kristy Motz, Maureen Watson, Dave Scott, Julia Buryk, Jodi Shepherd, Fran Rosen, Richard Cochran, Leah Monger, Ali Konieczny

Richard reported some news from Dean's Council.

- All 16 of the sabbatical leave proposals have been approved by the committee and are going forward to the President for approval.
- Ferris is moving forward with classroom & laboratory renovation across campus.
- Don Green wants to come up with a name to represent the combination of FSU-GR and UCEL. The Deans discussed this. At some universities, this type of college is called "Professional Education" but the Deans of our Professional Schools objected to that. Richard suggested to the Deans that they look at what other schools do. Richard asked Melinda about previous names of FSU-GR.
- Richard mentioned to the Deans that the Library Assessment Team is looking at Robert von der Osten's report on the NSSE survey results, in relation to the library.
- Richard distributed the FLITE log to the Dean's Council.

Richard reported that the candidates for Provost are not coming to Big Rapids at the end of January as originally planned. The Provost search committee is going to await a larger pool; applications have been received since the initial selections of candidates to interview were made.

Richard passed out a document with suggestions for priorities for the RIS Department; this includes priorities for Access Services as well.

There was general discussion of a proposal for a service called FLITE On the GO. Julia introduced the idea and distributed a draft proposal. She said that in the Focus Groups that the Library Assessment Team organized, there were suggestions that FLITE provide document delivery to faculty & that FLITE find a way to deliver books to faculty so they don't have to come to the library to check them out. She said the way it would work would be for Access Services/ILL workers & students to put document/book delivery into their work flow.

One concern that was brought up was how much labor would this require? Melinda said providing articles for faculty has been tried before & given up because it is too labor intensive, and conflicted with other work we need to be doing. Rick was concerned about providing a time (turnaround) guarantee, and pointed us to MSU's form for faculty

to request documents, which has lots of caveats and no time guarantee. Julia provided a link to several policies/forms for document/book delivery services at other universities.

We discussed whether there is a limit on the number of requests and Dave said that currently, since we brought up Iliad, there is no limit on ILL requests.

There was some discussion of the proxy idea. Richard brought up that there was resistance to having CT's act for faculty in the matter of proctoring tests and there might be resistance here as well. Fran mentioned that in some colleges/departments secretaries are part-time & housed in a different building. There was some discussion about having to have clearly stated procedures for what to do if the person who asked for the book isn't available when the book is delivered.

Richard suggested that we stage the kind of delivery service that we do, and start with journal articles & microform. We could add books later. Richard also suggested that there would need to be more thought given to the resource implications, and that Randall would want to be involved in those discussions. Maureen mentioned that she checks books out for faculty (under their name) when she comes over to FLITE, but this service is only used 1-2 times a semester. Richard suggested that other liaison librarians could talk to the faculty they work with to determine how they would view a book delivery service, and how a proxy system might work.

Leah asked for clarification on the coordinator, and was told this would be a staff member.

There was general feeling that faculty would be very happy to be able to request copies of print and microform articles from FLITE and get this content through Iliad. There was support for the plan to do a pilot and to promote this service to faculty. Melinda pointed out that we need to be very clear that this service is only for the Big Rapids campus.

Leah said more information would be forthcoming on the position description for Yuri's replacement.

Rick reported that he requested that we be able to use the LDAP login for MeL, but we can't yet, so he is pushing to make that happen. He also pointed out that if you search the Reserve side of the OPAC, and hit the Another Search button, you lose the scope. This is a problem (obviously) because Kendall also has Reserve items. Rick will stay on top of this until it is fixed.