

Librarian's Meeting Notes

July 14, 2005

11:00

Room 442

Attending: Leah Monger, Rick Bearden, Joe Weber, Anne Kelly, Melinda McMartin, Ray Dickinson, Richard Cochran, Fran Rosen, Ann Breitenwischer, Yuri Konovalov, David Scott, Jessica Rush, Maureen Watson

There were two handouts distributed at the meeting. One had the job description for the Instruction Coordinator; one was on some consultants coming from IUPUI.

Dean's Comments:

- He mentioned the assessment meeting that he and the other Dean's would be going to with the consultants from IUPUI.
- During his meeting with the VPAA, they discussed the Dean's concerns regarding the archives. Karen's position was approved.
- Submitted operational efficiencies
- New faculty orientation on Aug. 19. This is in FLITE so we may be asked to appear and talk about our areas of responsibility.

Rick:

- Rick discussed the computer center's addition of a new device that adds additional IP ranges for Ferris and the problems that is causing with our databases and Ariel. He has been spending a great deal of time on this over the past few months.
- Draft 2 of the Instruction Coordinator position was approved with minor editorial changes. Rick will get to Joe Weber for posting

Assistant Dean

- Joe is meeting with HRD to review the LA position description documents and to begin reviewing the PDQ's. A sticking point is the role of the CT staff in the provision of information to our patrons. Where do we draw the line and how to reflect that in the descriptions?

With no further business the

Meeting adjourned at 12:07 with no objection, as many were hungry

Respectfully submitted:

David Scott