



## June 20, 2012 FLITE Advisory Council Meeting Minutes

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**Chairperson:** Scott Garrison

**Present:** Leah Monger, Josie VanAvery, Randall Schroeder, Rick Bearden, Kristy Motz, David Scott, Scott Garrison.

### Topics

#### **Update on Rod and Bill's status for next FY - Scott**

They are funded for FY13.

#### **Update on new circ fines policy language/publicity - Dave/Randall**

Dave noted any changes and passed out a draft poster that is planned to be publicly displayed in various ways such as a notice within the display case, book markers, etc. A few suggestions were made for the final cut.

**Action:** Dave will send out to the FAC another draft, ask Kent if he could make a bookmark, and publicly announce the changes through Facebook, Twitter, and the website.

#### **Discussion: how to handle emergencies during Scott's away time July 28-August 17**

Plans are to initially start with the department heads and the BEC for building issues. Public service issues will go to Randall/Lyle/Lingfei. Major emergencies will go first to Randall/Leah/Josie who may call Scott if needed. Randall will be away a few days early August and Leah will be away Aug. 12-17.

**Action:** Definite instructions will be decided and announced at the July ALL-FLITE meeting.

#### **Items for June All-FLITE meeting:**

Update on campus master plan - Jerry Scoby

Scott will report on themes from individual touch-base meetings - Scott

Update on the coffee cafe

Budget report from Josie

Kristy will update the situation of the 114 podium

Disk golf competition will be August 31, 2012

Mobile App update from Rick

#### **Question regarding access for disabled people for room 155**

A complaint was made on 6/20/12 regarding the distance to access the main entry to the library. It was noted that the same situation exists for entrance to the JCM. Options to assist with the situation were discussed.

**Action:** Randall will investigate options that might be available with Mike McKay.

**Other items/questions from around the table**

Scott noted the upcoming meeting with Marty Bledsoe regarding the computer debrief.

Leah noted the location of a courtesy phone located where the café will be situated and relocation may be necessary.

**Action:** Scott will discuss this issue with the café partners.

**On deck for future meetings:**

- \* moving forward on reconfiguring and filling Chris Jacobs' former position
- \* discussion of how to address Rod and Bill's positions long-term
- \* assessment of last year's reorganization. What has gone well? What needs to be revisited? What remains unfinished?
- \* managing building partner relationships
- \* cafe logistics
- \* vision/mission/values/strategic planning

**Next Meeting**  
**July 18, 2012, 2:00-3:00 p.m.**

**Meeting adjourned at 2:40**

Respectfully submitted by Josie VanAvery