

MICHIGAN HEALTH SCIENCE LIBRARY ASSOCIATION
EXECUTIVE BOARD MEETING
Nov 14, 2000
Soaring Eagle Resort, Mt. Pleasant

Call to order

The meeting was called to order at 10:30am by President Doris Blauet. A quorum was present. Doris distributed a list of committee members as currently known and asked for corrections. She instructed each committee chair to update their respective manuals and to prepare a budget and objectives for the next meeting.

Approval of minutes

After corrections, which included the phrase 'the annual treasurer's report was filed', a motion was made by Mary Hanson and seconded by Alexia Estabrook that the minutes be approved. Motion carried.

Archivist's report

Maureen Watson indicated that all 23 boxes of archival materials had been examined and the boxes labeled. After consultation with Ferris State Archivist Larry Martin, Maureen informed the group that the preferred method of archival storage is in chronological order by date received. An index is then generated to allow access of materials. Maureen also indicated that some archival storage materials must be purchased and she was given permission to do so by acclamation. There was also discussion on the need to develop a digital archive for those materials. Matter pending.

Treasurer's report

Ellen O'Donnell provided a partial conference report and prepared to hand over materials to incoming treasurer Cathy Eames. A motion was made by Alexia Estabrook and seconded by Ken Nelson that the treasurer's report be approved. Motion carried.

COMMITTEE REPORTS

Audit

No report.

Bylaws

Mary Hanson will update the by-laws as mandated by the vote at the annual business meeting.

Conference planning

Chair Mike Simmons indicated that the group met at 9am that morning prior to the meeting. This included a brainstorming session which also reviewed the Traverse City conference evaluations. A vendor day is planned. Shorter 'precision sized' concurrent sessions may be planned. Many ideas are being generated and reviewed.

Collection development

Mary Hanson reported for Betty Marshall who is still continuing to evaluate significant title runs

of hospital collections using SERHOLD.

Education committee

Alexia Estabrook provided a final wrap-up report for the committee responsible for Traverse City. Mary Fitzpatrick indicated that Lynda Baker would be organizing the CE classes for the conference and she would handle the poster sessions and attend the Board meetings. Mary asked for any ideas for CE or other seminars be communicated to her.

Local arrangements

Leslie Behm reported that a Friday meeting had been planned. Some arrangements have already been completed with the Resort. Norma Powers provided insights into the conference in Traverse City. She provided a completed financial report and discussed some suggestions for next year. Norma noted that the greatest avoidable expense were charges generated for unused AV equipment.

Document delivery

Diane Hummel noted that a meeting is being planned.

Membership committee

Debbie Porter indicated that renewals would be mailed in November with late charges starting in February. She met with Leslie Behm and John Coffey with regard to the individual vs. institutional membership categories. It was noted that a search of the archives provided no insight as to the history or rationale for the development of the two categories.

Nominating committee

No report.

Publications committee

No report. It was noted that the logo may be redesigned and updated.

Research committee

No report.

Technology committee

No report.

Regional group reports

ERHSLA-Cheryl Putnam noted that a December 1st meeting was planned.

GMR Regional Council--No report..

MACHIS--Mary Hanson noted that the breakfast in Traverse City was a success. An e-journal is still being planned.

MDMLG--Ken Nelson received the Representative notebook of materials. He noted that the membership in MDMLG has been declining. A general business meeting was scheduled for November 16th.

M-MHSL--Sheila Bryant noted that their last meeting was held at the Soaring Eagle Resort

which included a quick tour. Conference plans were discussed and people were assigned to committees. More meetings are pending.

NMHSLG--Norma Powers noted that her group hosted a PubMed class on November 7th for area librarians and support staff which was taught by Leslie Behm. Ten people attended. The new board representative will be Janette Ransom from Munson Medical Center.

UPHSLC--No report.

WMHSLA--Sandra Swanson reported that the group met in November and selected new officers. Richard Perrin is now the President and representative to MHSLA, Maureen Watson is President-Elect, Jennifer Barlow is Secretary, and Mary Jo Wyels continues as Treasurer. Richard Perrin is now the Health Sciences Librarian for Ferris State University.

Old business

None

New business

None.

There being no further business, meeting adjourned. Next meeting, Tuesday, January 16, 2001 in Room 1 of the Michigan Athletic Club, East Lansing. Budgets, updated manuals, and committee objectives are due at that meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diana Balint".

Diana Balint, secretary