

MICHIGAN HEALTH SCIENCE LIBRARY ASSOCIATION  
EXECUTIVE BOARD MEETING  
Sept 18, 2001  
Michigan Athletic Club, East Lansing

**Call to order**

The meeting was called to order at 10:07am by President Doris Blauet. A quorum was present.

**Approval of minutes**

After corrections, a motion was made by Mike Simmons and seconded by Joan Emahiser that the minutes be approved. Motion carried.

**Archivist's report**

No report.

**Treasurer's report**

Cathy Eames provided both the monthly report and the annual report. A motion was made by Betty Marshall and seconded by Arlene Weismantel that the treasurer's report be accepted. Motion carried.

**COMMITTEE REPORTS**

**Audit**

No report.

**Bylaws**

Mary Hanson noted that she had mailed a proposed by-laws change to the general membership and a proposed e-mail guideline to the Board members. It was determined that further discussion on the by-laws change with regard to spending limits should take part during the business meeting. It was also suggested that a change in Board procedure with regard to voting members should be instituted. All Board members should be voting members. Matter pending. President Blauet indicated that a trial of e-mail discussion would take place. These guidelines would become part of the procedure manual and not the by-laws.

**Conference planning**

Mike Simmons noted that the committee met at 9am that morning. We have about 50 registered as of this date.

**Education committee**

Mary Fitzpatrick announced the winners of the scholarships as Jill (Werdell) Spretzer from MHSLA, Chris Miller, from Wayne State University, and Barbera Few from University of Michigan. Mary distributed a sign-up sheet to those interested in mentoring our scholarship recipients at particular events. Mary also welcomed Diane LeBar to the Board meeting who will be next year's Education Chair. Mary also noted the success of the support staff class on September 7th. The extra repair kits will be used as prizes for attendees of the conference.

### **Local arrangements**

Leslie Behm reported that the block of rooms for Tuesday was gone. All other arrangements are in place and ready.

### **Collection Development**

Betty Marshall noted that the disks for unique holdings were given to Leslie Behm. An e-book meeting will be held soon.

### **Document delivery**

Diane Hummel had no report. She noted that the web page has file extraction directions.

### **Membership committee**

Debbie Porter noted that our membership now stands at 161.

### **Nominating committee**

Mary Jo Wyels noted that ballots had been received and would be counted. Diana Balint suggested that a one-page biographical profile be established to minimize copy costs.

### **Publications committee**

Leslie Behm brought a supply of the new stationery. The template for the stationery will be up on the web site shortly. Arlene Weismantel distributed a list of commercial sites and their costs. Our site utilizes only 9 megs. Matter pending.

### **Research committee**

Carole Gilbert mentioned the proposed hypothesis for the new research project. Does the presence of a hospital medical library impact physician recruitment? Carole hopes a survey instrument can be ready for the first of the year.

### **Technology committee**

Harvey Brenneise reported that the purchase order had been written for NetLibrary. It will be necessary to coordinate the materials with the users. National Academic Press items were not included since they are free on the web. The teleconference issues are pending as a room must be utilized with readinet access. No news yet on the grants. MelHealth name feedback is pending but Joan Emahiser suggested 'MIhealth' to eliminate possible confusion. Harvey noted that the StatRef purchase was going through regardless of funding. The cost will be \$1770 per user and the company guaranteed that no one will be 'shut out' if the concurrent user limit is reached at any time. This is a good purchase since there is very little overlap with MDConsult. MLC agreed to be a fiscal agent for 5% cost. A motion was made by Doris Blauet and seconded by Mike Simmons that the Board approve MLC as the fiscal agent. Motion carried. Harvey will be e-mailing the proposal to members shortly.

### **Regional group reports**

ERHSLA--Cheryl Putnam noted that the group had met and discussed group purchases.

GMR Regional Council--no report

MACHIS--Mary Hanson noted that arrangements are in place for the consumer health

presentation by Felita Wilson.

MDMLG--Joan Emahiser reminded everyone that the CAM conference was cancelled. The newsletter was planning a new feature on members. The next meeting would be on September 20th at Mt.Clemens General and the November meeting would be at Genesys.

M-MHSL-Sheila Bryant reported on the conference. Everything is ok so far.

NMHSLG--no report.

UPHSLC--no report.

WMHSLA-no report.

### **Old business**

None

### **New business**

Mike Simmons presented his current list of proposed committee chairs for MHSLA Board 2001-2002 to include: Audit, Lea Ann McGaugh, Bylaws, Mary Hanson, Collection Development is open, Document Delivery, Sandra Swanson, Education, Diane LeBar, Local Arrangements is open, Membership, John Coffey, Nominating is elected, Publications, Arlene Weismantel, Research, Carole Gilbert, and Technology, Harvey Brenneise. A motion was made by Diana Balint and seconded by Arlene Weismantel that the selections be approved. Motion carried.

Joan Emahiser noted that Jean Sayre will be leaving GMR for a new position. The new chairs of committees will be invited to the November 13th Board meeting in Ann Arbor. There being no further business, meeting adjourned at 1:00pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diana Balint". The signature is written in dark ink and is positioned above the printed name.

Diana Balint, secretary