

**MICHIGAN HEALTH SCIENCES LIBRARIES  
ASSOCIATION  
EXECUTIVE BOARD MEETING  
July 16, 2002  
ADDENDUM TO THE MINUTES**

The following discussions were carried out on the MHSLA Executive Board Web site. Transcripts have been edited for brevity.

1. Discussion concerning e-mail vote and addendum to the minutes.

Since there are no provisions in the Bylaws for managing Executive Board transactions over the Internet, Judy Barnes raised the question of how to handle the various discussions and votes now being addressed online.

Mary Hanson, 7/25/02

"...as Bylaws/Parliamentarian ... an official motion from Alexia, plus a second, then we can discuss, and then Mike calls for the vote."

Mike Simmons, 7/25/02

"...record this for the minutes... as an 'electronic Addendum' to the last Board Meeting." "...as long as it is recorded and indicated how we went about it... we should give some consideration to formalizing the procedure for the Bylaws..."

Carole Gilbert, 7/26/02

"...MLA Board... had several fax votes. The MLA lawyers insisted on this because faxes can be signed and a signature verified if necessary. There is no way to verify an electronic vote... someone could use someone else's email and one would never know. As for the minutes: there was always a section which stated something like 'the following facsimile votes were approved by the Board'. This statement would be at the NEXT Board meeting where the Board's approval (in person) would be given to qualify the fax votes."

Mary Hanson, 7/26/02

"I thought at the July board meeting we approved Alexia's list of committee chairs with the additional statement that she was still 'working on' Patty for the Audit Committee. SO, since the basis for this vote is already in the July minutes, an addendum to those minutes should be sufficient."

“We have the guidelines for e-mail voting that were LABORIOUSLY developed a year ago (after the NetLibrary business), but recording a decision for posterity was not addressed. Probably should be.”

“We don’t have a provision in the bylaws for fax votes... we don’t have a provision in the bylaws for any of this (fax or e-mail), although the bylaws do state that we ‘follow’ Robert’s Rules of Order, and Robert has addressed this, sort of.”

“...In the mean time, append this decision to the July board minutes.

## 2. New member scholarships:

Alexia Estabrook, 7/24/02:

“Recently, a question arose as to whether an applicant for the MHSLA New Member scholarship had to be personal member or if being a staff member of an institutional member would suffice. Mike (Simmons) and I spoke this morning and came to the conclusion that it would be okay if they were a staff member of an institutional member, with the encouragement of them becoming a personal member the next membership year. Perhaps that person never felt the need or saw the value of being a personal member.

Thoughts? Comments?”

Diane LeBar, 7/24/02

“I think that staff members of institutional members should qualify...”

Lea Ann McGaugh, 7/24/02

“...I think either institutional or personal members should be eligible. ... We are trying to encourage participation from people who might not yet understand the value of personal membership.”

Ken Nelson, 7/25/02

“If all institutional members, who have not yet attended a conference can qualify...it should encourage participation...”

Based on the e-mail discussions, the Board agreed.

## 3. MHSLA Board Appointment

Alexia Estabrook, 7/25/02

“With the MHSLA Executive Board’s approval, Patty Scholl, from St. Joseph Mercy Hospital in Pontiac, has agreed to be the MHSLA Auditor.” This motion was made by Alexia Estabrook, seconded by Doris Blauet, and carried.